

As a matter of proper business decorum, the Board of Directors respectfully request that all cell phones be turned off or placed on vibrate. To prevent any potential distraction of the proceeding, we request that side conversations be taken outside of the meeting room.

**AGENDA**  
**REGULAR BOARD MEETING**  
**THREE VALLEYS MUNICIPAL WATER DISTRICT**  
**Wednesday, November 15, 2017 at 8:00 AM**

*The mission of Three Valleys Municipal Water District is to supplement and enhance local water supplies to meet our region's needs in a reliable and cost-effective manner.*

**Item 1 – Call to Order**

**Kuhn**

**Item 2 – Pledge of Allegiance**

**Kuhn**

**Item 3 – Roll Call**

**Executive  
Assistant**

- Bob Kuhn, President, Division IV
- David De Jesus, Vice President, Division II
- Brian Bowcock, Secretary, Division III
- Joe Ruzicka, Treasurer, Division V
- Dan Horan, Director, Division VII
- Carlos Goytia, Director, Division I
- John Mendoza, Director, Division VI

**Item 4 – Additions to Agenda** (Government Code Section 54954.2(b)(2))

Additions to the agenda may be considered when two-thirds of the Board members present determine a need for immediate action, and the need to act came to the attention of TVMWD after the agenda was posted; this exception requires a degree of urgency. If fewer than two-thirds of the Board members are present, all must affirm the action to add an item to the agenda. *The Board shall call for public comment prior to voting to add any item to the agenda after posting.*

**Kuhn**

**Item 5 – Reorder Agenda**

**Kuhn**

**Item 6 – Public Comment** (Government Code Section 54954.3)

**Kuhn**

Opportunity for members of the public to directly address the Board on items of public interest that is within the subject matter jurisdiction of TVMWD. The public may also address the Board on items being considered on this agenda. TVMWD requests that all public speakers complete a speaker's card and provide it to the Executive Assistant.

***We request that remarks be limited to five minutes or less.***

## Item 7 – Consent Calendar

Kuhn

The Board is being asked to consider the consent calendar items 7.1 – 7.6 listed below. Consent calendar items are routine in nature and may be considered and approved by a single motion. Any member of the Board may request that a specific item be pulled from the consent calendar for further discussion.

### 7.1 – Receive, Approve and File Minutes – October 2017 [enc]

- October 4, 2017 – Regular Board Meeting
- October 18, 2017 – Regular Board Meeting

### 7.2 – Approve Financial Reports and Investment Update – October 2017 [enc]

- Change in Cash and Cash Equivalents Reports
- Consolidated Listing of Investment Portfolio and Investment Report
- YTD District Budget Monthly Status Reports
- Warrant Summary Disbursements

### 7.3 – Resolution No. 17-11-812 Surplus Property [enc]

The Board will consider approval of the surplus property schedule in accordance with Resolution No.11-04-488 (November 2004).

### 7.4 – LAFCO Nomination of Alternate Member – Special Districts [enc]

The Board will consider and approve the nomination of Director Joseph Ruzicka to serve as the special district alternate to LAFCO for the 2018-2022 term. Staff will be directed to complete required documentation and remit to LAFCO within the prescribed schedule.

### 7.5 – Mileage Reporting Standardization [enc]

The Board will consider approval of the mileage reporting standardization template that has been developed as a guideline. Directors are encouraged to record any variances to beginning/ending routes on their expense report.

### 7.6 – FY 17-18 First Quarter Reserve Update [enc]

The Board will be provided a FY 17-18 first quarter update of TVMWD's reserve schedule.

### Items 7.1 – 7.6: Board Action Required – Motion No. 17-11-5155

Staff Recommendation: Approve as presented

## Item 8 – General Manager's Report

Hansen

**Item 8.A** – *Administration staff will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.*

Howie

### 8.A.1 – Approve Director Expense Reports, October 2017 [enc]

The Board will consider approval of the October 2017 expense reports that include disclosure of per diem requests for meeting attendance, and an itemization of any expenses incurred by TVMWD.

**Item 8.A.1: Board Action Required – Motion No. 17-11-5156**

Staff Recommendation: None

**Item 8.B – Engineering-Operations staff will provide brief updates on existing matters under their purview and will be available to respond to any questions thereof.**

**Garcia**

**8.B.1 – Calendar Year Imported Water Purchases October 31, 2017 [enc]**

The Board will review the imported water purchases for October 2017.

**8.B.2 – Miramar Operations Report – October 2017 [enc]**

The Board will review the monthly Miramar Operations Report that includes a summary of the following reports: water quality, monthly production, monthly and year-to-date sales, hydro-generation production and operations / maintenance review.

**Item 9 – Directors’ / General Manager Oral Reports**

The following reports are provided by directors as it concerns activities at meetings of which they are assigned to serve as the representative or alternate of the District.

**9.A – Local Agency Formation Commission (October 11, 2017)**

**Kuhn**

**9.B – PWR-Joint Water Line Commission (October 19, 2017)**

**Horan**

**9.C – Six Basins Watermaster (October 25, 2017)**

**Mendoza**

**9.D – Main San Gabriel Basin Watermaster (November 1, 2017)**

**Bowcock**

**9.E – Chino Basin Watermaster (October 26, 2017)**

**Kuhn**

**9.F – San Gabriel Valley Water Quality Authority (October 18, 2017)**

**Kuhn**

**9.G – Metropolitan Water District (November 14, 2017)**

**De Jesus**

**9.H – Additional Board Member or Staff Reports / Comments**

**All**

**Item 10 – Future Agenda Items**

**Kuhn**

**Item 11 – Adjournment**

**Kuhn**

The Board will adjourn to a Regular Board Meeting on Wednesday, December 6, 2017.

## **American Disabilities Act Compliance Statement**

*Government Code Section 54954.2(a)*



*Any request for disability-related modifications or accommodations (including auxiliary aids or services) sought to participate in the above agenda'd public meeting should be directed to the TVMWD's Executive Assistant at (909) 621-5568 at least 24 hours prior to meeting.*

### **Agenda items received after posting**

*Government Code Section 54957.5*

*Materials related to an item on this agenda submitted after distribution of the agenda packet are available for public review at the TVMWD office located at, 1021 East Miramar Avenue, Claremont, CA, 91711. The materials will also be posted on the TVMWD website at [www.threevalleys.com](http://www.threevalleys.com).*

*Three Valleys MWD Board Meeting packets and agendas are available for review on its website at [www.threevalleys.com](http://www.threevalleys.com). The website is updated on Sunday preceding any regularly scheduled board meeting.*

**MINUTES**  
**REGULAR BOARD OF DIRECTORS MEETING**  
**THREE VALLEYS MUNICIPAL WATER DISTRICT**

Wednesday, October 4, 2017  
8:00 a.m.

**1. Call to Order**

The Board of Directors meeting of Three Valleys Municipal Water District (TVMWD) was called to order at 8:00 a.m. at the TVMWD office located at 1021 East Miramar Avenue, Claremont, California. The presiding officer was President Bob Kuhn.

**2. Pledge of Allegiance**

The flag salute was led by President Bob Kuhn.

**3. Roll Call**

Roll call was taken with a quorum of the board present. Director Bowcock had an excused absence.

**Directors Present**

Bob Kuhn, President  
David De Jesus, Vice President  
Joseph Ruzicka, Treasurer  
Dan Horan, Director  
Carlos Goytia, Director  
John Mendoza, Director

**Directors Absent**

Brian Bowcock, Secretary (excused)

**Staff Present**

Rick Hansen, General Manager  
Steve Kennedy, Legal Counsel  
Dominique Aguiar, Operations Supervisor  
Liz Cohn, Senior Financial Analyst  
Ray Evangelista, Engineer  
Vicki Hahn, District Clerk/Executive Assistant  
Mario Garcia, Manager of Engineering & Planning  
Kirk Howie, Assistant GM-Administration  
Steve Lang, Water Operations Manager  
James Linthicum, Chief Finance Officer  
Ben Peralta, Project Engineer  
Esther Romero, Accounting Technician

Guests and others present: Tom Coleman, Rowland Water District; Director Ted Ebenkamp, Walnut Valley Water District; Bryan Gruber, Lance Soll, Lunghard LLP; Director Ed Hilden, Walnut Valley Water District; Elena Kennedy, Kennedy Communications; Erik Hitchman, Walnut Valley Water District; Director Tony Lima, Rowland Water District; Director Szu Pei Lu-Yang, Rowland Water District; Steve Patton, City of Glendora; Bob Pence, Representative Grace Napolitano's Office; Darron Poulsen, City of Pomona; Brian Teuber, Walnut Valley Water District; Dave Warren, Rowland Water District; Davetta Williams, League of Women Voters

**4. Additions to Agenda**

President Kuhn inquired if there was a need to add items to the agenda. Staff did not have a need to add items to the agenda.

**5. Reorder Agenda**

President Kuhn inquired if there was a need to reorder the agenda. Staff did not have a need to reorder the agenda.

## 6. Public Comment

President Kuhn called for any public comment. There were no requests for public comment.

## 7. General Manager Responsibilities and Authority Update

The Board was provided an update concerning the proposed changes to the General Manager responsibilities and authorities that was last considered by the Board in 2009. The overall document was reviewed with the General Manager and Board President/Vice President and there were limited changes to the responsibilities and authority resolution and exhibit; legal counsel also reviewed the document to ensure compliance. Discussion ensued regarding some sections of the document and clarification was provided. Staff will work with legal counsel to apply appropriate language to item #8 on Section 3 - Finance, so it correlates with the Public Works Code concerning contract approval amounts. It was recommended that this language be adjusted so that as any statutory updates regarding contract approval levels occur, so will the approval levels of the General Manager Responsibilities and Authorities. Staff was directed to return this item to the October 18, 2017 meeting for consideration of approval.

## 8. General Manager's Report

### 8.A – Administration

#### 8.A.1 December 2017 Meeting Schedule

Mr. Hansen advised the Board that TVMWD is seeking consideration to amend the December 2017 meeting schedule, and cancel the second meeting in December, scheduled for December 20, 2017. History has shown there is usually limited business during the month of December, and many Directors and staff plan time away for the holidays with their family. Staff was directed to return this item to the October 18, 2017 meeting for consideration of approval.

#### 8.A.2 CY 2018 Holiday Schedule

The Board was provided a draft of the proposed CY 2018 Holiday Schedule. Staff was directed to return this item to the October 18, 2017 meeting for consideration of approval.

#### 8.A.3 CY 2018 Meeting Schedule

The Board was provided a draft of the proposed CY 2018 Meeting Schedule that also includes major conferences. Staff was directed to return this item to the October 18, 2017 meeting for consideration of approval.

### 8.B – Engineering and Operations

#### 8.B.1 Project Summary Update

The Board was provided with an update of ongoing projects at the District that included a photographic presentation of progress. The full report was included as part of the agenda packet and is available upon request.

### 8.C – Finance and Personnel

#### 8.C.1 FY 16-17 Audit and CAFR (Comprehensive Annual Financial Report)

Chief Finance Officer, James Linthicum introduced the item that is before the Board to receive, approve and file the FY 16-17 Audit and CAFR. Recognition was given to Liz

# Item 7.1

Cohn and Esther Romero for their assistance and excellent work once again on the preparation of the Audit and CAFR.

Bryan Gruber from Lance Soll Lunghard LLP was introduced. Mr. Gruber proceeded to review the audit process. The communication documentation that comprises the audit includes three separate items as follows: 1) Independent Auditor's Letter that is embedded within the CAFR. This document states the final audit opinion. TVMWD received an unmodified opinion that reported information is accurate and properly stated in accordance with generally accepted accounting principles. 2) Report on internal controls and compliance. TVMWD did not have any reported material weaknesses or instances of noncompliance related to internal controls. 3) General audit communications that provide an opportunity to review how the audit was conducted. TVMWD did not have any issues throughout the process, or requirements to correct or restate any financial reports.

The Board was provided with updates included in this years' reporting that included GASB 74, and early initiation of GASB 75 related to Financial Reporting for Postemployment Benefits Other Than Pension Plans.

Upon motion and second the floor was opened for discussion to consider action to receive, approve and file the FYE 6/30/2017 Audit and CAFR. A request was made to highlight the positive efforts within the communication letters indicating extra efforts that TVMWD practices to be open and transparent with their financial reporting. There being no further discussion, President Kuhn called for the vote.

**Moved: De Jesus; Second: Ruzicka  
Motion No. 17-10-5149 to receive, approve and file the FYE 6/30/2017 Audit and CAFR. The motion passed with a 6-0 vote;  
Director Bowcock had an excused absence.**

## 8.C.2 FY 16-17 Project Encumbrances

The Board was provided with a staff report and a recommendation to carry forward project funds (encumbrances), from FY 16-17 to FY 17-18 for incomplete projects as of FYE 6/30/2017. The total encumbrance amount requested was \$2,691,743.

Upon motion and second the floor was opened for discussion. There being no discussion, President Kuhn called for the vote.

**Moved: Ruzicka; Second: Goytia  
Motion No. 17-10-5150 to receive, approve and file the FY 16-17 Project Encumbrances. The motion passed with a 6-0 vote;  
Director Bowcock had an excused absence.**

## 8.C.3 FY 16-17 Final Reserves / Fund Balance Schedule

The Board was provided a report on the FY 16-17 Final Reserves / Fund Balance Schedule for FYE 6/30/2017, a total of \$702,936. Staff made the following recommendation on how the final reserve funds should be applied for Board consideration:

- \$117,644 – replenish capital asset reserves
- \$482,023 – replenish unassigned reserves
- \$103,269 – replenish employee benefit reserves

# Item 7.1

Upon motion and second the floor was opened for discussion. There being no discussion, President Kuhn called for the vote.

**Moved: Ruzicka; Second: Horan  
Motion No. 17-10-5151 to receive, approve and file the FY 16-17  
Final Reserves / Fund Balance Schedule. The motion passed  
with a 6-0 vote; Director Bowcock had an excused absence.**

## 9. Closed Session

The Board convened to closed session at 8:45 a.m. to review one item as follows:

### 9.A Conference with Legal Counsel – Existing Litigation *(pursuant to Government Code Section 59456.9(d)(1))*

San Diego County Water Authority v. Metropolitan Water District of Southern California, State of California Court of Appeal, First Appellate District, Division Three, Case Nos. A146901 and A148266.

## 10. Report Out of Closed Session

The Board reconvened to regular session at 9:07 a.m. The Board was briefed on the referenced matter in closed session; there was no reportable action pursuant to the Brown Act.

## 11. Future Agenda Items

A request was made to consider two items at future meetings as follows:

- Mileage standardization review
- Membership participation review

## 12. Adjournment

The Board adjourned at 9:20 a.m. to its next regular meeting scheduled for Wednesday, October 18, 2017 at 8:00 a.m.

---

/s/ Bob Kuhn

*President, Board of Directors*

Three Valleys Municipal Water District

---

Recorded by: Victoria A. Hahn,  
District Clerk/Executive Assistant

*The meeting was adjourned in memory of the victims of the  
October 1, 2017 Las Vegas shooting*



**MINUTES**  
**REGULAR BOARD OF DIRECTORS MEETING**  
**THREE VALLEYS MUNICIPAL WATER DISTRICT**

Wednesday, October 18, 2017

8:00 a.m.

**1. Call to Order**

The Board of Directors meeting of Three Valleys Municipal Water District (TVMWD) was called to order at 8:00 a.m. at the TVMWD office located at 1021 East Miramar Avenue, Claremont, California. The presiding officer was President Bob Kuhn.

**2. Pledge of Allegiance**

The flag salute was led by President Bob Kuhn.

**3. Roll Call**

Roll call was taken with the full board present.

**Directors Present**

Bob Kuhn, President  
 David De Jesus, Vice President  
 Brian Bowcock, Secretary  
 Joseph Ruzicka, Treasurer  
 Dan Horan, Director  
 Carlos Goytia, Director  
 John Mendoza, Director

**Staff Present**

Rick Hansen, General Manager  
 Steve Kennedy, Legal Counsel  
 Liz Cohn, Senior Financial Analyst  
 Ray Evangelista, Engineer  
 Vicki Hahn, District Clerk/Executive Assistant  
 Mario Garcia, Manager of Engineering & Planning  
 Kirk Howie, Assistant GM-Administration  
 Steve Lang, Water Operations Manager  
 Ben Peralta, Project Engineer

**Directors Absent**

Guests and others present: Tom Coleman, Rowland Water District; Paul DiMaggio, Suburban Water Systems; Director Ted Ebenkamp, Walnut Valley Water District; Director Ed Hilden, Walnut Valley Water District; Maria Elena Kennedy, Kennedy Communications; Erik Hitchman, Walnut Valley Water District; Director Tony Lima, Rowland Water District; Director Szu Pei Lu-Yang, Rowland Water District; Dean McHenry, League of Women Voters; Darron Poulsen, City of Pomona; Brian Teuber, Walnut Valley Water District; Dave Warren, Rowland Water District;

**4. Additions to Agenda**

President Kuhn inquired if there was a need to add items to the agenda. Staff did not have a need to add items to the agenda.

**5. Reorder Agenda**

President Kuhn inquired if there was a need to reorder the agenda. Staff did not have a need to reorder the agenda.

**6. Public Comment**

President Kuhn called for any public comment. There were no requests for public comment.

## 7. Consent Calendar

The Board was asked to consider the Consent Calendar Items (7.1-7.6) for the October 18, 2017 Board meeting that included: (7.1) Receive, approve and file, September 2017 Minutes for September 6, 2017 and September 20, 2017 Regular Board Meetings; (7.2) Approve September 2017 Financial Reports; (7.3) Approve cancellation of December 20, 2017 Board Meeting; (7.4) Approve CY 2018 Holiday Schedule; (7.5) Approve CY 2018 Meeting Schedule; (7.6) Approve FY 16-17 Final Reserves / Fund Balance Schedule Correction.

Upon motion and second the floor was opened for discussion. There being no discussion, President Kuhn called for the vote.

**Moved: De Jesus; Second Ruzicka**  
**Motion No. 17-10-5152 – Approving Consent Calendar Items 7.1 – 7.6 for October 18, 2017. The motion passed with a 7-0 unanimous vote.**

## 8. General Manager's Report

### 8.A – Administration

#### 8.A.1 Resolution No. 17-10-811 Approving Update to General Manager Responsibilities and Authority

General Manager Hansen introduced this item for Board consideration. A copy of the proposed changes was provided to the Board during their October 4, 2017 meeting. Mr. Hansen provided a history of this resolution that was initiated in 2001 and updated in 2009.

Upon motion and second the floor was opened for discussion. President Kuhn inquired about the request made during October 4th to increase the General Manager's approval levels for projects. Mr. Hansen advised that the GM approval level has been increased from \$125,000 to \$175,000 and correlates with the State of California Public Works Code (Code) related to project approval levels. This will allow for the approval levels to increase periodically consistent with statutory updates to the Code. TVMWD's Purchasing Policy will be the guiding rules as to whether formal or informal bidding is used. There being no further discussion, President Kuhn called for the vote.

**Moved: Ruzicka; Second: Horan**  
**Motion No. 17-10-5153 – Approving Resolution No. 17-10-811 Update to the General Manager Responsibilities and Authority. The motion passed with a 7-0 unanimous vote.**

#### 8.A.2 Approve Director Expense Reports, September 2017

The Board was asked to approve the August 2017 expense reports. Upon motion and second the floor was opened for discussion. An inquiry was made regarding the status of mileage entry on the upcoming reports. President Kuhn informed that the mileage templates are nearly complete, and requested that all Directors complete their October reports without mileage. Staff will enter mileage utilizing [www.googlemaps.com](http://www.googlemaps.com) as the guide; all mileage will be rounded up to the nearest whole number. Mr. Hansen recognized that there may be times when mileage driven is different than GoogleMaps dependent upon the starting location. It was suggested that if there is a significant difference, the correct mileage be used and

# Item 7.1

a notation made regarding the difference. For the purposes of entry on the monthly expense reports it is recommended that mileage entries be from the Director's residence to the venue, and listed as round trip. There being no further discussion President Kuhn called for the vote.

**Moved: Ruzicka; Second: De Jesus**  
**Motion No. 17-10-5154 – Approving payment of September 2017 Director Expense Reports. The motion passed with a 7-0 unanimous vote.**

## 8.A.3 Legislative Update, October 2017

Assistant General Manager Kirk Howie provided the Board with a legislative Calendar Year End report of activities supported and opposed. The first year of the 17-18 legislative session ended on September 15, 2017. The legislators produced a total of 2,600 new bills, of which 977 were sent to the Governor for action by October 15, 2017. Of the 977 bills the Governor signed 859, and vetoed 118. Those bills signed by the Governor will become law and effective January 1, 2018.

### TVMWD's 2017 Final Legislative Scorecard

**Bill supported:** 5 – Governor's action: 1 signed, 1 vetoed, 3 failed deadline. 20% success rate

**Bills opposed:** 15 – Governor's action: 1 signed, 3 vetoed, 11 failed deadline. 93% success rate

Bills that failed deadline may come back as a new or refreshed bill during year two of the 17-18 legislative session. President Kuhn requested that staff reach out to our state lobbyist and inquire as early as possible as to failed bills that may be returned. There is a possibility that the annual state visit by executive management and board officers may take place earlier to compel TVMWDs position on these bills.

MWD's Legislative Director, Kathy Cole will be at the November 1 Board Meeting to provide a comprehensive update on the close of the legislative cycle and provide a forecast of legislative priorities in CY 2018.

Staff was asked to keep the Board updated on information concerning the \$4 billion water bond scheduled for the November 2018 General Election. This Bond is inclusive of SB 5 (DeLeón) that was signed by the Governor.

## 8.B – Engineering and Operations

### 8.B.1 Calendar Year Imported Water Purchases – Peak Flow Reports through September 2017

Engineering and Operations Manager, Mario Garcia provided the Board with an update of imported water deliveries and peak flows through September 2017.

A total of 41,937/AF of Tier 1 water has been delivered to date. Neither the member agencies or TVMWD are trending to reach Tier 2 deliveries by CYE. It is anticipated that at the end of CY2017 a total of 61-62,000/AF of TVMWD's 80,688/AF allocation will be delivered.

TVMWD reached a new peak on September 2, 2017 of 130.8 cfs. This will result in an increase to the capacity charges during FY 19-20 budget year. The member

# Item 7.1

agencies did a great job monitoring and controlling peak flows, however the new peak flow came after of five days of 100° temperatures.

## **8.B.2 Miramar Operations Report September 2017**

Water quality continues to meet all state requirements with no violations during the month. Water Operations Manager, Steve Lang informed that the Total Trihalomethanes (TTHM) have been trending at a historic low and that staff is monitoring.

Total plant production for the month was 1,421/AF, approximately 80% of capacity. For the second consecutive month groundwater wells 1 and 2 delivered greater than the prior year for a total of 101.7/AF compared to 84.8/AF in the prior year. Year-to-date sales were a combined total of 5,532.3/AF, approximately 89% of budget. Low pressure and flows are continuing on the Rialto Feeder Line prohibiting TVMWD from operating Miramar Hydro 1. The new generators, Miramar Hydros 2 and 3 are producing energy with year-to-date results of 36% and 22% of budget respectively.

Mr. Lang reviewed special activities/outages and outreach which included:

- Installation of a new pump to disburse the EarthTec chemical that Operations has been pilot testing for algae control with positive results;
- Staff received training on the new digital maintenance platform, SmartUSYS which will allow for real time recording and other benefits of digital versus manual maintenance recordkeeping processes;
- TVMWD is presently flowing from the D to E outlet in the San Antonio Spreading Grounds which will continue through year end;
- The Covina Irrigation Company meter was calibrated;
- There were two planned power outages with Edison at the Emerald connection and Live Oak Spreading Controls;
- Awareness and outreach continued with a tour of the plant to students from Harvey Mudd College.

The complete report is available upon request.

## **9. Directors' /General Manager Oral Reports**

**9.A Local Agency Formation Commission** – Director Ruzicka reported on the October 11, 2017 meeting where the Commission considered the dissolution of small special district water district serving approximately 2,000 connections in the Los Angeles County area. Mr. Coleman, Rowland Water and Ms. Kennedy, Kennedy Communications provided additional input.

**9.B Main San Gabriel Basin Watermaster** – Director Horan reported on the October 4, 2017 that he attended as the alternate representative. He reported that as of September 6, 2017 the Key Well was at 182.3' and rising steadily at 1.5' weekly. The Board also acted to receive and file the Three-Year Purchased Water Plan.

**9.C Chino Basin Watermaster** – President Kuhn reported on the September 28, 2017 Board Meeting. Efforts are continuing by the Appropriative Pool to work toward

## Item 7.1

a consensus with all parties relative to the appeal filed. Presently the appeal process is moving forward with a hearing scheduled for December 8, 2017.

**9.D San Gabriel Basin Water Quality Authority** – President Kuhn reported that WQA hosted Gubernatorial Candidate John Chiang, where they shared a tour of facilities and progress of WQA’s effort on water cleanup and remediation in the San Gabriel Valley.

**9.E San Gabriel Valley Council of Governments** – Director Goytia announced the next meeting is scheduled for October 19, 2017.

**9.F Metropolitan Water District** – Director De Jesus reported on the October 10, 2017 Board Meeting. As has been widely reported that MWD passed a majority vote to move forward with the California WaterFix project. Next steps will be determined once remaining parties vote and determine who is supporting the project. Initiation of project design/evaluation should begin early in CY 2018.

**9.G Additional Board Member or Staff Reports** – Director Mendoza requested that when future legislative visits to Sacramento are being planned, that other directors be considered to participate based on established relationships.

President Kuhn inquired about how to agendize an item for the next meeting related to a personnel matter that he would like shared with the full Board. Mr. Kennedy advised that the Board may meet in closed session under Government Code Section 54957 of their employee, the General Manager with specific limitations, i.e., to address related issues to Public Employee Appointment, Performance Evaluation or Discipline/Dismissal/Release . As it concerns any other employee of the District, the Board is limited in scope to issues of hearing and appeal of discipline or dismissal that are outlined in TVMWD’s Personnel Manual. Mr. Hansen and Mr. Kennedy will consult with the Board President prior to the next meeting to determine the appropriate course of action to agendize this item.

Director Bowcock advised that at their October 25, 2017 meeting Six Basins Watermaster will be completing their efforts on their Strategic Plan and Programmatic EIR. Director Bowcock will be absent from this meeting; Director Mendoza was requested to attend as the alternate.

Director Goytia informed on a press conference in the City of Pomona that he and Director Mendoza attended on Monday, October 16, 2017 regarding Amazon expanding to include a second headquarters. Pomona is one of the locations that will be submitting a RFP for the project. Director Goytia commented that he had the opportunity to meet with California State Polytechnic University, Pomona President, Dr. Saroya Coley and CEO Fairplex, Miguel Santana. Both have expressed interest in learning more about the water district and meeting the Board. An invitation will be developed to bring this to fruition.

### 10. Future Agenda Items

There were no requests for future agenda items.

### 11. Adjournment

The Board adjourned at 9:17 a.m. to its next regular meeting scheduled for Wednesday, November 1, 2017 at 8:00 a.m.

# Item 7.1

---

/s/ Bob Kuhn

*President, Board of Directors*

Three Valleys Municipal Water District

---

Recorded by: Victoria A. Hahn,  
District Clerk/Executive Assistant

Staff Report/Memorandum



**To:** TVMWD Board of Directors  
**From:** Richard W. Hansen, General Manager *RH*  
**Date:** November 15, 2017  
**Subject:** Change in Cash and Cash Equivalents Position Report

---

<input type="checkbox"/> <b>For Action</b>	<input type="checkbox"/> <b>Fiscal Impact</b>	<input type="checkbox"/> <b>Funds Budgeted</b>
<input checked="" type="checkbox"/> <b>Information Only</b>	<input type="checkbox"/> <b>Cost Estimate:</b>	<b>\$</b>

---

**Discussion:**

Attached for your review is the Change in Cash and Cash Equivalents Report for the period ending October 31, 2017.



## CHANGE IN CASH AND CASH EQUIVALENTS REPORT

October 1 through October 31, 2017

		<u>CASH</u>	<u>CASH EQUIVALENTS</u>
SUMMARY 10/31/2017			
	Petty Cash	6,000.00	
	Local Agency Investment Fund		917,399.31
	General Checking	1,600,080.00	
	Sweep Account	2,928,293.07	
	U.S. Bank	5,000.00	
	<b>TOTAL CASH IN BANKS &amp; ON HAND</b>	<b>\$ 4,539,373.07</b>	<b>\$ 917,399.31</b>
	TOTAL CASH IN BANKS & ON HAND 10/31/17	\$ 4,539,373.07	\$ 917,399.31
	TOTAL CASH IN BANKS & ON HAND 09/30/17	\$ 4,255,271.71	\$ 914,923.02
	<b>PERIOD INCREASE (DECREASE)</b>	<b>\$ 284,101.36</b>	<b>\$ 2,476.29</b>
CHANGE IN CASH POSITION DUE TO:			
	Water Sales/Charges Revenue	6,711,695.17	
	Interest Revenue	714.28	
	Subvention/RTS Standby Charge Revenue	-	
	Hydroelectric Revenue	5.30	
	Other Revenue	2,893.68	
	Investment Xfer From Chandler Asset Mgt		
	LAIF Quarterly Interest		2,476.29
	Transfer To LAIF		
	Transfer From LAIF		
	INFLOWS	<u>6,715,308.43</u>	<u>2,476.29</u>
	Expenditures	(6,269,854.84)	
	Current Month Outstanding Payables	30,874.66	
	Prior Month Cleared Payables	(192,024.64)	
	Bank/FSA Svc Fees	(202.25)	
	HRA/HSA Payment		
	Xfer to PARS - Fund OPEB & Pension Trusts	-	
	Investment Xfer to Chandler Asset Mgmt		
	Transfer to LAIF		
	Transfer From LAIF		
	OUTFLOWS	<u>(6,431,207.07)</u>	<u>-</u>
	<b>PERIOD INCREASE (DECREASE)</b>	<b>284,101.36</b>	<b>2,476.29</b>





# Item 7.2

## THREE VALLEYS MUNICIPAL WATER DISTRICT CONSOLIDATED LISTING OF INVESTMENT PORTFOLIO October 31, 2017

ITEM	BOOK YIELD	BOOK VALUE	PAR VALUE	MARKET VALUE
<b>Chandler Asset Management</b>				
ABS - Asset Backed Securities	1.48%	323,440.92	323,452.37	323,170.61
Bonds - Agency	1.63%	3,930,678.39	3,935,000.00	3,907,785.13
CMO - Collateralized Mortgage Obligation	0.00%	0.00	0.00	0.00
Commercial Paper	1.36%	344,462.35	345,000.00	344,462.35
Money Market Fund	0.63%	96,031.06	96,031.06	96,031.06
Supranational	2.13%	423,499.11	425,000.00	423,950.35
US Corporate	1.81%	2,603,052.03	2,600,000.00	2,607,761.50
US Treasury	1.60%	2,473,765.10	2,490,000.00	2,462,155.54
	<b>1.66%</b>	<b>10,194,928.96</b>	<b>10,214,483.43</b>	<b>10,165,316.54</b>
Local Agency Invest Fund TVMWD	1.14%	917,399.31	917,399.31	917,399.31
<b>Reserve Fund</b>		<b>\$ 11,112,328.27</b>	<b>\$ 11,131,882.74</b>	<b>\$ 11,082,715.85</b>
<hr/>				
Checking (Citizens)	0.55%	1,600,080.00	1,600,080.00	1,600,080.00
Sweep Account (Citizens)	0.20%	2,928,293.07	2,928,293.07	2,928,293.07
Emergency Checking (U.S. Bank)	0.00%	5,000.00	5,000.00	5,000.00
Petty Cash Fund	0.00%	6,000.00	6,000.00	6,000.00
<b>Working Cash</b>		<b>\$ 4,539,373.07</b>	<b>\$ 4,539,373.07</b>	<b>\$ 4,539,373.07</b>
<hr/>				
GSWC-Baseline Pipeline, San Dimas	3.14%	23,796.91	23,796.91	23,796.91
<b>Local Resource Loans</b>		<b>\$ 23,796.91</b>	<b>\$ 23,796.91</b>	<b>\$ 23,796.91</b>
<hr/>				
<b>TOTAL PORTFOLIO</b>	<b>1.25%</b>	<b>\$ 15,675,498.25</b>	<b>\$ 15,695,052.72</b>	<b>\$ 15,645,885.83</b>

I certify that this report accurately reflects all investments of Three Valleys Municipal Water District and that all investments and this report are in conformity with Sections 53600 et seq of the California Government Code and the District's annual statement of investment policy (Resolution 17-09-807). The District's investment program herein shown provides sufficient cash flow and liquidity to meet all budgeted expenditures for the next six months.

RICHARD W. HANSEN, General Manager/Assistant Treasurer



# Monthly Account Statement

## Three Valleys Municipal Water District

October 1, 2017 through October 31, 2017

### Chandler Team

For questions about your account,  
please call (800) 317-4747 or  
Email operations@chandlerasset.com

### Custodian

US Bank  
Christopher Isles  
(503)-464-3685

***Information contained herein is confidential. We urge you to compare this statement to the one you receive from your qualified custodian. Prices are provided by IDC, an independent pricing source. In the event IDC does not provide a price or if the price provided is not reflective of fair market value, Chandler will obtain pricing from an alternative approved third party pricing source in accordance with our written valuation policy and procedures. Our valuation procedures are also disclosed in Item 5 of our Form ADV Part 2A.***



PORTFOLIO CHARACTERISTICS

Average Duration	2.48
Average Coupon	1.60 %
Average Purchase YTM	1.66 %
Average Market YTM	1.78 %
Average S&P/Moody Rating	AA/Aa1
Average Final Maturity	2.64 yrs
Average Life	2.58 yrs

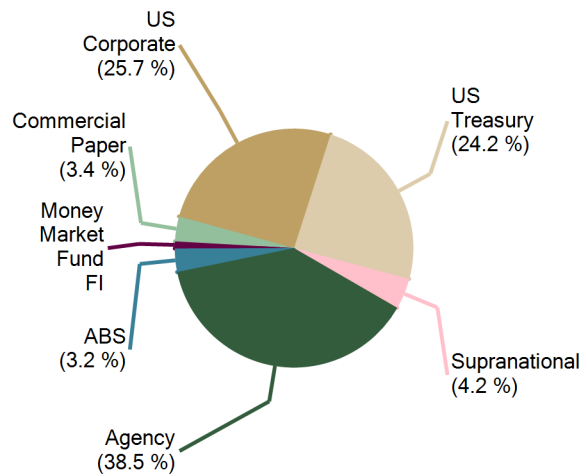
ACCOUNT SUMMARY

	Beg. Values as of 9/30/17	End Values as of 10/31/17
<b>Market Value</b>	10,167,569	10,165,317
<b>Accrued Interest</b>	37,467	35,438
<b>Total Market Value</b>	<b>10,205,036</b>	<b>10,200,754</b>
<b>Income Earned</b>	13,631	14,054
<b>Cont/WD</b>		-1,126
<b>Par</b>	10,201,252	10,214,483
<b>Book Value</b>	10,179,198	10,194,929
<b>Cost Value</b>	10,160,590	10,180,818

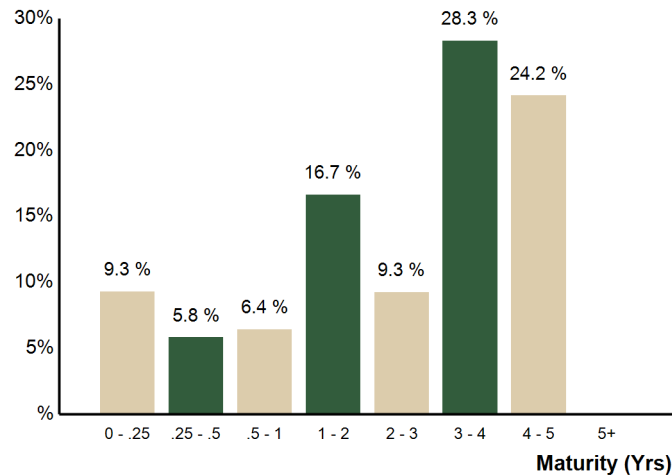
TOP ISSUERS

Issuer	% Portfolio
Government of United States	24.2 %
Federal National Mortgage Assoc	15.6 %
Federal Home Loan Bank	8.2 %
Federal Home Loan Mortgage Corp	7.7 %
Federal Farm Credit Bank	4.2 %
Tennessee Valley Authority	2.9 %
International Finance Corp	2.2 %
Bank of Tokyo-Mit UFJ	2.0 %
<b>Total</b>	<b>66.9 %</b>

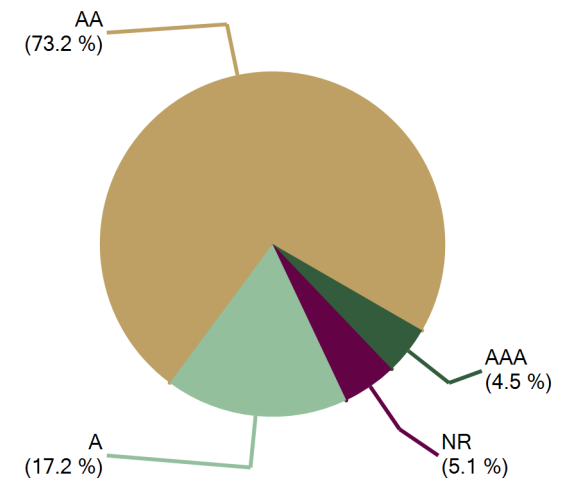
SECTOR ALLOCATION



MATURITY DISTRIBUTION



CREDIT QUALITY (S&P)



PERFORMANCE REVIEW

Total Rate of Return As of 10/31/2017	Current Month	Latest 3 Months	Year To Date	1 Yr	Annualized			4/30/2009	Since 4/30/2009
					3 Yrs	5 Yrs	10 Yrs		
Three Valleys Municipal Water District	-0.03 %	0.05 %	1.29 %	0.55 %	1.26 %	1.08 %	N/A	1.81 %	16.43 %
BAML 1-5 Yr US Treasury/Agency Index	-0.09 %	-0.08 %	0.95 %	0.07 %	1.00 %	0.85 %	N/A	1.49 %	13.41 %



**Three Valleys Municipal Water District**  
**October 31, 2017**

**COMPLIANCE WITH INVESTMENT POLICY**

*Assets managed by Chandler Asset Management are in full compliance with state law and with the District's investment policy.*

Category	Standard	Comment
Treasury Issues	No Limitation	Complies
Agency Issues	No Limitation	Complies
Municipal Securities/ Local Agency Bonds	Bonds issued by TVMWD; Issued by local agency within the state of California, including pooled investment accounts sponsored by the state of California, County Treasurers, or Joint Power Agencies	Complies
Supranationals	Issued by IBRD, IFC or IADB only; "AA" rated or higher by a NRSRO; 30% maximum; 10% max per issuer	Complies
Banker's Acceptances	"A" rated or higher by a NRSRO; 40% maximum; 5% max per issuer; 180 days max maturity	Complies
Commercial Paper	"A-1" rated or equivalent by a NRSRO; "A" rated issuer or equivalent by a NRSRO; 25% maximum; 5% max per issuer; 270 days max maturity; Issuer must be organized and operating within the US, have AUM >\$500 mil	Complies
Corporate Medium Term Notes	"A" rated or better by a NRSRO; 30% maximum; 5% max per issuer; Issued by corporations organized and operating within the U.S. or by depository institutions licensed by the U.S.	Complies
Negotiable Certificates of Deposit	30% maximum; 5% max per issuer	Complies
Certificates of Deposits/Time Deposit	Collateralized/ FDIC insured	Complies
Money Market Mutual Funds	"AAA" rated by 2 NRSROs; 20% maximum; 10% per fund	Complies
Mortgage Pass-throughs, CMOs and Asset Backed Securities	"AA" rated or higher by a NRSRO; "A" rated issuer or higher by a NRSRO; 20% maximum; 5% max per issuer	Complies
Local Agency Investment Fund - LAIF	Max program limitation	Complies
Repurchase Agreements	102% Collateralized; 1year max maturity	Complies
Reverse Repurchase Agreements	20% maximum; 92 days max maturity	Complies
Prohibited Securities	Inverse floaters; Ranges notes, Interest-only strips from mortgaged backed securities; Zero interest accrual securities	Complies
Max Per Issuer	5% of portfolio per issuer (except U.S. Government, Agencies/GSEs, Supranationals, Money Market Mutual Funds, LAIF, LGIP)	Complies
Maximum maturity	5 years	Complies



## Reconciliation Summary

As of 10/31/2017

## Item 7.2

BOOK VALUE RECONCILIATION	
<b>Beginning Book Value</b>	<b>\$10,179,198.46</b>
<b>Acquisition</b>	
+ Security Purchases	\$423,497.50
+ Money Market Fund Purchases	\$489,535.33
+ Money Market Contributions	\$0.00
+ Security Contributions	\$0.00
+ Security Transfers	\$0.00
<b>Total Acquisitions</b>	<b>\$913,032.83</b>
<b>Dispositions</b>	
- Security Sales	\$462,834.33
- Money Market Fund Sales	\$424,776.67
- MMF Withdrawals	\$1,125.95
- Security Withdrawals	\$0.00
- Security Transfers	\$0.00
- Other Dispositions	\$0.00
- Maturities	\$0.00
- Calls	\$0.00
- Principal Paydowns	\$10,400.96
<b>Total Dispositions</b>	<b>\$899,137.91</b>
<b>Amortization/Accretion</b>	
+/- Net Accretion	\$1,062.41
	\$1,062.41
<b>Gain/Loss on Dispositions</b>	
+/- Realized Gain/Loss	\$773.17
	\$773.17
<b>Ending Book Value</b>	<b>\$10,194,928.96</b>

CASH TRANSACTION SUMMARY	
<b>BEGINNING BALANCE</b>	<b>\$32,398.35</b>
<b>Acquisition</b>	
Contributions	\$0.00
Security Sale Proceeds	\$462,834.33
Accrued Interest Received	\$708.44
Interest Received	\$15,543.13
Dividend Received	\$48.47
Principal on Maturities	\$0.00
Interest on Maturities	\$0.00
Calls/Redemption (Principal)	\$0.00
Interest from Calls/Redemption	\$0.00
Principal Paydown	\$10,400.96
<b>Total Acquisitions</b>	<b>\$489,535.33</b>
<b>Disposition</b>	
Withdrawals	\$1,125.95
Security Purchase	\$423,497.50
Accrued Interest Paid	\$1,279.17
<b>Total Dispositions</b>	<b>\$425,902.62</b>
<b>Ending Book Value</b>	<b>\$96,031.06</b>



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>ABS</b>									
89236WAC2	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	22,354.67	02/24/2015 1.13 %	22,351.29 22,354.34	99.95 1.37 %	22,342.54 11.13	0.22 % (11.80)	Aaa / AAA NR	1.29 0.22
43813NAC0	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	31,097.70	05/13/2015 1.05 %	31,092.93 31,096.04	99.89 1.50 %	31,063.27 8.98	0.30 % (32.77)	NR / AAA AAA	1.31 0.24
89238MAB4	Toyota Auto Receivables Owner 2017-A 1.42% Due 9/16/2019	65,000.00	03/07/2017 1.43 %	64,993.73 64,995.31	99.94 1.55 %	64,962.63 41.02	0.64 % (32.68)	Aaa / AAA NR	1.88 0.46
47787XAB3	John Deere Owner Trust 2017-A A2 1.5% Due 10/15/2019	45,000.00	02/22/2017 1.50 %	44,999.82 44,999.87	99.94 1.92 %	44,971.42 30.00	0.44 % (28.45)	Aaa / NR AAA	1.96 0.56
47788BAB0	John Deere Owner Trust 2017-B A2A 1.59% Due 4/15/2020	30,000.00	07/11/2017 1.60 %	29,997.39 29,997.67	99.91 1.70 %	29,973.15 21.20	0.29 % (24.52)	Aaa / NR AAA	2.46 0.86
89237RAB4	Toyota Auto Receivable 2017-C A2A 1.58% Due 7/15/2020	110,000.00	07/25/2017 1.59 %	109,998.96 109,999.05	99.91 1.67 %	109,902.54 77.24	1.08 % (96.51)	Aaa / AAA NR	2.71 1.06
47788BAD6	John Deere Owner Trust 2017-B A3 1.82% Due 10/15/2021	20,000.00	07/11/2017 1.83 %	19,998.54 19,998.64	99.78 1.94 %	19,955.06 16.18	0.20 % (43.58)	Aaa / NR AAA	3.96 2.06
<b>Total ABS</b>		<b>323,452.37</b>	<b>1.48 %</b>	<b>323,432.66</b> <b>323,440.92</b>	<b>1.66 %</b>	<b>323,170.61</b> <b>205.75</b>	<b>3.17 %</b> <b>(270.31)</b>	<b>Aaa / AAA</b> <b>AAA</b>	<b>2.26</b> <b>0.78</b>

<b>AGENCY</b>									
3137EADN6	FHLMC Note 0.75% Due 1/12/2018	160,000.00	Various 1.01 %	158,093.93 159,920.26	99.92 1.15 %	159,872.17 363.33	1.57 % (48.09)	Aaa / AA+ AAA	0.20 0.20
3130A4GJ5	FHLB Note 1.125% Due 4/25/2018	110,000.00	03/20/2015 1.02 %	110,360.91 110,055.94	99.92 1.30 %	109,908.59 20.63	1.08 % (147.35)	Aaa / AA+ AAA	0.48 0.48
3135G0YM9	FNMA Note 1.875% Due 9/18/2018	200,000.00	10/07/2013 1.59 %	202,654.00 200,471.72	100.34 1.48 %	200,688.40 447.92	1.97 % 216.68	Aaa / AA+ AAA	0.88 0.87
880591EQ1	Tennessee Valley Authority Note 1.75% Due 10/15/2018	290,000.00	Various 1.58 %	292,357.15 290,453.00	100.21 1.52 %	290,620.60 225.55	2.85 % 167.60	Aaa / AA+ AAA	0.96 0.94
3135G0ZA4	FNMA Note 1.875% Due 2/19/2019	75,000.00	03/31/2014 1.81 %	75,230.48 75,061.33	100.43 1.54 %	75,325.80 281.25	0.74 % 264.47	Aaa / AA+ AAA	1.30 1.28
3137EADK2	FHLMC Note 1.25% Due 8/1/2019	240,000.00	09/04/2014 1.83 %	233,452.80 237,663.81	99.35 1.63 %	238,440.00 750.00	2.34 % 776.19	Aaa / AA+ AAA	1.75 1.72
3133EHEZ2	FFCB Note 1.6% Due 4/6/2020	200,000.00	09/28/2017 1.60 %	200,012.00 200,011.57	99.77 1.70 %	199,531.80 222.22	1.96 % (479.77)	Aaa / AA+ NR	2.43 2.37
3135G0F73	FNMA Note 1.5% Due 11/30/2020	200,000.00	12/16/2015 1.90 %	196,220.00 197,650.55	99.17 1.78 %	198,336.60 1,258.33	1.96 % 686.05	Aaa / AA+ AAA	3.08 2.98
3130A7CV5	FHLB Note 1.375% Due 2/18/2021	140,000.00	04/28/2016 1.42 %	139,727.00 139,812.77	98.56 1.83 %	137,981.90 390.35	1.36 % (1,830.87)	Aaa / AA+ AAA	3.30 3.20
3135G0J20	FNMA Note 1.375% Due 2/26/2021	200,000.00	Various 1.41 %	199,699.04 199,806.57	98.48 1.85 %	196,956.00 496.53	1.94 % (2,850.57)	Aaa / AA+ AAA	3.33 3.22
3135G0K69	FNMA Note 1.25% Due 5/6/2021	180,000.00	06/29/2016 1.18 %	180,612.00 180,443.02	98.08 1.82 %	176,535.54 1,093.75	1.74 % (3,907.48)	Aaa / AA+ AAA	3.52 3.40



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>AGENCY</b>									
3130A8QS5	FHLB Note 1.125% Due 7/14/2021	185,000.00	10/04/2016 1.33 %	183,290.60 183,674.28	97.41 1.85 %	180,210.17 618.59	1.77 % (3,464.11)	Aaa / AA+ AAA	3.70 3.59
3137EAEC9	FHLMC Note 1.125% Due 8/12/2021	185,000.00	08/30/2016 1.33 %	183,185.15 183,614.00	97.33 1.86 %	180,069.20 456.72	1.77 % (3,544.80)	Aaa / AA+ AAA	3.78 3.67
3135G0N82	FNMA Note 1.25% Due 8/17/2021	185,000.00	09/28/2016 1.28 %	184,715.10 184,778.70	97.59 1.91 %	180,547.42 475.35	1.77 % (4,231.28)	Aaa / AA+ AAA	3.80 3.67
3135G0Q89	FNMA Note 1.375% Due 10/7/2021	160,000.00	10/27/2016 1.50 %	159,025.60 159,224.80	98.01 1.90 %	156,813.76 146.67	1.54 % (2,411.04)	Aaa / AA+ AAA	3.94 3.80
3130AABG2	FHLB Note 1.875% Due 11/29/2021	200,000.00	12/28/2016 2.10 %	197,940.00 198,292.13	99.76 1.94 %	199,512.40 1,583.33	1.97 % 1,220.27	Aaa / AA+ AAA	4.08 3.88
3135G0S38	FNMA Note 2% Due 1/5/2022	200,000.00	01/11/2017 2.02 %	199,845.00 199,869.97	100.02 2.00 %	200,031.80 1,288.89	1.97 % 161.83	Aaa / AA+ AAA	4.18 3.96
3137EADB2	FHLMC Note 2.375% Due 1/13/2022	200,000.00	01/27/2017 2.03 %	203,193.40 202,707.95	101.43 2.02 %	202,865.80 1,425.00	2.00 % 157.85	Aaa / AA+ AAA	4.21 3.96
3135G0T45	FNMA Note 1.875% Due 4/5/2022	200,000.00	Various 1.86 %	200,108.00 200,100.19	99.35 2.03 %	198,694.00 270.84	1.95 % (1,406.19)	Aaa / AA+ AAA	4.43 4.22
313379Q69	FHLB Note 2.125% Due 6/10/2022	200,000.00	09/28/2017 1.92 %	201,806.00 201,771.25	100.38 2.04 %	200,766.80 1,664.58	1.98 % (1,004.45)	Aaa / AA+ AAA	4.61 4.33
3133EAYP7	FFCB Note 1.95% Due 7/19/2022	225,000.00	07/28/2017 1.92 %	225,310.50 225,294.58	99.59 2.04 %	224,076.38 1,243.13	2.21 % (1,218.20)	Aaa / AA+ AAA	4.72 4.46
<b>Total Agency</b>		<b>3,935,000.00</b>	<b>1.63 %</b>	<b>3,926,838.66</b> <b>3,930,678.39</b>	<b>1.79 %</b>	<b>3,907,785.13</b> <b>14,722.96</b>	<b>38.45 %</b> <b>(22,893.26)</b>	<b>Aaa / AA+</b> <b>AAA</b>	<b>3.05</b> <b>2.92</b>
<b>COMMERCIAL PAPER</b>									
06538BY80	Bank of Tokyo Mitsubishi NY Discount CP 1.33% Due 11/8/2017	205,000.00	07/07/2017 1.35 %	204,060.87 204,946.98	99.97 1.35 %	204,946.98 0.00	2.01 % 0.00	P-1 / A-1 NR	0.02 0.02
89233HB29	Toyota Motor Credit Discount CP 1.32% Due 2/2/2018	140,000.00	06/02/2017 1.37 %	138,738.91 139,515.37	99.65 1.37 %	139,515.37 0.00	1.37 % 0.00	P-1 / A-1+ NR	0.26 0.26
<b>Total Commercial Paper</b>		<b>345,000.00</b>	<b>1.36 %</b>	<b>342,799.78</b> <b>344,462.35</b>	<b>1.36 %</b>	<b>344,462.35</b> <b>0.00</b>	<b>3.38 %</b> <b>0.00</b>	<b>P-1 / A-1</b> <b>NR</b>	<b>0.12</b> <b>0.12</b>
<b>MONEY MARKET FUND FI</b>									
31846V203	First American Govt Obligation Fund	96,031.06	Various 0.63 %	96,031.06 96,031.06	1.00 0.63 %	96,031.06 0.00	0.94 % 0.00	Aaa / AAA AAA	0.00 0.00
<b>Total Money Market Fund FI</b>		<b>96,031.06</b>	<b>0.63 %</b>	<b>96,031.06</b> <b>96,031.06</b>	<b>0.63 %</b>	<b>96,031.06</b> <b>0.00</b>	<b>0.94 %</b> <b>0.00</b>	<b>Aaa / AAA</b> <b>AAA</b>	<b>0.00</b> <b>0.00</b>
<b>SUPRANATIONAL</b>									
4581X0CW6	Inter-American Dev Bank Note 2.125% Due 1/18/2022	200,000.00	10/26/2017 2.10 %	200,158.00 200,157.79	100.23 2.07 %	200,450.20 1,215.97	1.98 % 292.41	Aaa / NR AAA	4.22 3.99



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>SUPRANATIONAL</b>									
45950VLH7	International Finance Corp Note 2% Due 10/24/2022	225,000.00	10/26/2017 2.16 %	223,339.50 223,341.32	99.33 2.14 %	223,500.15 87.50	2.19 % 158.83	Aaa / NR NR	4.98 4.71
<b>Total Supranational</b>		<b>425,000.00</b>	<b>2.13 %</b>	<b>423,497.50</b> <b>423,499.11</b>	<b>2.11 %</b>	<b>423,950.35</b> <b>1,303.47</b>	<b>4.17 %</b> <b>451.24</b>	<b>Aaa / NR</b> <b>AAA</b>	<b>4.62</b> <b>4.37</b>
<b>US CORPORATE</b>									
166764AA8	Chevron Corp Callable Note Cont 11/5/17 1.104% Due 12/5/2017	175,000.00	Various 1.31 %	173,518.80 174,967.05	99.98 2.57 %	174,959.05 783.53	1.72 % (8.00)	Aa2 / AA- NR	0.10 0.01
02665WAQ4	American Honda Finance Note 1.55% Due 12/11/2017	100,000.00	12/08/2014 1.58 %	99,907.00 99,996.61	100.01 1.44 %	100,011.50 602.78	0.99 % 14.89	A2 / A+ NR	0.11 0.11
458140AL4	Intel Corp Note 1.35% Due 12/15/2017	150,000.00	12/12/2012 1.29 %	150,430.95 150,010.39	100.00 1.33 %	150,002.26 765.00	1.48 % (8.13)	A1 / A+ A+	0.12 0.12
89236TCA1	Toyota Motor Credit Corp Note 1.45% Due 1/12/2018	60,000.00	Various 1.47 %	59,958.05 59,997.41	100.01 1.41 %	60,003.67 263.42	0.59 % 6.26	Aa3 / AA- A	0.20 0.20
459200HZ7	IBM Corp Note 1.125% Due 2/6/2018	125,000.00	02/03/2015 1.23 %	124,618.75 124,966.26	99.93 1.38 %	124,915.25 332.03	1.23 % (51.01)	A1 / A+ A+	0.27 0.26
931142DF7	Wal-Mart Stores Note 1.125% Due 4/11/2018	115,000.00	04/04/2013 1.14 %	114,894.20 114,990.67	99.88 1.40 %	114,858.44 71.88	1.13 % (132.23)	Aa2 / AA AA	0.44 0.44
713448CR7	PepsiCo Inc Note 1.25% Due 4/30/2018	105,000.00	Various 1.26 %	104,957.40 104,992.99	99.94 1.37 %	104,937.53 3.64	1.03 % (55.46)	A1 / A+ A	0.50 0.50
037833AJ9	Apple Inc Note 1% Due 5/3/2018	100,000.00	05/20/2013 1.20 %	99,066.00 99,905.36	99.78 1.44 %	99,779.60 494.44	0.98 % (125.76)	Aa1 / AA+ NR	0.50 0.50
02665WAC5	American Honda Finance Note 2.125% Due 10/10/2018	65,000.00	04/14/2014 1.83 %	65,820.95 65,172.01	100.47 1.62 %	65,307.13 80.57	0.64 % 135.12	A2 / A+ NR	0.94 0.93
74005PBH6	Praxair Note 1.25% Due 11/7/2018	135,000.00	01/08/2015 1.68 %	132,876.45 134,434.84	99.63 1.61 %	134,505.90 815.63	1.33 % 71.06	A2 / A NR	1.02 1.00
24422ESF7	John Deere Capital Corp Note 1.95% Due 12/13/2018	60,000.00	12/10/2013 1.99 %	59,872.20 59,971.51	100.30 1.68 %	60,180.12 448.50	0.59 % 208.61	A2 / A A	1.12 1.09
17275RAR3	Cisco Systems Note 2.125% Due 3/1/2019	180,000.00	Various 2.02 %	180,856.20 180,228.02	100.55 1.71 %	180,988.02 637.50	1.78 % 760.00	A1 / AA- NR	1.33 1.31
91159HHH6	US Bancorp Callable Note Cont 3/25/2019 2.2% Due 4/25/2019	140,000.00	Various 2.15 %	140,322.10 140,094.62	100.57 1.79 %	140,791.00 51.33	1.38 % 696.38	A1 / A+ AA	1.48 1.38
06406HCW7	Bank of New York Callable Note Cont 8/11/2019 2.3% Due 9/11/2019	145,000.00	Various 2.29 %	145,058.95 145,021.09	100.72 1.88 %	146,042.55 463.19	1.44 % 1,021.46	A1 / A AA-	1.86 1.73
94974BGF1	Wells Fargo Corp Note 2.15% Due 1/30/2020	100,000.00	01/26/2015 2.18 %	99,864.00 99,938.83	100.23 2.05 %	100,225.10 543.47	0.99 % 286.27	A2 / A A+	2.25 2.18





CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>US CORPORATE</b>									
22160KAG0	Costco Wholesale Corp Note 1.75% Due 2/15/2020	80,000.00	02/05/2015 1.77 %	79,916.00 79,961.50	99.80 1.84 %	79,836.40 295.56	0.79 % (125.10)	A1 / A+ A+	2.29 2.23
747525AD5	Qualcomm Inc Note 2.25% Due 5/20/2020	120,000.00	06/11/2015 2.49 %	118,671.00 119,312.61	100.52 2.04 %	120,627.84 1,207.50	1.19 % 1,315.23	A1 / A NR	2.55 2.45
857477AS2	State Street Bank Note 2.55% Due 8/18/2020	100,000.00	06/28/2017 1.86 %	102,098.00 101,869.16	101.80 1.89 %	101,799.80 517.08	1.00 % (69.36)	A1 / A AA-	2.80 2.68
00440EAT4	ACE INA Holdings Inc Callable Note Cont 10/3/2020 2.3% Due 11/3/2020	125,000.00	02/06/2017 2.16 %	125,588.75 125,471.62	100.76 2.03 %	125,946.63 1,421.53	1.25 % 475.01	A3 / A A	3.01 2.79
30231GAV4	Exxon Mobil Corp Callable Note Cont 2/1/2021 2.222% Due 3/1/2021	120,000.00	05/16/2016 1.84 %	122,103.60 121,464.21	100.65 2.02 %	120,776.64 444.40	1.19 % (687.57)	Aaa / AA+ NR	3.33 3.19
68389XBK0	Oracle Corp Callable Note Cont 8/01/21 1.9% Due 9/15/2021	115,000.00	11/29/2016 2.40 %	112,425.15 112,917.14	98.96 2.18 %	113,800.44 279.19	1.12 % 883.30	A1 / AA- A+	3.88 3.70
24422ETL3	John Deere Capital Corp Note 2.65% Due 1/6/2022	125,000.00	07/27/2017 2.15 %	127,605.00 127,455.45	101.40 2.30 %	126,754.13 1,058.16	1.25 % (701.32)	A2 / A A	4.19 3.91
91159HHP8	US Bancorp Note 2.625% Due 1/24/2022	60,000.00	01/19/2017 2.66 %	59,896.80 59,912.68	101.19 2.33 %	60,712.50 424.38	0.60 % 799.82	A1 / A+ AA	4.24 3.96
<b>Total US Corporate</b>		<b>2,600,000.00</b>	<b>1.81 %</b>	<b>2,600,326.30</b> <b>2,603,052.03</b>	<b>1.81 %</b>	<b>2,607,761.50</b> <b>12,004.71</b>	<b>25.68 %</b> <b>4,709.47</b>	<b>A1 / A+</b> <b>A+</b>	<b>1.63</b> <b>1.55</b>
<b>US TREASURY</b>									
912828ST8	US Treasury Note 1.25% Due 4/30/2019	200,000.00	01/23/2015 1.22 %	200,242.86 200,085.12	99.56 1.55 %	199,125.00 6.91	1.95 % (960.12)	Aaa / AA+ AAA	1.50 1.48
912828R85	US Treasury Note 0.875% Due 6/15/2019	160,000.00	07/28/2016 0.82 %	160,250.54 160,140.88	98.90 1.56 %	158,243.68 531.69	1.56 % (1,897.20)	Aaa / AA+ AAA	1.62 1.60
912828TH3	US Treasury Note 0.875% Due 7/31/2019	200,000.00	03/30/2015 1.30 %	196,414.73 198,557.29	98.81 1.57 %	197,625.00 442.26	1.94 % (932.29)	Aaa / AA+ AAA	1.75 1.72
912828VF4	US Treasury Note 1.375% Due 5/31/2020	200,000.00	07/10/2015 1.62 %	197,742.86 198,808.17	99.22 1.69 %	198,437.60 1,157.10	1.96 % (370.57)	Aaa / AA+ AAA	2.58 2.51
912828L99	US Treasury Note 1.375% Due 10/31/2020	180,000.00	11/23/2015 1.71 %	177,181.07 178,288.00	98.93 1.74 %	178,066.44 6.84	1.75 % (221.56)	Aaa / AA+ AAA	3.00 2.92
912828N89	US Treasury Note 1.375% Due 1/31/2021	155,000.00	03/09/2016 1.40 %	154,849.15 154,899.80	98.69 1.79 %	152,971.67 538.60	1.50 % (1,928.13)	Aaa / AA+ AAA	3.25 3.15
912828B90	US Treasury Note 2% Due 2/28/2021	180,000.00	04/26/2016 1.40 %	185,056.07 183,476.58	100.65 1.80 %	181,174.14 616.57	1.78 % (2,302.44)	Aaa / AA+ AAA	3.33 3.20
912828P87	US Treasury Note 1.125% Due 2/28/2021	200,000.00	12/29/2016 1.86 %	194,125.67 195,310.57	97.80 1.81 %	195,609.40 385.36	1.92 % 298.83	Aaa / AA+ AAA	3.33 3.24
912828Q37	US Treasury Note 1.25% Due 3/31/2021	210,000.00	12/13/2016 1.81 %	205,136.25 206,135.06	98.15 1.81 %	206,111.64 230.77	2.02 % (23.42)	Aaa / AA+ AAA	3.42 3.32



CUSIP	Security Description	Par Value/Units	Purchase Date Book Yield	Cost Value Book Value	Mkt Price Mkt YTM	Market Value Accrued Int.	% of Port. Gain/Loss	Moody/S&P Fitch	Maturity Duration
<b>US TREASURY</b>									
912828T34	US Treasury Note 1.125% Due 9/30/2021	185,000.00	11/09/2016 1.48 %	181,871.52 182,495.46	97.14 1.89 %	179,702.90 182.97	1.76 % (2,792.56)	Aaa / AA+ AAA	3.92 3.80
912828J43	US Treasury Note 1.75% Due 2/28/2022	215,000.00	03/13/2017 2.14 %	211,112.24 211,608.14	99.20 1.94 %	213,278.28 644.41	2.10 % 1,670.14	Aaa / AA+ AAA	4.33 4.14
912828XR6	US Treasury Note 1.75% Due 5/31/2022	205,000.00	07/27/2017 1.84 %	204,103.81 204,151.03	99.01 1.98 %	202,965.99 1,509.49	2.00 % (1,185.04)	Aaa / AA+ AAA	4.58 4.35
9128282P4	US Treasury Note 1.875% Due 7/31/2022	200,000.00	09/28/2017 1.90 %	199,805.36 199,809.00	99.42 2.00 %	198,843.80 947.69	1.96 % (965.20)	Aaa / AA+ AAA	4.75 4.50
<b>Total US Treasury</b>		<b>2,490,000.00</b>	<b>1.60 %</b>	<b>2,467,892.13</b> <b>2,473,765.10</b>	<b>1.78 %</b>	<b>2,462,155.54</b> <b>7,200.66</b>	<b>24.21 %</b> <b>(11,609.56)</b>	<b>Aaa / AA+</b> <b>AAA</b>	<b>3.21</b> <b>3.10</b>
<b>TOTAL PORTFOLIO</b>		<b>10,214,483.43</b>	<b>1.66 %</b>	<b>10,180,818.09</b> <b>10,194,928.96</b>	<b>1.78 %</b>	<b>10,165,316.54</b> <b>35,437.55</b>	<b>100.00 %</b> <b>(29,612.42)</b>	<b>Aa1 / AA</b> <b>AAA</b>	<b>2.64</b> <b>2.48</b>
<b>TOTAL MARKET VALUE PLUS ACCRUED</b>						<b>10,200,754.09</b>			



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>ACQUISITIONS</b>										
Purchase	10/02/2017	31846V203	1,437.50	First American Govt Obligation Fund	1.000	0.61 %	1,437.50	0.00	1,437.50	0.00
Purchase	10/02/2017	31846V203	48.47	First American Govt Obligation Fund	1.000	0.61 %	48.47	0.00	48.47	0.00
Purchase	10/05/2017	31846V203	1,822.92	First American Govt Obligation Fund	1.000	0.61 %	1,822.92	0.00	1,822.92	0.00
Purchase	10/06/2017	31846V203	1,600.00	First American Govt Obligation Fund	1.000	0.61 %	1,600.00	0.00	1,600.00	0.00
Purchase	10/07/2017	31846V203	1,100.00	First American Govt Obligation Fund	1.000	0.61 %	1,100.00	0.00	1,100.00	0.00
Purchase	10/10/2017	31846V203	690.63	First American Govt Obligation Fund	1.000	0.61 %	690.63	0.00	690.63	0.00
Purchase	10/11/2017	31846V203	646.88	First American Govt Obligation Fund	1.000	0.61 %	646.88	0.00	646.88	0.00
Purchase	10/15/2017	31846V203	2,537.50	First American Govt Obligation Fund	1.000	0.61 %	2,537.50	0.00	2,537.50	0.00
Purchase	10/16/2017	31846V203	56.25	First American Govt Obligation Fund	1.000	0.61 %	56.25	0.00	56.25	0.00
Purchase	10/16/2017	31846V203	39.75	First American Govt Obligation Fund	1.000	0.61 %	39.75	0.00	39.75	0.00
Purchase	10/16/2017	31846V203	30.33	First American Govt Obligation Fund	1.000	0.61 %	30.33	0.00	30.33	0.00
Purchase	10/16/2017	31846V203	4,355.96	First American Govt Obligation Fund	1.000	0.61 %	4,355.96	0.00	4,355.96	0.00
Purchase	10/16/2017	31846V203	76.92	First American Govt Obligation Fund	1.000	0.61 %	76.92	0.00	76.92	0.00
Purchase	10/18/2017	31846V203	144.83	First American Govt Obligation Fund	1.000	0.61 %	144.83	0.00	144.83	0.00
Purchase	10/23/2017	31846V203	6,102.12	First American Govt Obligation Fund	1.000	0.61 %	6,102.12	0.00	6,102.12	0.00
Purchase	10/25/2017	31846V203	2,158.75	First American Govt Obligation Fund	1.000	0.61 %	2,158.75	0.00	2,158.75	0.00
Purchase	10/27/2017	31846V203	463,542.77	First American Govt Obligation Fund	1.000	0.61 %	463,542.77	0.00	463,542.77	0.00
Purchase	10/30/2017	31846V203	656.25	First American Govt Obligation Fund	1.000	0.61 %	656.25	0.00	656.25	0.00
Purchase	10/30/2017	4581X0CW6	200,000.00	Inter-American Dev Bank Note 2.125% Due 1/18/2022	100.079	2.10 %	200,158.00	1,204.17	201,362.17	0.00
Purchase	10/30/2017	45950VLH7	225,000.00	International Finance Corp Note 2% Due 10/24/2022	99.262	2.16 %	223,339.50	75.00	223,414.50	0.00
Purchase	10/31/2017	31846V203	2,487.50	First American Govt Obligation Fund	1.000	0.63 %	2,487.50	0.00	2,487.50	0.00
	<b>Subtotal</b>		<b>914,535.33</b>				<b>913,032.83</b>	<b>1,279.17</b>	<b>914,312.00</b>	<b>0.00</b>
<b>TOTAL ACQUISITIONS</b>			<b>914,535.33</b>				<b>913,032.83</b>	<b>1,279.17</b>	<b>914,312.00</b>	<b>0.00</b>

<b>DISPOSITIONS</b>										
Sale	10/27/2017	3137EADM8	230,000.00	FHLMC Note 1.25% Due 10/2/2019	99.242	1.65 %	228,256.60	199.65	228,456.25	192.80
Sale	10/27/2017	912828SH4	235,000.00	US Treasury Note 1.375% Due 2/28/2019	99.820	1.51 %	234,577.73	508.79	235,086.52	580.37



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>DISPOSITIONS</b>										
Sale	10/30/2017	31846V203	424,776.67	First American Govt Obligation Fund	1.000	0.61 %	424,776.67	0.00	424,776.67	0.00
		<b>Subtotal</b>	<b>889,776.67</b>				<b>887,611.00</b>	<b>708.44</b>	<b>888,319.44</b>	<b>773.17</b>
Paydown	10/16/2017	47787XAB3	0.00	John Deere Owner Trust 2017-A A2 1.5% Due 10/15/2019	100.000		0.00	56.25	56.25	0.00
Paydown	10/16/2017	47788BAB0	0.00	John Deere Owner Trust 2017-B A2A 1.59% Due 4/15/2020	100.000		0.00	39.75	39.75	0.00
Paydown	10/16/2017	47788BAD6	0.00	John Deere Owner Trust 2017-B A3 1.82% Due 10/15/2021	100.000		0.00	30.33	30.33	0.00
Paydown	10/16/2017	89236WAC2	4,331.05	Toyota Auto Receivables Owner 2015-A 1.12% Due 2/15/2019	100.000		4,331.05	24.91	4,355.96	0.00
Paydown	10/16/2017	89238MAB4	0.00	Toyota Auto Receivables Owner 2017-A 1.42% Due 9/16/2019	100.000		0.00	76.92	76.92	0.00
Paydown	10/18/2017	89237RAB4	0.00	Toyota Auto Receivable 2017-C A2A 1.58% Due 7/15/2020	100.000		0.00	144.83	144.83	0.00
Paydown	10/23/2017	43813NAC0	6,069.91	Honda Auto Receivables 2015-2 A3 1.04% Due 2/21/2019	100.000		6,069.91	32.21	6,102.12	0.00
		<b>Subtotal</b>	<b>10,400.96</b>				<b>10,400.96</b>	<b>405.20</b>	<b>10,806.16</b>	<b>0.00</b>
Security Withdrawal	10/04/2017	31846V203	1,021.78	First American Govt Obligation Fund	1.000		1,021.78	0.00	1,021.78	0.00
Security Withdrawal	10/25/2017	31846V203	104.17	First American Govt Obligation Fund	1.000		104.17	0.00	104.17	0.00
		<b>Subtotal</b>	<b>1,125.95</b>				<b>1,125.95</b>	<b>0.00</b>	<b>1,125.95</b>	<b>0.00</b>
<b>TOTAL DISPOSITIONS</b>			<b>901,303.58</b>				<b>899,137.91</b>	<b>1,113.64</b>	<b>900,251.55</b>	<b>773.17</b>

<b>OTHER TRANSACTIONS</b>										
Interest	10/02/2017	3137EADM8	230,000.00	FHLMC Note 1.25% Due 10/2/2019	0.000		1,437.50	0.00	1,437.50	0.00
Interest	10/05/2017	3135G0T45	200,000.00	FNMA Note 1.875% Due 4/5/2022	0.000		1,822.92	0.00	1,822.92	0.00
Interest	10/06/2017	3133EHEZ2	200,000.00	FFCB Note 1.6% Due 4/6/2020	0.000		1,600.00	0.00	1,600.00	0.00
Interest	10/07/2017	3135G0Q89	160,000.00	FNMA Note 1.375% Due 10/7/2021	0.000		1,100.00	0.00	1,100.00	0.00



Transaction Type	Settlement Date	CUSIP	Quantity	Security Description	Price	Acq/Disp Yield	Amount	Interest Pur/Sold	Total Amount	Gain/Loss
<b>OTHER TRANSACTIONS</b>										
Interest	10/10/2017	02665WAC5	65,000.00	American Honda Finance Note 2.125% Due 10/10/2018	0.000		690.63	0.00	690.63	0.00
Interest	10/11/2017	931142DF7	115,000.00	Wal-Mart Stores Note 1.125% Due 4/11/2018	0.000		646.88	0.00	646.88	0.00
Interest	10/15/2017	880591EQ1	290,000.00	Tennessee Valley Authority Note 1.75% Due 10/15/2018	0.000		2,537.50	0.00	2,537.50	0.00
Interest	10/25/2017	3130A4GJ5	110,000.00	FHLB Note 1.125% Due 4/25/2018	0.000		618.75	0.00	618.75	0.00
Interest	10/25/2017	91159HHH6	140,000.00	US Bancorp Callable Note Cont 3/25/2019 2.2% Due 4/25/2019	0.000		1,540.00	0.00	1,540.00	0.00
Interest	10/30/2017	713448CR7	105,000.00	PepsiCo Inc Note 1.25% Due 4/30/2018	0.000		656.25	0.00	656.25	0.00
Interest	10/31/2017	912828L99	180,000.00	US Treasury Note 1.375% Due 10/31/2020	0.000		1,237.50	0.00	1,237.50	0.00
Interest	10/31/2017	912828ST8	200,000.00	US Treasury Note 1.25% Due 4/30/2019	0.000		1,250.00	0.00	1,250.00	0.00
	<b>Subtotal</b>		<b>1,995,000.00</b>				<b>15,137.93</b>	<b>0.00</b>	<b>15,137.93</b>	<b>0.00</b>
Dividend	10/02/2017	31846V203	33,835.85	First American Govt Obligation Fund	0.000		48.47	0.00	48.47	0.00
	<b>Subtotal</b>		<b>33,835.85</b>				<b>48.47</b>	<b>0.00</b>	<b>48.47</b>	<b>0.00</b>
<b>TOTAL OTHER TRANSACTIONS</b>			<b>2,028,835.85</b>				<b>15,186.40</b>	<b>0.00</b>	<b>15,186.40</b>	<b>0.00</b>

## Staff Report/Memorandum



**To:** TVMWD Board of Directors  
**From:** Richard W. Hansen, General Manager *RH*  
**Date:** November 15, 2017  
**Subject:** YTD District Budget Monthly Status Report

---

**For Action**       **Fiscal Impact**       **Funds Budgeted**  
 **Information Only**       **Cost Estimate:**      \$

---

**Discussion:**

Attached for your review is the YTD District Budget Status Report for period ending October 31, 2017.

The YTD credit for the ***MWD RTS Standby Charge*** is due to an adjustment made by MWD for FY 2016/17.

Due to the payment schedule for ***Professional Services*** and ***Membership Dues & Fees***, the YTD actuals are higher than expected. These line items are not expected to exceed budget.

THREE VALLEYS MUNICIPAL WATER DISTRICT				
DISTRICT BUDGET - FISCAL YEAR 2017-2018				
Month Ending October 31, 2017				
	2017-2018 YTD Actual	Annual Budget All Funds	2017-2018 Percent of Budget	2017-2018 Balance Remaining
<b>REVENUES</b>				
<b>OPERATING REVENUES</b>				
Water Sales	23,631,234	51,974,442	45.5%	28,343,208
MWD RTS Standby Charge	29,949	3,426,015	0.9%	3,396,066
MWD Capacity Charge Assessment	519,767	1,379,080	37.7%	859,313
TVMWD Fixed Charges	204,366	631,788	32.3%	427,422
Hydroelectric Revenue	6,822	84,324	8.1%	77,502
<b>NON-OPERATING REVENUES</b>				
Property Taxes	69,811	2,041,850	3.4%	1,972,039
Interest Income	63,158	130,929	48.2%	67,771
Notes Receivable - Principal	11,898	35,700	33.3%	23,802
Pumpback O&M/Reservoir #2 Reimbursement	-	20,000	0.0%	20,000
Grants and Other Revenue	5,338	21,918	24.4%	16,580
<b>TOTAL REVENUES</b>	<b>24,542,343</b>	<b>59,746,046</b>	<b>41.1%</b>	<b>35,203,703</b>
<b>EXPENSES</b>				
<b>OPERATING EXPENSES</b>				
MWD Water Purchases	20,972,351	45,418,246	46.2%	24,445,895
MWD RTS Standby Charge	(34,979)	3,426,015	-1.0%	3,460,994
Staff Compensation	1,459,095	3,868,356	37.7%	2,409,261
MWD Capacity Charge	-	1,379,080	0.0%	1,379,080
Operations and Maintenance	352,985	1,230,637	28.7%	877,652
Professional Services	191,683	413,482	46.4%	221,799
Directors Compensation	76,104	301,330	25.3%	225,226
Communication and Conservation Programs	43,456	201,571	21.6%	158,115
Planning & Resources	19,863	145,047	13.7%	125,184
Membership Dues and Fees	58,471	120,804	48.4%	62,333
Hydroelectric Facilities	9,093	45,296	20.1%	36,203
Board Elections	-	-	0.0%	-
<b>NON OPERATING EXPENSES</b>				
Pumpback O&M/Reservoir #2 Expenses	638	20,000	3.2%	19,362
<b>RESERVE EXPENSES</b>				
Reserve Replenishment	-	766,272	0.0%	766,272
<b>CAPITAL INVESTMENT</b>				
Capital Repair & Replacement	470,641	1,752,046	26.9%	1,281,405
Capital Investment Program	59,136	2,907,249	2.0%	2,848,113
<b>TOTAL EXPENSES</b>	<b>23,678,537</b>	<b>61,995,431</b>	<b>38.2%</b>	<b>38,316,894</b>
<b>NET INCOME (LOSS) BEFORE TRANSFERS</b>	<b>863,806</b>	<b>(2,249,385)</b>		<b>(3,113,191)</b>
TRANSFER IN FROM DEBT RESERVES				-
TRANSFER FROM/(TO) CAPITAL RESERVES		(68,348)		(68,348)
TRANSFER IN FROM OPPORTUNITY RESERVE				-
TRANSFER IN FROM ENCUMBERED RESERVES	528,285	2,685,793		2,157,508
<b>NET INCOME (LOSS) AFTER TRANSFERS</b>	<b>\$ 1,392,091</b>	<b>\$ 368,060</b>		<b>\$ (1,024,031)</b>

*\*\*This budget is prepared on a modified cash-basis of accounting, which is a basis of accounting other than generally accepted accounting principles (GAAP).*

Staff Report/Memorandum



**To:** TVMWD Board of Directors  
**From:** Richard W. Hansen, General Manager *RH*  
**Date:** November 15, 2017  
**Subject:** Warrant Summary Disbursements

<input checked="" type="checkbox"/>	<b>For Action</b>	<input type="checkbox"/>	<b>Fiscal Impact</b>	<input checked="" type="checkbox"/>	<b>Funds Budgeted</b>
<input type="checkbox"/>	<b>Information Only</b>	<input type="checkbox"/>	<b>Cost Estimate:</b>	<b>\$</b>	<b>6,269,854.84</b>

**Requested Action:**

Receive and file the Warrant Summary (Disbursements) for the period ending October 31, 2017 as presented.

**Discussion:**

The monthly disbursements list is provided for your information.  
 General checks 47418 through 47515 totaling \$334,825.21 are listed on pages 1 to 4.  
 MWD August water invoice totaling \$5,700,671.20 is listed on page 5.  
 Wire transfers for taxing agencies and PERS totaling \$85,656.38 are listed on page 5.  
 Total payroll checks 11408 through 11463 totaling \$148,702.05 are listed on page 5.  
 Bank of the West invoice detail is listed on page 6.  
 Chase Card Services invoice detail is listed on page 6.





THREE VALLEYS MUNICIPAL WATER DISTRICT

Warrant List

October 2017

General Checks 47418 through 47515

Payroll Wire Transfer 2408 through 2425

Payroll Checks 11408 through 11463

Item 7.2

Check Number	Vendor	Description	Paid Amount
47418	ALFA LAVAL	MANIFOLD BLOCK ASSY MIXER	192.15
47419	AZUSA LIGHT & WATER	ELECTRIC UTILITY - 8/14/17 TO 9/13/17	31.96
47420	EDISON	MIRAMAR - SEPT	109.99
47421	FAULK, GEORGE	RETIREE HEALTH BENEFITS - OCT	341.29
47422	HACH COMPANY	COPPER REAGENT SET/SAMPLE CELL/PORPHYRIN REAGENT/COPPER MASKING/BUFFER SOLUTIONS	721.32
47423	HOME DEPOT CREDIT SERVICES	SALT	410.79
47424	HOWIE, KIRK	MILEAGE EXPENSE JUL/AUG/SEPT	103.79
47425	JAN-PRO CLEANING SYS OF SO CA	JANITORIAL SERVICE - OCT	545.00
47426	KRIEZEL, BETTY	RETIREE HEALTH BENEFITS - OCT	106.00
47427	LAREZ, MARY PAT	RETIREE HEALTH BENEFITS - OCT	106.00
47428	LARRY BURKE ENTERPRISES DBA	BATTERY	117.91
47429	MC MASTER-CARR SUPPLY COMPANY	STUD ANCHOR	98.56
47430	OFFICE DEPOT	BINDERS/TAB DIVIDERS/FASTENER BASES/TAPE/PENS	73.74
47431	PATTON SALES CORP.	STRIPS	10.56
47432	PEST OPTIONS INC.	GROUND SQUIRRELS SERVICE CONTROL	245.00
47433	TELEPACIFIC COMMUNICATIONS	TELEPHONE SERVICE 9/16/17 - 10/15/17	1,491.33
47434	TUNQUE, DOMINGO	RETIREE HEALTH BENEFITS - OCT	134.00
47435	DE LAGE LANDEN FIN SVCS, INC.	POSTAGE METER LEASING CHARGES 9/15/17 - 10/14/17	97.88
47436	HARBOR FREIGHT TOOLS	TELESCOPING GANTRY CRANE/PUSH BEAM TROLLEY	684.11
47437	HARRINGTON IND PLASTICS, LLC	BUSHINGS	142.51
47438	JCI JONES CHEMICALS, INC.	CHLORINE	5,437.76
47439	SOUTH COAST MEDIA SVC	OUTREACH AD	564.00
47440	SCWUA	VOIDED	0.00
47441	WIERSMA & SLEEGER CONSTR., INC	FASCIA REMOVAL/REPAIR	1,950.00
47442	CITY OF CLAREMONT	SPECIAL BUILDING & CONSTRUCTION WASTE PICKUP AUG/SEPT	70.05



THREE VALLEYS MUNICIPAL WATER DISTRICT

Warrant List

October 2017

General Checks 47418 through 47515

Payroll Wire Transfer 2408 through 2425

Payroll Checks 11408 through 11463

Item 7.2

Check Number	Vendor	Description	Paid Amount
47443	D & H WATER SYSTEMS INC.	FRONT PANEL FOR CHLORINATOR	896.94
47444	EDISON	MIRAMAR/WILLIAMS/FULTON/PM-26/SCADA/PUMPBACK - SEPT	19,458.85
47445	GAS COMPANY	FULTON SERVICE 07/03/17 - 08/31/17	29.09
47446	HACH COMPANY	NITROGEN-NITRITE REAGENT SETS	210.25
47447	LARIOS, LEONARDO	EMPLOYEE PERSONAL TECHNOLOGY LOAN PROGRAM	1,151.54
47448	OFFICE DEPOT	HAND SOAP/MULTI-FOLD PAPER TOWELS/TISSUE PAPER/WASTE CAN LINERS	203.48
47449	REGNL CHAMBER OF COMMERCE SGV	10/19/17 SUPERVISOR HAHN PUBLIC SAFETY LUNCHEON - HORAN	20.00
47450	HARRINGTON IND PLASTICS, LLC	BUSHINGS/ADAPTERS/ELBOWS/TEES/COUPLINGS/PLUGS/NIPPLE	587.56
47451	LINCOLN FINANCIAL GROUP	401A DEFRD: OCTOBER 6 PAYROLL	200.00
47452	LINCOLN LIFE, EMPL SVCS(5H-26)	457 DEFRD: OCTOBER 6 PAYROLL	9,300.00
47453	LOWE'S	GRINDER/PAPER TOWELS/PLUMBER'S TAPE/GLOVES/ROOF PANEL/PIPES	509.35
47454	MC MASTER-CARR SUPPLY COMPANY	BALLAST FOR TUBULAR FLUORESCENT LIGHT BULBS	92.73
47455	NELSON, RICHARD F.	EMPLOYEE PERSONAL TECHNOLOGY LOAN PROGRAM	2,648.20
47456	PREMIER FAMILY MEDICINE ASSOC	NEW RECRUIT PHYSICAL/PULMONARY/RESPIRATORY CLEARANCE/BACK EVALUATION	155.00
47457	R & B AUTOMATION, INC.	ROCKWELL VALVE INSPECTED	1,930.00
47458	REGNL CHAMBER OF COMMERCE SGV	2017 MEMBERSHIP DUES	250.00
47459	TIME WARNER CABLE	BROADBAND SERVICES - WILLIAMS/PLANT 2/FULTON 9/9/17 - 10/20/17	239.97
47460	VERIZON WIRELESS	CELLULAR & IPAD SERVICES/MOBILE BROADBAND 9/26/17 - 10/25/17	337.52
47461	BANK OF THE WEST	BANK OF THE WEST INVOICE DETAIL - LAST PAGE	17,535.92
47462	BRUNICK, MCELHANEY & KENNEDY	LEGAL FEES - SEPT	12,190.00
47463	C.P. CONSTRUCTION CO.	LEROY'S CONNECTION REPLACEMENT - RETENTION	7,286.71
47464	CHASE CARD SERVICES	CHASE CARD SERVICES INVOICE DETAIL - LAST PAGE	6,764.66
47465	CLS LANDSCAPE MANAGEMENT	TREES/SHRUBS/PLANTS REMOVAL	400.00
47466	EDISON	MIRAMAR/WILLIAMS/FULTON - SEPT	528.23
47467	FEDEX	SHIPPING OF WATER SAMPLES FOR TESTING/RESERVOIR EFFLUENT PUMP SYSTEM PLANS	144.32



THREE VALLEYS MUNICIPAL WATER DISTRICT

Warrant List

October 2017

General Checks 47418 through 47515

Payroll Wire Transfer 2408 through 2425

Payroll Checks 11408 through 11463

Item 7.2

Check Number	Vendor	Description	Paid Amount
47468	IDEXX DISTRIBUTION CORP	COMPARATORS	76.52
47469	MC MASTER-CARR SUPPLY COMPANY	LED BULBS WRAPAROUND-LENS	217.97
47470	OFFICE DEPOT	VINYL LETTERING/PENS/STAPLER	70.56
47471	THE FLINTRIDGE CENTER	41ST ASSEMBLY DISTRICT YOUNG LEGISLATORS PROGRAM	2,000.00
47472	WEX BANK	FUEL 9/1/17 - 9/30/17	1,125.21
47473	CLAREMONT COURIER	ANNUAL NEWSPAPER SUBSCRIPTION	56.00
47474	CLS LANDSCAPE MANAGEMENT	LANDSCAPE MAINT - CLEAN UP/CUT WEEDS/TRIM TREES	528.75
47475	G.M. SAGER CONST CO., INC.	CONCRETE INSTALLATION	6,329.00
47476	HARRINGTON IND PLASTICS, LLC	VALVES/BUSHINGS/TEES/PIPES/COUPLINGS/CEMENT SOLVENT	978.30
47477	IDEAL COMFORT INC	HEAT & AIR CONDITIONING MAINTENANCE	605.00
47478	KONECRANES, INC.	QUARTERLY CAL OSHA INSPECTION WITH PREVENTATIVE MAINT - SEPT	315.00
47479	LEIGHTON CONSULTING, INC.	LEROY'S CONNECTION GEOTECHNICAL TESTING SERVICES THROUGH SEPT 30, 2017	899.00
47480	SAN GABRIEL VALLEY MWD	WATER DELIVERY TO NORTH AZUSA CONNECTION JUL/AUG/SEPT	460.00
47481	SCWUA	10/19/17 STATE LEGISLATIVE UPDATE - GOYTIA, BOWCOCK, MENDOZA	90.00
47482	ACWA	11/28/17 -12/1/17 FALL CONFERENCE & EXHIBITION - HANSEN	370.00
47483	ACWA/JPIA	AUTO & GENERAL LIABILITY PROGRAM - 10/1/17 - 10/1/18	70,970.00
47484	ACWA/JPIA	WORKER'S COMPENSATION 7/1/17 - 9/30/17	15,212.02
47485	AVS SYSTEMS	IP CAMERAS INSTALL AT FRONT GATE	3,053.17
47486	CANON FINANCIAL SERVICES, INC.	COPY MACHINE LEASE - OCT	1,450.87
47487	CITY OF CLAREMONT	REFUSE PICKUP/STREET SWEEPING - SEPT	144.17
47488	CLS LANDSCAPE MANAGEMENT	LANDSCAPE MAINTENANCE - OCT	2,965.00
47489	INLAND VALLEY DAILY BULLETIN	NOTICE OF AVAILABILITY/INTENT TO ADOPT AN INITIAL STUDY GRAND AVE. WELL	547.08
47490	MICHAEL J ARNOLD & ASSOC, INC.	LEGISLATIVE CONSULTANT OCT/SEPT EXPENSES	6,084.49
47491	S.G. VALLEY NEWSPAPER GROUP	NOTICE OF AVAILABILITY/INTENT TO ADOPT AN INITIAL STUDY GRAND AVE. WELL	573.04
47492	UNDERGROUND SERVICE ALERT	DIGALERT TICKETS - SEPT	87.55



THREE VALLEYS MUNICIPAL WATER DISTRICT

Warrant List

October 2017

General Checks 47418 through 47515

Payroll Wire Transfer 2408 through 2425

Payroll Checks 11408 through 11463

Item 7.2

Check Number	Vendor	Description	Paid Amount
47493	WATER EDUCATION FOUNDATION	PROJECT WET GUIDES	455.71
47494	ACWA/JPIA	ACWA EMPLOYEE BENEFITS - NOVEMBER 2017	41,604.35
47495	AFLAC	AFLAC SUPP. INS: OCTOBER 2017	806.50
47496	CIVILTEC ENGINEERING INC.	FEASIBILITY STUDY OF UTILIZING PIPELINE THROUGH SEPT 30, 2017	220.50
47497	EMPLOYER'S INFOSOURCE	NEW EMPLOYEE BACKGROUND VERIFICATION REPORT	87.75
47498	ENVIRO CHEM INC.	BELT FILTER PRESS TESTING	1,000.00
47499	EUROFINS EATON ANALYTICAL	LABORATORY TESTING - SPECIAL ANALYSIS/WATER SUITABILITY	477.00
47500	FRONTIER	DSL FOR SCADA 10/10/17 - 11/9/17	91.98
47501	GARCIA, MARIO C.	EMPLOYEE PERSONAL TECHNOLOGY LOAN PROGRAM	1,017.38
47502	GFOA	CAFR AWARD FEE FY 2017	580.00
47503	HALCYON ELECTRIC, INC.	WILLIAMS/FULTON HYDROS ELECTRICAL IMPROVEMENT-GENERATOR CONTROLS/CONDUIT INSTALL	42,512.50
47504	HARBERTSON, KAREN	10/16/17 MICROBIOLOGICAL WORKSHOP MILEAGE EXPENSE	18.73
47505	INTERFACE SECURITY SYSTEMS LLC	EOC WIRELESS BROADBAND SERVICE 11/1/17 - 11/30/17	134.88
47506	LINCOLN FINANCIAL GROUP	401A DEFRD: OCTOBER 20 PAYROLL	200.00
47507	LINCOLN LIFE, EMPL SVCS(5H-26)	457 DEFRD: BOARD-OCTOBER 2017	13,970.32
47508	RELIANCE STANDARD LIFE INS.	LT DISAB: OCTOBER 2017	1,021.56
47509	ROBERT AVERY CARTER	PADLOCKS	209.76
47510	ROBLES, HUMBERTO	SAFETY FOOTWEAR	195.37
47511	SONNENBERG, RYAN	D4 EXAM & CERTIFICATION	130.00
47512	STETSON ENGINEERS, INC.	GLENDORA WELLS 3 & 4 OPPTY'S & CONSTRAINTS ANALYSIS - AUG	3,040.90
47513	SYNCB/AMAZON	MONITOR SCREEN/FLAG/CAR SEAT CUSHION/FLAG EMBROIDERED PATCHES/CABLES/ICE PACKS	515.62
47514	THOMAS HARDER & CO.	GRAND AVE WELL - ENGR DESIGN/ANALYSIS/CONSTRUCTION MGMT/INSPECTION	7,236.50
47515	UNIVAR USA INC	CAUSTIC SODA	7,233.18
<b>TOTAL AMOUNT OF CHECKS LISTED</b>			<b>\$ 334,825.21</b>



THREE VALLEYS MUNICIPAL WATER DISTRICT  
Warrant List  
October 2017  
General Checks 47418 through 47515  
Payroll Wire Transfer 2408 through 2425  
Payroll Checks 11408 through 11463

# Item 7.2

Check Number	Vendor	Description	Paid Amount
12769	METROPOLITAN WATER DISTRICT	AUGUST 2017 MWD WATER INVOICE	5,700,671.20
<b>TOTAL AMOUNT OF WIRE TRANSFERS</b>			<b>\$ 5,700,671.20</b>
2408	CALPERS-457 PLAN	PERS-457 DEFERRED COMP: OCTOBER 6 PAYROLL	5,920.00
2409	FEDERAL TAX PAYMENT	FED TAX: OCTOBER 6 PAYROLL	14,476.52
2410	WAGWORKS	HEALTH SAVINGS ACCT: OCTOBER 6 PAYROLL	894.57
2411	PUBLIC EMPLOYEES RETIREMENT SY	PERS CONTR: OCTOBER 6 PAYROLL	15,908.63
2412	STATE TAX PAYMENT	STATE TAX: OCTOBER 6 PAYROLL	4,732.44
2413	WAGWORKS	HEALTH SAVINGS ACCT: BOARD-OCTOBER 2017	495.83
2414	FEDERAL TAX PAYMENT	FED TAX: BOARD-OCTOBER 2017	1,398.33
2415	STATE TAX PAYMENT	STATE TAX: BOARD-OCTOBER 2017	323.25
2416	CALPERS-457 PLAN	PERS-457 DEFERRED COMP: BOARD-OCTOBER 2017	420.00
2417	FEDERAL TAX PAYMENT	FED TAX: OCTOBER 20 PAYROLL	15,221.93
2418	WAGWORKS	HEALTH SAVINGS ACCT: OCTOBER 20 PAYROLL	894.57
2419	PUBLIC EMPLOYEES RETIREMENT SY	PERS CONTR: OCTOBER 20 PAYROLL	16,065.56
2420	STATE TAX PAYMENT	STATE TAX: OCTOBER 20 PAYROLL	4,839.89
2421	CALPERS-457 PLAN	PERS-457 DEFERRED COMP: OCTOBER 20 PAYROLL	3,121.39
2422	CALPERS-457 PLAN	PERS-457 DEFERRED COMP: OCTOBER 27 PAYROLL-J. MEYER FINAL CHK	500.00
2423	FEDERAL TAX PAYMENT	FED TAX: OCTOBER 27 PAYROLL-J. MEYER FINAL CHK	199.73
2424	PUBLIC EMPLOYEES RETIREMENT SY	PERS CONTR: OCTOBER 27 PAYROLL-J. MEYER FINAL CHK	194.32
2425	STATE TAX PAYMENT	STATE TAX: OCTOBER 27 PAYROLL-J. MEYER FINAL CHK	49.42
<b>TOTAL AMOUNT OF PAYROLL WIRE TRANSFERS LISTED</b>			<b>\$ 85,656.38</b>

**PAYROLL SUMMARY**

Check# 11408 - 11463

<b>TOTAL AMOUNT OF PAYROLL CHECKS LISTED</b>	<b>\$ 148,702.05</b>
<b>TOTAL October 2017 CASH DISBURSEMENTS</b>	<b>\$ 6,269,854.84</b>



THREE VALLEYS MUNICIPAL WATER DISTRICT  
 Warrant List  
 October 2017  
 Bank of the West Invoice Detail Check 47461  
 Chase Card Services Invoice Detail Check 47464

# Item 7.2

Check Number	Vendor	Description	Paid Amount
47461	ACCENT COMPUTER SOLUTIONS, INC.	IT SVCS-SEPT/PROTECH BACKUP/365 BUS ESSENTIALS/UPS BACKUP/DELL DESKTOPS	9,482.13
47461	AIRGAS SPECIALTY PRODUCTS	AMMONIA	4,810.45
47461	CLINICAL LABORATORY OF SB, INC.	LABORATORY TESTING - JUL/AUG	1,075.00
47461	FRANCOTYP-POSTALIA, INC.	POSTAGE METER RENTAL	111.44
47461	GROUND CONTROL SYSTEMS, INC.	IDIRECT EMERGENCY RESPONDER SERVICES FEE - AUG	279.00
47461	TRUESDAIL LABORATORIES, INC.	LABORATORY TESTING FOR THMS	400.00
47461	VWR INTERNATIONAL INC.	SEROLOGICAL PIPET/AUTOCLAVE BAGS/CYLINDERS/PETRI DISH/DEODORANT PADS/STIRRING BARS	1,377.90
<b>TOTAL AMOUNT OF BANK OF THE WEST INVOICE</b>			<b>\$17,535.92</b>
47464	ACWA	10/6/17 REGION 9 & 10 EVENT - HORAN, MENDOZA	130.00
47464	ALPINE TECHNICAL SERVICES, LLC	EARTH TEC	1,451.07
47464	ASCE	MEMBERSHIP DUES - HANSEN	300.00
47464	CA-NV AWWA	10/16-17/17 WATER QUALITY & REGULATIONS WORKSHOP - AGUIAR, HARBERSON	605.00
47464	CARHARTT	WINTER COATS	284.02
47464	FERGUSON ENTERPRISES, INC.	VICTOLIC GASKET/LUBRICANT	420.99
47464	GENERAL TREATMENT PRODUCTS	METERING PUMP	1,092.33
47464	HARBOR FREIGHT TOOLS	TELESCOPING GANTRY CRANE REPAIR PLAN/MICROFIBER WASH CLOTHS/NOZZLES	276.46
47464	MISCELLANEOUS VENDORS	EVENTS REGISTRATIONS & EXPENSES - SEPT	2,168.33
47464	PREMIER GLOBAL SERVICES	GRAND AVE. WELL PROJECT TELECONFERENCE	3.72
47464	TARGET	BOARD ROOM LIGHTNING CHARGERS	32.74
<b>TOTAL AMOUNT OF CHASE CARD SERVICES INVOICE</b>			<b>\$ 6,764.66</b>



Staff Report/Memorandum

To: TVMWD Board of Directors
From: Richard W. Hansen, General Manager
Date: November 15, 2017
Subject: Resolution No. 17-11-812 Surplus Property

Form with checkboxes for 'For Action', 'Fiscal Impact', 'Funds Budgeted', 'Information Only', and 'Cost Estimate: \$ Minimal - Surplus Property'.

Discussion:

Attached for Board review and consideration is a list (Exhibit "A") of TVMWD property to be declared as surplus. The Board is also to consider authorizing the General Manager to dispose of the property in accordance with the procedures outlined in the standing Resolution No. 11-04-488. Approval of Resolution No. 17-11-812 will affirm this action.

These procedures require the General Manager to describe the property, determine the dollar value, and select the method of disposal which will generate the best return for TVMWD, including, giving priority to our Member Agencies to purchase the property, public auction, public sale, or selected bidders. Property not sold or without resale value may be disposed of in the most efficient manner, including donations to Member Agencies, recognized charities, local government entities, non-profit agencies whose activities are related to health, education, and/or the public welfare.

The surplus property list includes old furniture and appliances, along with outdated desktop computers, monitors and related accessories that have been replaced, are no longer working, or are no longer needed due to workstation changes and upgrades.

If any of the Member Agencies are interested in purchasing this property for public agency use, at the price(s) noted on Exhibit A, they must notify the General Manager in writing via email no later than Monday, December 4, 2017 by 3:00 p.m. The first offer at full price received in writing at rhansen@tvmwd.com will be notified of the successful sale.

Should no offers be received from the Member Agencies, the property will be disposed of at the discretion of the General Manager, in accordance with the procedures outlined in the resolution.

All materials are sold as is. No warranty is provided or implied. All items are described as accurately as possible. Anyone wishing to pre-inspect may do so during TVMWD's normal operating hours. All successful offers must be picked up by the buyer no later

## Item 7.3

than Thursday, December 7, 2017 at 3:00 p.m. (after which a scrap recycler will be notified to pick up the materials.)

The Board was presented with this item for discussion at the November 1 meeting and is requested to adopt the attached resolution this morning, authorizing the disposal of the surplus property consistent with the attached property list.

**Strategic Plan Objective(s):**

3.3 – Be accountable and transparent with major decisions



THREE VALLEYS MUNICIPAL WATER DISTRICT SURPLUS EQUIPMENT - November 2017							EXHIBIT A
Manufacturer	System Model	Service Tag	MFG. Date	Type	Notes	Value	
GE	Nautilus Dishwasher		2011?	Electric	Small-sized dishwasher. Can accomodate a sink above. Works	\$ 35.00	
	Electric Range Top		1987?	Electric	Two-burner, countertop electric. Works	\$ 8.00	
Black & Decker	Toaster Oven		2006?	Electric	Small toaster over. Works.	\$ 8.00	
GE	Turntable Microwave		2010?	Electric	###Watt microwave with glass turntable. White. Works	\$ 20.00	
	Stainless Steel Sink		1987?	N/A	25" shallow stainless sink with faucet. Good condition	\$ 10.00	
	Office Furniture: Credenza		1987?	N/A	Oak-type 36" wide, 2-door office credenza. Clean. Latches work.	\$ 15.00	
	Office Furniture: Rolling Cart		1987?	N/A	Oak-type 24" wide two-door rolling cart. Latches work.	\$ 12.00	
	Office Furniture: Small side table		1987?	N/A	Oak-type 24" square single level side table.	\$ 6.00	
Dell	Optiplex 9010	39VPSW1	2013	Desktop Computer	Windows 7 OS	\$ 25.00	
Dell	Optiplex 9010	39VQSW1	2013	Desktop Computer	Windows 7 OS	\$ 25.00	
Dell	Optiplex 9010	39TRSW1	2013	Desktop Computer	Windows 7 OS	\$ 25.00	
Dell	Optiplex 9010	39TQSW1	2013	Desktop Computer	Windows 7 OS	\$ 25.00	
Dell	Optiplex 360	FZFPBK1	Unknown	Desktop Computer	Windows 7 OS	\$ 15.00	
Dell	Monitor - 15"	VGA	2003	Monitor	Not Working Well	\$ -	
Dell	Monitor - 19"	VGA/DVI	2004	Monitor	Swivel Stand - Working	\$ 5.00	
Dell	Monitor - 20"	VGA/DVI	2004	Monitor	Stand - Working	\$ 5.00	
Dell	Monitor - 20"	VGA/DVI	2004	Monitor	Swivel Stand - Sound Bar - Working	\$ 5.00	
Dell	Monitor - 20"	VGA/DVI	2006	Monitor	Stand - Soundbar - Working	\$ 10.00	
Dell	Monitor - 20"	VGA/DVI	2007	Monitor	Swivel Stand - Sound Bar - Working	\$ 10.00	
Dell	Monitor - 20"	VGA/DVI	2007	Monitor	Swivel Stand - Sound Bar - Working	\$ 10.00	
Dell	Monitor - 20"	VGA/DVI	2007	Monitor	Swivel Stand - Working	\$ 10.00	
Dell	Monitor - 20"	VGA/DVI	2008	Monitor	Swivel Stand - Sound Bar - Working	\$ 10.00	
Dell	Keyboard - Wired			Keyboard	New - Six (6)	\$ 5.00	
Dell	Mouse - Wired			Mouse	New - Two (2)	\$ 5.00	
Dell	Keyboard-Wireless			Keyboard	Used - Three (4) - Not Working Well	\$ -	
Verbatim	Keyboard-Wireless				Used - One (1) - Not Working Well	\$ -	
Logitech	Keyboard-Wireless				Used - One (1) - Not Working Well	\$ -	
Dell	Mouse - Wired			Mouse	Used - Two (2)	\$ 1.00	
	Mouse - Wireless				Used - Two (2)	\$ 1.00	
Dell	Soundbar				Used - Two (2)	\$ 1.00	
APC	Battery			1500	Not Working	\$ 10.00	
APC	Battery			1500	Working	\$ 25.00	
Cisco	Switch			ASA5505	No Cables/Cords	\$ 5.00	
Dell	Display Port Adapters				Several - New/Used	\$ 1.00	
	Power Cords				Several - New/Used	\$ 1.00	
	VGA Cords				Several - New/Used	\$ 1.00	
	DVI Cords				Several - New/Used	\$ 1.00	
	Monitor Display Cords				Several - New/Used - USB	\$ 1.00	
	Printer Cords				Several - New/Used	\$ 1.00	
	HDMI Cords				7' - New - Three (3)	\$ 2.00	
	Monitor Cover Plates				Five (5) - New	\$ 1.00	
Global Electric MotorCars LLC	4-Seater Electric Cart/Vehicle	1175258	2002	Electric Cart/Vehicle	Electric cart. Heavily used for last 15 years. Hour use on meter shows 0986, but records show that it has "flipped" once, therefore overall hours use is 10,985. Condition is overall poor.	\$ 720.00	
Global Electric MotorCars LLC	2-Seater, "truck bed" Electric Cart/Vehicle	1150856	2002	Electric Cart/Vehicle	Electric cart. Heavily used for last 15 years. Hour use on meter shows 7,691, but records show that it has "flipped" once, therefore overall hours use is 17,690. Tires are relatively new. Condition is overall poor.	\$ 700.00	

\*value an average of: similar vehicles listed for sale, current condition, and offer provided by Taylor Dunn salesman

RESOLUTION NO. 17-11-812

**A RESOLUTION OF THE BOARD OF DIRECTORS  
OF THREE VALLEYS MUNICIPAL WATER DISTRICT  
DECLARING CERTAIN PERSONAL PROPERTY TO BE SURPLUS TO THE  
DISTRICT AND ORDERING THE SALE THEREOF**

WHEREAS, the District’s Board of Directors has adopted Resolution No. 11-04-488 which outlines the procedures for the disposal of surplus personal property; and

WHEREAS, the District owns certain surplus personal property as described in Exhibit “A” (attached); and

WHEREAS, the surplus property is obsolete and unneeded; and

WHEREAS, the General Manager has determined the value of the surplus property after contacting dealers, vendors or other businesses which purchase used property or take such items as trade-in.

NOW, THEREFORE, BE IT HEREBY RESOLVED that the District’s Board of Directors does hereby find and resolve as follows:

1. The personal property attached hereto as Exhibit “A” is declared surplus to the District’s needs.
2. The General Manager may dispose of the surplus property in accordance with procedures set forth in Resolution No. 11-04-488.

**ADOPTED** and **PASSED** at a meeting of the Three Valleys Municipal Water District’s Board of Directors, on this 15<sup>th</sup> day of November 2017 by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

\_\_\_\_\_  
Bob G. Kuhn, President


ATTEST:

\_\_\_\_\_  
Brian Bowcock, Secretary

SEAL:



## Staff Report/Memorandum

**To:** TVMWD Board of Directors  
**From:** Richard W. Hansen, General Manager   
**Date:** November 15, 2017  
**Subject:** LAFCO Nomination of Alternate Member-Special Districts

<input type="checkbox"/>	<b>For Action</b>	<input type="checkbox"/>	<b>Fiscal Impact</b>	<input type="checkbox"/>	<b>Funds Budgeted</b>
<input checked="" type="checkbox"/>	<b>Information Only</b>	<input type="checkbox"/>	<b>Cost Estimate:</b>	<b>\$</b>	

### Discussion:

Three Valleys MWD is a member of the Los Angeles County chapter of the Local Agency Formation Commission (LAFCO) and we are kept apprised of all upcoming elections once they are announced. The seat for *Alternate Member* representing independent special districts, presently held by TVMWD Board Member Joseph T. Ruzicka, is up for election. The current term expires in May 2018.

Pursuant to ongoing LAFCO support by this board, it is requested that Joe Ruzicka once again be nominated by TVMWD to continue in the role as *Alternate Member*. The appropriate paperwork to be submitted to LAFCO prior to the December 21, 2017 filing deadline is attached herein. LAFCO special district voting will then take place by mail in early 2018.

This item was discussed at the November 1 Board meeting and is being returned today for formal action.

### Strategic Plan Objectives:

- 3.3 – Be accountable and transparent with major decisions
- 3.5 – Ensure that all of the region's local government policy makers understand TVMWD's role in the delivery of water.

# Item 7.4



## BOARD OF DIRECTORS

Brian Bowcock  
David D. De Jesus  
Carlos Goytia  
Dan Horan  
Bob Kuhn  
John Mendoza  
Joseph T. Ruzicka

## GENERAL MANAGER/CHIEF ENGINEER

Richard W. Hansen, P.E.

November 15, 2017

Lagerlof Senecal Gosney & Kruse LLP  
301 North Lake Avenue, 10<sup>th</sup> Floor  
Pasadena, CA 91101

Attention: William F. Kruse

Re: Nomination of Independent Special District Representative (Alternate) to the Los Angeles County Local Agency Formation Commission

Dear Mr. Kruse,

Enclosed please find the nomination papers for candidate Joseph T. Ruzicka for Three Valleys Municipal Water District.

Please let the District know if you require any additional materials.

Sincerely,

A handwritten signature in black ink, appearing to read "Bob Kuhn".

Bob G. Kuhn  
Board President

*Lagerlof Senecal  
Gosney & Kruse  
LLP*

301 NORTH LAKE AVENUE, 10TH FLOOR  
PASADENA, CALIFORNIA 91101  
PHONE: (626) 793-9400 • FAX (626) 793-5900

William F. Kruse  
E-MAIL: WFKRUSE@lagerlof.com

MEMORANDUM

**To:** Los Angeles County Independent Special Districts  
**From:** William F. Kruse, Special Counsel  
**Date:** October 6, 2017  
**Subject:** Nomination of Candidate; LAFCO Representative and Alternate

RECEIVED  
OCT 10 PM 2:13  
LOCAL AGENCY FORMATION COMMISSION FOR LOS ANGELES COUNTY

As you know, since 1994 special districts in Los Angeles County have been represented by two members of the Local Agency Formation Commission. The term of office of one of those representatives, E.G. "Jerry" Gladbach, expires in May 2018 and the term of Alternate, Joseph T. Ruzicka, also expires in May 2018. On behalf of the special districts of Los Angeles County, LAFCO has appointed us to assist in conducting the election to fill this position.

By law, independent special district seats on LAFCO are filled by the Special District Selection Committee. That Committee is made up of the presiding officers of each independent special district in Los Angeles County.

In order to expedite the process of electing a representative, I have included a form to be used to nominate candidates for consideration for both positions. After nominations are received, each district will receive a complete package of nominee resumes, together with a ballot for consideration by the presiding officer of your board. Voting will be conducted by mailed ballot.

Nominations for the Committee's consideration are welcome. Please provide as much relevant information about the candidate as reasonably possible. Any biographical information and/or candidate statement should be **limited to one page**. Please remember that, to be eligible, the nominee must be an elected official or appointed to your board for a fixed term. Nominations must be received in the office of Lagerlof, Senecal, Gosney & Kruse, ATTN: **WILLIAM F. KRUSE**, no later than **5:00 p.m. on December 21, 2017**.

Please feel free to contact me directly with any questions.

Voice: (626) 793-9400

Fax: (626) 793-5900

NOMINATION  
OF  
INDEPENDENT SPECIAL DISTRICT REPRESENTATIVE (ALTERNATE)  
TO THE  
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Three Valleys Municipal Water District

Date: November 15, 2017

Name of Candidate: Joseph T. Ruzicka

Three Valleys Municipal Water District is pleased to nominate

Joseph T. Ruzicka as a candidate for appointment as

**ALTERNATE** special district representative to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Director, Division 5

Agency: Three Valleys Municipal Water District

Type of Agency: California Special District

Term Expires: December 7, 2018

Residence Address: [REDACTED]  
Diamond Bar, CA 91765

Telephone: 909-861-7406

(please attach resume - one page only)

Three Valleys Municipal Water District

(Name of Agency)

By: Bob Kuhn

Its: Board President

**Joseph T. Ruzicka**

Voice: 909-861-7406

Cell: 909-684-6674

Diamond Bar, Ca 91765

E-Mail: JTR987@aol.com

---

## SKILLS

### **Public Communications**

Good presence; excellent verbal and written communication skills; extensive experience in public speaking, presentations, governmental communications and networking.

### **Guidance Flexibility**

Ability to be self directed, evidenced by running operations of a federal agency removed from immediate supervision; Chair of numerous organizations

### **Leader**

Consensus builder; at ease in front of people; repeatedly chosen by peers as a leader, but also able to follow

## EMPLOYMENT

### **Three Valleys Municipal Water District, Claremont, Ca**

*Board of Directors: 2003 to Present*

Responsibilities include serving as a Board Member and having participated in various committee assignments, including the *Project, Planning, Development Committee* for engineering and capital projects and the *Finance/Personnel Committee*. Currently serve as the LAFCO Independent Special District Representative—Alternate Member & RDA Oversight Board No. 5.

### **City of Diamond Bar, Diamond Bar, Ca**

*Planning Commission: 1997-2003*

Responsibilities include serving as Chair and Vice Chair while making final determinations regarding land use questions for the city.

*Parks & Receptions Commission: 1989-1996*

Responsibilities include serving as Chair and Vice Chair while overseeing and advising the City Council on parks and recreation policy for the City.

### **San Gabriel Valley Mediation Center**

*Executive Director: 1994-2003*

Assist clients in the settlement of disputes involving commercial, governmental and personal matters while overseeing the casework of six mediators.

## **U.S. Railroad Retirement Board**

*Southern California District Manager: 1975-1991*

Area of responsibility extended from San Luis Obispo to San Diego and also included Clark County Nevada (Las Vegas).

*State of Indiana District Manager: 1973-1975*

Responsible for 90% of state with satellite offices in Fort Wayne and Evansville.

*Nation's Capitol District Manager: 1969-1973*

Represented the agency in Washington, DC with heavy interaction with related federal government agencies and Capitol Hill.

Duties included but were not restricted to the following:

- Liaison and representative to groups, labor organizations and public
- Organized and directed all activities within the district
- Interacted with other districts to achieve goals and objectives
- Made oral presentations before a variety of public and private organizations
- Wrote articles on technical matters and public policy issues
- Served as authoritative information resource for government and public decision makers
- Served as contact person for the media
- Member, Federal Executive Board

## **Additional Community Experience**

- Chairman, Government Affairs Committee, San Gabriel Valley Regional Chamber of Commerce
- President, Diamond Bar Little League
- Assistant District Administrator, District 20, Little League
- Board Member, Diamond Bar Improvement Association
- President, Walnut Valley Rotary Club
- Regular member of St. Denis Catholic Church

## **EDUCATION**

Loyola University, Chicago, Illinois

University of Detroit, Detroit, Michigan

U.S. Merchant Marine Academy, Long Island, New York

Pepperdine University, Malibu, California





**Candidate Statement of Joseph T. Ruzicka**  
*Nominee for LAFCO*  
*Independent Special District Representative—Alternate Member*

---

Joe Ruzicka, a 42-year Diamond Bar resident and retired Regional Manager for the U.S. Railroad Retirement Board, with operational and administrative responsibilities for all Southern California, would bring many years of public and volunteer service experience as the **LAFCO Independent Special District Representative – Alternate Member**.

I have served on the various committees that led to the eventual incorporation of the City of Diamond Bar; where immediately after the incorporation I was appointed from 1989 to 1996 as an inaugural member of the Diamond Bar *Parks & Recreation Commission* and was instrumental in instituting several new programs that accommodated the needs of youth sports organizations and also helped to initiate the popular “Concerts in the Parks” series. I was then appointed as a *Planning Commissioner* for the City of Diamond Bar from 1997 to 2003, during which time there were many accomplishments including the successful development of some 425 acres in the heart of the City. I resigned from the Planning Commission to serve on the *Three Valleys MWD Board of Directors*.

As a member of the Three Valleys Board of Directors, among other appointments, I currently serve as the Three Valleys’ representative to the LAFCO Commission as the alternate voting member for Special Districts; in that capacity I have attended nearly all meetings of the commission since my appointment.

I have also served the City of Diamond Bar as President of the local Little League, as a member of the Walnut Valley Rotary Club (past president) and as a Board Member of the Diamond Bar Improvement Association. I am an eight-year Marine Corp veteran in both active and reserve duty (1954-1962). For nine years I was the Executive Director of the San Gabriel Valley Mediation Center.



## Staff Report/Memorandum

**To:** TVMWD Board of Directors  
**From:** Richard W. Hansen, General Manager *RH*  
**Date:** November 15 2017  
**Subject:** Mileage Reporting Standardization

<input checked="" type="checkbox"/> <b>For Action</b>	<input type="checkbox"/> <b>Fiscal Impact</b>	<input type="checkbox"/> <b>Funds Budgeted</b>
<input type="checkbox"/> <b>Information Only</b>	<input type="checkbox"/> <b>Cost Estimate:</b>	<b>\$</b>

### Discussion:

The Board will consider approval of the proposed point-to-point mileage reporting standardization template provided as a guideline in reporting mileage for reimbursement. These guidelines have been developed using [www.googlemaps.com](http://www.googlemaps.com), and reflect the shortest distance from the Directors' residence to the venue, rounded to the near whole number and multiplied by two for round trip mileage. If there are any variances such as a different starting point, you are encouraged to make note of the variable in the comment section provided on the report, and report the actual mileage driven. The overarching guidelines will continue to be the IRS mileage standards, <https://www.irs.gov/tax-professionals/standard-mileage-rates>.

### Strategic Plan Objective(s):

3.3 – Be accountable and transparent with major decisions

# Item 7.5

<b>Mileage estimate – Director Goytia – Pomona, CA 91766</b>			
<b>Venue/Event</b>	<b>Starting</b>	<b>Ending</b>	<b>Round trip mileage</b>
<b>Airports</b> – Los Angeles (LAX)	Pomona	Los Angeles	92
<b>Airports</b> – Ontario (ONT)	Pomona	Ontario	26
<b>Airport</b> – Burbank (BUR)	Pomona	Burbank	84
<b>Airport</b> – Orange County/John Wayne (SNA)	Pomona	Santa Ana	62
<b>Airport</b> – Long Beach (LGB)	Pomona	Long Beach	70
<b>Conference Hotel</b> – Disneyland Hotel	Pomona	Anaheim	46
<b>Conference Hotel</b> – Grand Californian	Pomona	Anaheim	46
<b>Conference Hotel</b> – Embassy Suites	Pomona	Arcadia	40
<b>Conference Hotel</b> – Courtyard Marriott	Pomona	Baldwin Park	26
<b>Conference Hotel</b> – Pacific Palms	Pomona	City of Industry	26
<b>Conference Hotel</b> – Doubletree	Pomona	Claremont	18
<b>Conference Hotel</b> – Westin	Pomona	Costa Mesa	75
<b>Conference Hotel</b> – Renaissance Esmeralda	Pomona	Indian Wells	190
<b>Conference Hotel</b> – Miramonte	Pomona	Indian Wells	190
<b>Conference Hotel</b> – La Quinta Resort	Pomona	La Quinta	198
<b>Conference Hotel</b> – Tropicana	Pomona	Las Vegas	488
<b>Conference Hotel</b> – Mandalay Bay	Pomona	Las Vegas	488
<b>Conference Hotel</b> – Hyatt Regency	Pomona	Long Beach	86
<b>Conference Hotel</b> – Renaissance Hollywood	Pomona	Los Angeles	74
<b>Conference Hotel</b> – Marriott	Pomona	Los Angeles/Downtown	64
<b>Conference Venue</b> – Monrovia Historical Museum	Pomona	Monrovia	38
<b>Conference Hotel</b> – Hyatt	Pomona	Monterey	692
<b>Conference Hotel</b> – Portolo	Pomona	Monterey	694
<b>Conference Hotel</b> – Marriott	Pomona	Monterey	694
<b>Conference Hotel</b> – Marriott	Pomona	Newport Beach	72
<b>Conference Hotel</b> – Hyatt	Pomona	Newport Beach	74
<b>Conference Hotel</b> – Doubletree	Pomona	Ontario	26
<b>Conference Hotel</b> – Hilton	Pomona	Pasadena	56
<b>Conference Hotel</b> – Sheraton	Pomona	Pomona	12
<b>Conference Hotel</b> – Atlantis	Pomona	Reno	936
<b>Conference Hotel</b> – Grand Sierra	Pomona	Reno	938
<b>Conference Hotel</b> – Hyatt	Pomona	Sacramento	824
<b>Conference Hotel</b> – Sheraton	Pomona	Sacramento	824
<b>Conference Hotel</b> – Hilton Mission Bay	Pomona	San Diego	214
<b>Conference Hotel</b> – Manchester Grand Hyatt	Pomona	San Diego	226
<b>Conference Hotel</b> – Bahia Mission Bay	Pomona	San Diego	222
<b>Conference Hotel</b> – Hilton	Pomona	San Gabriel	44
<b>Conference Hotel</b> – Fess Parker Doubletree	Pomona	Santa Barbara	248
<b>Conference Venue</b> – Hurst Ranch	Pomona	West Covina	26
Chino Basin Water Conservation District	Pomona	Montclair	16
City of Pomona	Pomona	Pomona	8
Diamond Bar Center	Pomona	Diamond Bar	12
Diamond Bar Golf Course	Pomona	Diamond Bar	10
Grace Black Auditorium	Pomona	El Monte	36

**To look up mileage for venues not included go to:  
[www.googlemaps.com](http://www.googlemaps.com). Google Maps is intuitive, and in most cases,  
 you can enter the name of the business if you do not know the  
 physical address.**

# Item 7.5

<b>Mileage estimate – Director Goytia – Pomona, CA 91766</b>			
<b>Venue/Event</b>	<b>Starting</b>	<b>Ending</b>	<b>Round trip mileage</b>
Great Wolf Lodge	Pomona	Garden Grove	48
IEUA Leadership Breakfast	Pomona	Chino	20
IEUA Leadership Breakfast (Doubletree)	Pomona	Ontario	26
Industrial Manufacturer’s Council (IMC)	Pomona	City of Industry	26
Pomona-Walnut-Rowland Joint Water Line	Pomona	Walnut	12
<b>Legislative Office – Assembly Member Calderon</b>	Pomona	City of Industry	34
<b>Legislative Office – Assembly Member Chen</b>	Pomona	Brea	24
<b>Legislative Office – Assembly Member Holden</b>	Pomona	Claremont	18
<b>Legislative Office – Assembly Member Holden</b>	Pomona	Pasadena	48
<b>Legislative Office – Assembly Member Rodriguez</b>	Pomona	Chino	14
<b>Legislative Office – Assembly Member Rubio</b>	Pomona	West Covina	18
<b>Legislative Office – Senator Hernandez</b>	Pomona	West Covina	24
<b>Legislative Office – Senator Leyva</b>	Pomona	Chino	14
<b>Legislative Office – Senator Leyva</b>	Pomona	San Bernardino	72
<b>Legislative Office – Senator Mendoza</b>	Pomona	Cerritos	62
<b>Legislative Office – Senator Newman</b>	Pomona	Brea	24
<b>Legislative Office – Senator Portantino</b>	Pomona	Glendale	70
<b>Legislative Office – Senator Portantino</b>	Pomona	San Dimas	16
Metropolitan Water District	Pomona	Los Angeles	60
Rose Hills Memorial Park	Pomona	Whittier	20
San Dimas Golf Course	Pomona	San Dimas	24
San Gabriel Valley Economic Partnership	Pomona	Irwindale	36
SCWUA	Pomona	Pomona	12
SGV Chamber HR Seminar (Quality Inn)	Pomona	Walnut	16
SGV-COG Governing Board (Upper District)	Pomona	Monrovia	38
SGVWA Qtly. Breakfast (Pomona Valley Mining Co.)	Pomona	Pomona	12
SGVWA Quarterly Lunch (Swiss Park)	Pomona	Whittier	34
Three Valleys District	Pomona	Claremont	32
TVMWD Leadership Breakfast (Sheraton)	Pomona	Pomona	12

**To look up mileage for venues not included go to:  
[www.googlemaps.com](http://www.googlemaps.com). Google Maps is intuitive, and in most cases,  
you can enter the name of the business if you do not know the  
physical address.**

# Item 7.5

<b>Mileage estimate – Director De Jesus – Walnut, CA 91789</b>			
<b>Venue/Event</b>	<b>Starting</b>	<b>Ending</b>	<b>Round trip mileage</b>
<b>Airports – Los Angeles (LAX)</b>	Walnut	Los Angeles	88
<b>Airports – Ontario (ONT)</b>	Walnut	Ontario	36
<b>Airport – Burbank (BUR)</b>	Walnut	Burbank	76
<b>Airport – Orange County/John Wayne (SNA)</b>	Walnut	Santa Ana	58
<b>Airport – Long Beach (LGB)</b>	Walnut	Long Beach	74
<b>Conference Hotel – Disneyland Hotel</b>	Walnut	Anaheim	42
<b>Conference Hotel – Grand Californian</b>	Walnut	Anaheim	42
<b>Conference Hotel – Embassy Suites</b>	Walnut	Arcadia	34
<b>Conference Hotel – Courtyard Marriott</b>	Walnut	Baldwin Park	18
<b>Conference Hotel – Pacific Palms</b>	Walnut	City of Industry	14
<b>Conference Hotel – Doubletree</b>	Walnut	Claremont	24
<b>Conference Hotel – Westin</b>	Walnut	Costa Mesa	60
<b>Conference Hotel – Renaissance Esmeralda</b>	Walnut	Indian Wells	200
<b>Conference Hotel – Miramonte</b>	Walnut	Indian Wells	200
<b>Conference Hotel – La Quinta Resort</b>	Walnut	La Quinta	206
<b>Conference Hotel – Tropicana</b>	Walnut	Las Vegas	484
<b>Conference Hotel – Mandalay Bay</b>	Walnut	Las Vegas	484
<b>Conference Hotel – Hyatt Regency</b>	Walnut	Long Beach	82
<b>Conference Hotel – Renaissance Hollywood</b>	Walnut	Los Angeles	66
<b>Conference Hotel – Marriott</b>	Walnut	Los Angeles/Downtown	56
<b>Conference Venue – Monrovia Historical Museum</b>	Walnut	Monrovia	30
<b>Conference Hotel – Hyatt</b>	Walnut	Monterey	684
<b>Conference Hotel – Portolo</b>	Walnut	Monterey	688
<b>Conference Hotel – Marriott</b>	Walnut	Monterey	688
<b>Conference Hotel – Marriott</b>	Walnut	Newport Beach	70
<b>Conference Hotel – Hyatt</b>	Walnut	Newport Beach	70
<b>Conference Hotel – Doubletree</b>	Walnut	Ontario	34
<b>Conference Hotel – Hilton</b>	Walnut	Pasadena	48
<b>Conference Hotel – Sheraton</b>	Walnut	Pomona	14
<b>Conference Hotel – Atlantis</b>	Walnut	Reno	942
<b>Conference Hotel – Grand Sierra</b>	Walnut	Reno	944
<b>Conference Hotel – Hyatt</b>	Walnut	Sacramento	818
<b>Conference Hotel – Sheraton</b>	Walnut	Sacramento	818
<b>Conference Hotel – Hilton Mission Bay</b>	Walnut	San Diego	210
<b>Conference Hotel – Manchester Grand Hyatt</b>	Walnut	San Diego	222
<b>Conference Hotel – Bahia Mission Bay</b>	Walnut	San Diego	218
<b>Conference Hotel – Hilton</b>	Walnut	San Gabriel	36
<b>Conference Hotel – Fess Parker Doubletree</b>	Walnut	Santa Barbara	238
<b>Conference Venue – Hurst Ranch</b>	Walnut	West Covina	16
Chino Basin Watermaster	Walnut	Rancho Cucamonga	42
Chino Basin Water Conservation District	Walnut	Montclair	22
Diamond Bar Center	Walnut	Diamond Bar	10
Diamond Bar Golf Course	Walnut	Diamond Bar	6
Grace Black Auditorium	Walnut	El Monte	28

**To look up mileage for venues not included go to:  
[www.googlemaps.com](http://www.googlemaps.com). Google Maps is intuitive, and in most cases,  
you can enter the name of the business if you do not know the  
physical address.**

# Item 7.5

<b>Mileage estimate – Director De Jesus – Walnut, CA 91789</b>			
<b>Venue/Event</b>	<b>Starting</b>	<b>Ending</b>	<b>Round trip mileage</b>
Hamilton’s Restaurant	Walnut	Covina	8
IEUA Leadership Breakfast	Walnut	Chino	30
IEUA Leadership Breakfast (Doubletree)	Walnut	Ontario	32
Industrial Manufacturer’s Council (IMC)	Walnut	City of Industry	14
<b>Legislative Office</b> – Assembly Member Calderon	Walnut	City of Industry	30
<b>Legislative Office</b> – Assembly Member Chen	Walnut	Brea	20
<b>Legislative Office</b> – Assembly Member Holden	Walnut	Claremont	22
<b>Legislative Office</b> – Assembly Member Holden	Walnut	Pasadena	40
<b>Legislative Office</b> – Assembly Member Rodriguez	Walnut	Chino	24
<b>Legislative Office</b> – Assembly Member Rubio	Walnut	West Covina	8
<b>Legislative Office</b> – Senator Hernandez	Walnut	West Covina	14
<b>Legislative Office</b> – Senator Leyva	Walnut	Chino	24
<b>Legislative Office</b> – Senator Leyva	Walnut	San Bernardino	76
<b>Legislative Office</b> – Senator Mendoza	Walnut	Cerritos	58
<b>Legislative Office</b> – Senator Newman	Walnut	Brea	20
<b>Legislative Office</b> – Senator Portantino	Walnut	Glendale	66
<b>Legislative Office</b> – Senator Portantino	Walnut	San Dimas	20
Main San Gabriel Basin Watermaster	Walnut	Azusa	20
Metropolitan Water District	Walnut	Los Angeles	52
Park & Ride	Walnut	Glendora	16
Rose Hills Memorial Park	Walnut	Whittier	32
San Dimas Golf Course	Walnut	San Dimas	28
San Gabriel Valley Economic Partnership	Walnut	Irwindale	28
SCWUA	Walnut	Pomona	14
SCWUA Contact Hour Training	Walnut	Glendora	18
SGV Water Association Board Meetings	Walnut	Azusa	20
SGVWA Qtly. Breakfast (Pomona Valley Mining Co.)	Walnut	Pomona	12
SGVWA Quarterly Lunch (Swiss Park)	Walnut	Whittier	30
Three Valleys District	Walnut	Claremont	38
TVMWD Leadership Breakfast (Sheraton)	Walnut	Pomona	14
Walnut Valley Water District	Walnut	Walnut	4
Water Education Symposium	Walnut	Orange	54

**To look up mileage for venues not included go to:  
[www.googlemaps.com](http://www.googlemaps.com). Google Maps is intuitive, and in most cases,  
you can enter the name of the business if you do not know the  
physical address.**

# Item 7.5

<b>Mileage estimate – Director Bowcock — La Verne, CA 91750</b>			
<b>Venue/Event</b>	<b>Starting</b>	<b>Ending</b>	<b>Round trip mileage</b>
Airports – Los Angeles (LAX)	La Verne	Los Angeles	98
Airports – Ontario (ONT)	La Verne	Ontario	28
Airport – Burbank (BUR)	La Verne	Burbank	76
Airport – Orange County/John Wayne (SNA)	La Verne	Santa Ana	78
Airport – Long Beach (LGB)	La Verne	Long Beach	88
Conference Hotel – Disneyland Hotel	La Verne	Anaheim	60
Conference Hotel – Grand Californian	La Verne	Anaheim	60
Conference Hotel – Embassy Suites	La Verne	Arcadia	34
Conference Hotel – Courtyard Marriott	La Verne	Baldwin Park	32
Conference Hotel – Pacific Palms	La Verne	City of Industry	38
Conference Hotel – Doubletree	La Verne	Claremont	8
Conference Hotel – Westin	La Verne	Costa Mesa	78
Conference Hotel – Renaissance Esmeralda	La Verne	Indian Wells	200
Conference Hotel – Miramonte	La Verne	Indian Wells	200
Conference Hotel – La Quinta Resort	La Verne	La Quinta	206
Conference Hotel – Tropicana	La Verne	Las Vegas	466
Conference Hotel – Mandalay Bay	La Verne	Las Vegas	466
Conference Hotel – Hyatt Regency	La Verne	Long Beach	92
Conference Hotel – Renaissance Hollywood	La Verne	Los Angeles	78
Conference Hotel – Marriott	La Verne	Los Angeles/Downtown	70
Conference Venue – Monrovia Historical Museum	La Verne	Monrovia	30
Conference Hotel – Hyatt	La Verne	Monterey	684
Conference Hotel – Portolo	La Verne	Monterey	686
Conference Hotel – Marriott	La Verne	Monterey	686
Conference Hotel – Marriott	La Verne	Newport Beach	88
Conference Hotel – Hyatt	La Verne	Newport Beach	88
Conference Hotel – Doubletree	La Verne	Ontario	26
Conference Hotel – Hilton	La Verne	Pasadena	48
Conference Hotel – Sheraton	La Verne	Pomona	10
Conference Hotel – Atlantis	La Verne	Reno	924
Conference Hotel – Grand Sierra	La Verne	Reno	926
Conference Hotel – Hyatt	La Verne	Sacramento	816
Conference Hotel – Sheraton	La Verne	Sacramento	816
Conference Hotel – Hilton Mission Bay	La Verne	San Diego	230
Conference Hotel – Manchester Grand Hyatt	La Verne	San Diego	242
Conference Hotel – Bahia Mission Bay	La Verne	San Diego	238
Conference Hotel – Hilton	La Verne	San Gabriel	50
Conference Hotel – Fess Parker Doubletree	La Verne	Santa Barbara	240
Conference Venue – Hurst Ranch	La Verne	West Covina	32
Alexander Hughes Community Center	La Verne	Claremont	6
Chino Basin Water Conservation District	La Verne	Montclair	14
Citrus College Foundation	La Verne	Glendora	18
Claremont Chamber	La Verne	Claremont	10
David & Margaret Home	La Verne	La Verne	6

**To look up mileage for venues not included go to:  
[www.googlemaps.com](http://www.googlemaps.com). Google Maps is intuitive, and in most cases,  
you can enter the name of the business if you do not know the  
physical address.**

# Item 7.5

<b>Mileage estimate – Director Bowcock — La Verne, CA 91750</b>			
<b>Venue/Event</b>	<b>Starting</b>	<b>Ending</b>	<b>Round trip mileage</b>
Diamond Bar Center	La Verne	Diamond Bar	26
Diamond Bar Golf Course	La Verne	Diamond Bar	24
Grace Black Auditorium	La Verne	El Monte	42
IEUA Leadership Breakfast	La Verne	Chino	34
IEUA Leadership Breakfast (Doubletree)	La Verne	Ontario	26
Industrial Manufacturer’s Council (IMC)	La Verne	City of Industry	38
Inland Counties Water Association	La Verne	Ontario	30
<b>Legislative Office – Assembly Member Calderon</b>	La Verne	City of Industry	46
<b>Legislative Office – Assembly Member Chen</b>	La Verne	Brea	38
<b>Legislative Office – Assembly Member Holden</b>	La Verne	Claremont	8
<b>Legislative Office – Assembly Member Holden</b>	La Verne	Pasadena	40
<b>Legislative Office – Assembly Member Rodriguez</b>	La Verne	Chino	24
<b>Legislative Office – Assembly Member Rubio</b>	La Verne	West Covina	22
<b>Legislative Office – Senator Hernandez</b>	La Verne	West Covina	28
<b>Legislative Office – Senator Leyva</b>	La Verne	Chino	22
<b>Legislative Office – Senator Leyva</b>	La Verne	San Bernardino	60
<b>Legislative Office – Senator Mendoza</b>	La Verne	Cerritos	68
<b>Legislative Office – Senator Newman</b>	La Verne	Brea	40
<b>Legislative Office – Senator Portantino</b>	La Verne	Glendale	62
<b>Legislative Office – Senator Portantino</b>	La Verne	San Dimas	8
Main San Gabriel Basin Watermaster	La Verne	Azusa	20
Metropolitan Water District	La Verne	Los Angeles	66
Pilgrim Place	La Verne	Claremont	8
Rose Hills Memorial Park	La Verne	Whittier	46
Rowland Water District	La Verne	Rowland Heights	40
San Dimas Golf Course	La Verne	San Dimas	8
San Gabriel Valley Economic Partnership	La Verne	Irwindale	32
SCWUA	La Verne	Pomona	10
SCWUA Contact Hour Training	La Verne	Glendora	14
SGV Talk Group (America’s Christian CU)	La Verne	Glendora	8
SGV Talk Group (City of Arcadia)	La Verne	Arcadia	36
SGVWA Qtly. Breakfast (Pomona Valley Mining Co.)	La Verne	Pomona	12
SGVWA Quarterly Lunch (Swiss Park)	La Verne	Whittier	46
Six Basins Watermaster	La Verne	Claremont	10
Taylor Hall Community Center	La Verne	Claremont	8
Three Valleys District	La Verne	Claremont	10
TVMWD Leadership Breakfast (Sheraton)	La Verne	Pomona	10
University Club	La Verne	Claremont	6
USC Backflow Foundation	La Verne	Los Angeles	76
Water Education Symposium	La Verne	Orange	74

**To look up mileage for venues not included go to:  
[www.googlemaps.com](http://www.googlemaps.com). Google Maps is intuitive, and in most cases,  
you can enter the name of the business if you do not know the  
physical address.**



# Item 7.5

<b>Mileage estimate – Director Kuhn — Glendora, CA 91740</b>			
<b>Venue/Event</b>	<b>Starting</b>	<b>Ending</b>	<b>Round trip mileage</b>
<b>Airports – Los Angeles (LAX)</b>	Glendora	Los Angeles	88
<b>Airports – Ontario (ONT)</b>	Glendora	Ontario	40
<b>Airport – Burbank (BUR)</b>	Glendora	Burbank	70
<b>Airport – Orange County/John Wayne (SNA)</b>	Glendora	Santa Ana	72
<b>Airport – Long Beach (LGB)</b>	Glendora	Long Beach	82
<b>Conference Hotel – Disneyland Hotel</b>	Glendora	Anaheim	58
<b>Conference Hotel – Grand Californian</b>	Glendora	Anaheim	58
<b>Conference Hotel – Embassy Suites</b>	Glendora	Arcadia	28
<b>Conference Hotel – Courtyard Marriott</b>	Glendora	Baldwin Park	30
<b>Conference Hotel – Pacific Palms</b>	Glendora	City of Industry	32
<b>Conference Hotel – Doubletree</b>	Glendora	Claremont	18
<b>Conference Hotel – Westin</b>	Glendora	Costa Mesa	74
<b>Conference Hotel – Renaissance Esmeralda</b>	Glendora	Indian Wells	210
<b>Conference Hotel – Miramonte</b>	Glendora	Indian Wells	210
<b>Conference Hotel – La Quinta Resort</b>	Glendora	La Quinta	212
<b>Conference Hotel – Tropicana</b>	Glendora	Las Vegas	474
<b>Conference Hotel – Mandalay Bay</b>	Glendora	Las Vegas	474
<b>Conference Hotel – Hyatt Regency</b>	Glendora	Long Beach	86
<b>Conference Hotel – Renaissance Hollywood</b>	Glendora	Los Angeles	72
<b>Conference Hotel – Marriott</b>	Glendora	Los Angeles/Downtown	64
<b>Conference Venue – Monrovia Historical Museum</b>	Glendora	Monrovia	24
<b>Conference Hotel – Hyatt</b>	Glendora	Monterey	678
<b>Conference Hotel – Portolo</b>	Glendora	Monterey	680
<b>Conference Hotel – Marriott</b>	Glendora	Monterey	680
<b>Conference Hotel – Marriott</b>	Glendora	Newport Beach	84
<b>Conference Hotel – Hyatt</b>	Glendora	Newport Beach	84
<b>Conference Hotel – Doubletree</b>	Glendora	Ontario	34
<b>Conference Hotel – Hilton</b>	Glendora	Pasadena	42
<b>Conference Hotel – Sheraton</b>	Glendora	Pomona	16
<b>Conference Hotel – Atlantis</b>	Glendora	Reno	932
<b>Conference Hotel – Grand Sierra</b>	Glendora	Reno	934
<b>Conference Hotel – Hyatt</b>	Glendora	Sacramento	810
<b>Conference Hotel – Sheraton</b>	Glendora	Sacramento	810
<b>Conference Hotel – Hilton Mission Bay</b>	Glendora	San Diego	226
<b>Conference Hotel – Manchester Grand Hyatt</b>	Glendora	San Diego	236
<b>Conference Hotel – Bahia Mission Bay</b>	Glendora	San Diego	232
<b>Conference Hotel – Hilton</b>	Glendora	San Gabriel	42
<b>Conference Hotel – Fess Parker Doubletree</b>	Glendora	Santa Barbara	234
<b>Conference Venue – Hurst Ranch</b>	Glendora	West Covina	26
Chino Basin Watermaster	Glendora	Rancho Cucamonga	32
Chino Basin Water Conservation District	Glendora	Montclair	24
Diamond Bar Center	Glendora	Diamond Bar	24
Diamond Bar Golf Course	Glendora	Diamond Bar	22
Flappy Jack’s Restaurant	Glendora	Glendora	6

**To look up mileage for venues not included go to:  
[www.googlemaps.com](http://www.googlemaps.com). Google Maps is intuitive, and in most cases,  
you can enter the name of the business if you do not know the  
physical address.**

# Item 7.5

<b>Mileage estimate – Director Kuhn — Glendora, CA 91740</b>			
<b>Venue/Event</b>	<b>Starting</b>	<b>Ending</b>	<b>Round trip mileage</b>
Glendora Country Club	Glendora	Glendora	4
Grace Black Auditorium	Glendora	El Monte	36
Hamilton Steak House	Glendora	Covina	14
IEUA Leadership Breakfast	Glendora	Chino	34
IEUA Leadership Breakfast (Doubletree)	Glendora	Ontario	34
Industrial Manufacturer’s Council (IMC)	Glendora	City of Industry	36
<b>Legislative Office – Assembly Member Calderon</b>	Glendora	City of Industry	40
<b>Legislative Office – Assembly Member Chen</b>	Glendora	Brea	34
<b>Legislative Office – Assembly Member Holden</b>	Glendora	Claremont	18
<b>Legislative Office – Assembly Member Holden</b>	Glendora	Pasadena	34
<b>Legislative Office – Assembly Member Rodriguez</b>	Glendora	Chino	30
<b>Legislative Office – Assembly Member Rubio</b>	Glendora	West Covina	14
<b>Legislative Office – Senator Hernandez</b>	Glendora	West Covina	22
<b>Legislative Office – Senator Leyva</b>	Glendora	Chino	30
<b>Legislative Office – Senator Leyva</b>	Glendora	San Bernardino	70
<b>Legislative Office – Senator Mendoza</b>	Glendora	Cerritos	62
<b>Legislative Office – Senator Newman</b>	Glendora	Brea	36
<b>Legislative Office – Senator Portantino</b>	Glendora	Glendale	56
<b>Legislative Office – Senator Portantino</b>	Glendora	San Dimas	8
Main San Gabriel Basin Watermaster	Glendora	Azusa	10
Metropolitan Water District	Glendora	Los Angeles	60
Park & Ride	Glendora	Glendora	6
Roady’s Restaurant	Glendora	San Dimas	8
Rose Hills Memorial Park	Glendora	Whittier	40
San Dimas Golf Course	Glendora	San Dimas	10
San Gabriel Valley Economic Partnership	Glendora	Irwindale	26
SCWUA	Glendora	Pomona	16
SGV Talk Group (America’s Christian CU)	Glendora	Glendora	4
SGV Talk Group (City of Arcadia)	Glendora	Arcadia	30
SGV-COG Governing Board (Upper District)	Glendora	Monrovia	24
SGVWA Qtly. Breakfast (Pomona Valley Mining Co.)	Glendora	Pomona	16
SGVWA Quarterly Lunch (Swiss Park)	Glendora	Whittier	40
Three Valleys District	Glendora	Claremont	20
TVMWD Leadership Breakfast (Sheraton)	Glendora	Pomona	16
WQA	Glendora	West Covina	26

**To look up mileage for venues not included go to:  
[www.googlemaps.com](http://www.googlemaps.com). Google Maps is intuitive, and in most cases,  
you can enter the name of the business if you do not know the  
physical address.**

# Item 7.5

<b>Mileage estimate – Director Ruzicka – Diamond Bar, CA 91765</b>			
<b>Venue/Event</b>	<b>Starting</b>	<b>Ending</b>	<b>Round trip mileage</b>
<b>Airports – Los Angeles (LAX)</b>	Diamond Bar	Los Angeles	88
<b>Airports – Ontario (ONT)</b>	Diamond Bar	Ontario	40
<b>Airport – Burbank (BUR)</b>	Diamond Bar	Burbank	86
<b>Airport – Orange County/John Wayne (SNA)</b>	Diamond Bar	Santa Ana	52
<b>Airport – Long Beach (LGB)</b>	Diamond Bar	Long Beach	68
<b>Conference Hotel – Disneyland Hotel</b>	Diamond Bar	Anaheim	36
<b>Conference Hotel – Grand Californian</b>	Diamond Bar	Anaheim	36
<b>Conference Hotel – Embassy Suites</b>	Diamond Bar	Arcadia	50
<b>Conference Hotel – Courtyard Marriott</b>	Diamond Bar	Baldwin Park	26
<b>Conference Hotel – Pacific Palms</b>	Diamond Bar	City of Industry	22
<b>Conference Hotel – Doubletree</b>	Diamond Bar	Claremont	28
<b>Conference Hotel – Westin</b>	Diamond Bar	Costa Mesa	54
<b>Conference Hotel – Renaissance Esmeralda</b>	Diamond Bar	Indian Wells	204
<b>Conference Hotel – Miramonte</b>	Diamond Bar	Indian Wells	204
<b>Conference Hotel – La Quinta Resort</b>	Diamond Bar	La Quinta	210
<b>Conference Hotel – Tropicana</b>	Diamond Bar	Las Vegas	496
<b>Conference Hotel – Mandalay Bay</b>	Diamond Bar	Las Vegas	496
<b>Conference Hotel – Hyatt Regency</b>	Diamond Bar	Long Beach	80
<b>Conference Hotel – Renaissance Hollywood</b>	Diamond Bar	Los Angeles	74
<b>Conference Hotel – Marriott</b>	Diamond Bar	Los Angeles/Downtown	62
<b>Conference Venue – Monrovia Historical Museum</b>	Diamond Bar	Monrovia	48
<b>Conference Hotel – Hyatt</b>	Diamond Bar	Monterey	702
<b>Conference Hotel – Portolo</b>	Diamond Bar	Monterey	704
<b>Conference Hotel – Marriott</b>	Diamond Bar	Monterey	704
<b>Conference Hotel – Marriott</b>	Diamond Bar	Newport Beach	64
<b>Conference Hotel – Hyatt</b>	Diamond Bar	Newport Beach	64
<b>Conference Hotel – Doubletree</b>	Diamond Bar	Ontario	40
<b>Conference Hotel – Hilton</b>	Diamond Bar	Pasadena	66
<b>Conference Hotel – Sheraton</b>	Diamond Bar	Pomona	22
<b>Conference Hotel – Atlantis</b>	Diamond Bar	Reno	950
<b>Conference Hotel – Grand Sierra</b>	Diamond Bar	Reno	954
<b>Conference Hotel – Hyatt</b>	Diamond Bar	Sacramento	834
<b>Conference Hotel – Sheraton</b>	Diamond Bar	Sacramento	834
<b>Conference Hotel – Hilton Mission Bay</b>	Diamond Bar	San Diego	204
<b>Conference Hotel – Manchester Grand Hyatt</b>	Diamond Bar	San Diego	216
<b>Conference Hotel – Bahia Mission Bay</b>	Diamond Bar	San Diego	212
<b>Conference Hotel – Hilton</b>	Diamond Bar	San Gabriel	44
<b>Conference Hotel – Fess Parker Doubletree</b>	Diamond Bar	Santa Barbara	244
<b>Conference Venue – Hurst Ranch</b>	Diamond Bar	West Covina	26
Diamond Bar Center	Diamond Bar	Diamond Bar	6
Diamond Bar Golf Course	Diamond Bar	Diamond Bar	6
Grace Black Auditorium	Diamond Bar	El Monte	38
IEUA Leadership Breakfast	Diamond Bar	Chino	22
IEUA Leadership Breakfast (Doubletree)	Diamond Bar	Ontario	40
Industrial Manufacturer’s Council (IMC)	Diamond Bar	City of Industry	22
LAFCO – Commissioner’s Meeting	Diamond Bar	Los Angeles	60

**To look up mileage for venues not included go to:  
[www.googlemaps.com](http://www.googlemaps.com). Google Maps is intuitive, and in most cases,  
you can enter the name of the business if you do not know the  
physical address.**

# Item 7.5

<b>Mileage estimate – Director Ruzicka – Diamond Bar, CA 91765</b>			
<b>Venue/Event</b>	<b>Starting</b>	<b>Ending</b>	<b>Round trip mileage</b>
LAFCO – Headquarters Office	Diamond Bar	Pasadena	56
<b>Legislative Office</b> – Assembly Member Calderon	Diamond Bar	City of Industry	30
<b>Legislative Office</b> – Assembly Member Chen	Diamond Bar	Brea	14
<b>Legislative Office</b> – Assembly Member Holden	Diamond Bar	Claremont	28
<b>Legislative Office</b> – Assembly Member Holden	Diamond Bar	Pasadena	52
<b>Legislative Office</b> – Assembly Member Rodriguez	Diamond Bar	Chino	22
<b>Legislative Office</b> – Assembly Member Rubio	Diamond Bar	West Covina	18
<b>Legislative Office</b> – Senator Hernandez	Diamond Bar	West Covina	24
<b>Legislative Office</b> – Senator Leyva	Diamond Bar	Chino	28
<b>Legislative Office</b> – Senator Leyva	Diamond Bar	San Bernardino	84
<b>Legislative Office</b> – Senator Mendoza	Diamond Bar	Cerritos	52
<b>Legislative Office</b> – Senator Newman	Diamond Bar	Brea	14
<b>Legislative Office</b> – Senator Portantino	Diamond Bar	Glendale	76
<b>Legislative Office</b> – Senator Portantino	Diamond Bar	San Dimas	26
Main San Gabriel Basin Watermaster	Diamond Bar	Azusa	38
Metropolitan Water District	Diamond Bar	Los Angeles	58
Rose Hills Memorial Park	Diamond Bar	Whittier	34
Rowland Water District	Diamond Bar	Rowland Heights	16
San Dimas Golf Course	Diamond Bar	San Dimas	34
San Gabriel Valley Economic Partnership	Diamond Bar	Irwindale	42
SCWUA	Diamond Bar	Pomona	22
SGV Regional Chamber GAC Committee (Quality Inn)	Diamond Bar	Walnut	10
SGV-COG Governing Board (Upper District)	Diamond Bar	Monrovia	48
SGVWA Quarterly Breakfast (Mining Co.)	Diamond Bar	Pomona	18
SGVWA Quarterly Lunch (Swiss Park)	Diamond Bar	Whitter	30
Six Basins Watermaster	Diamond Bar	Claremont	42
Three Valleys District	Diamond Bar	Claremont	42
TVMWD Leadership Breakfast (Sheraton)	Diamond Bar	Pomona	22
Walnut Valley Water District	Diamond Bar	Walnut	10

**To look up mileage for venues not included go to:  
[www.googlemaps.com](http://www.googlemaps.com). Google Maps is intuitive, and in most cases,  
 you can enter the name of the business if you do not know the  
 physical address.**

# Item 7.5

## Mileage estimate – Director Mendoza – Pomona, CA 91768

Venue/Event	Starting	Ending	Round trip mileage
Airports – Los Angeles (LAX)	Pomona	Los Angeles	92
Airports – Ontario (ONT)	Pomona	Ontario	22
Airport – Burbank (BUR)	Pomona	Burbank	82
Airport – Orange County/John Wayne (SNA)	Pomona	Santa Ana	68
Airport – Long Beach (LGB)	Pomona	Long Beach	82
Conference Hotel – Disneyland Hotel	Pomona	Anaheim	54
Conference Hotel – Grand Californian	Pomona	Anaheim	54
Conference Hotel – Embassy Suites	Pomona	Arcadia	38
Conference Hotel – Courtyard Marriott	Pomona	Baldwin Park	26
Conference Hotel – Pacific Palms	Pomona	City of Industry	26
Conference Hotel – Doubletree	Pomona	Claremont	8
Conference Hotel – Westin	Pomona	Costa Mesa	70
Conference Hotel – Renaissance Esmeralda	Pomona	Indian Wells	190
Conference Hotel – Miramonte	Pomona	Indian Wells	190
Conference Hotel – La Quinta Resort	Pomona	La Quinta	196
Conference Hotel – Tropicana	Pomona	Las Vegas	472
Conference Hotel – Mandalay Bay	Pomona	Las Vegas	472
Conference Hotel – Hyatt Regency	Pomona	Long Beach	86
Conference Hotel – Renaissance Hollywood	Pomona	Los Angeles	74
Conference Hotel – Marriott	Pomona	Los Angeles/Downtown	64
Conference Venue – Monrovia Historical Museum	Pomona	Monrovia	34
Conference Hotel – Hyatt	Pomona	Monterey	690
Conference Hotel – Portolo	Pomona	Monterey	694
Conference Hotel – Marriott	Pomona	Monterey	694
Conference Hotel – Marriott	Pomona	Newport Beach	80
Conference Hotel – Hyatt	Pomona	Newport Beach	80
Conference Hotel – Doubletree	Pomona	Ontario	18
Conference Hotel – Hilton	Pomona	Pasadena	54
Conference Hotel – Sheraton	Pomona	Pomona	4
Conference Hotel – Atlantis	Pomona	Reno	930
Conference Hotel – Grand Sierra	Pomona	Reno	932
Conference Hotel – Hyatt	Pomona	Sacramento	822
Conference Hotel – Sheraton	Pomona	Sacramento	822
Conference Hotel – Hilton Mission Bay	Pomona	San Diego	220
Conference Hotel – Manchester Grand Hyatt	Pomona	San Diego	232
Conference Hotel – Bahia Mission Bay	Pomona	San Diego	228
Conference Hotel – Hilton	Pomona	San Gabriel	44
Conference Hotel – Fess Parker Doubletree	Pomona	Santa Barbara	246
Conference Venue – Hurst Ranch	Pomona	West Covina	26
Chino Basin Watermaster	Pomona	Rancho Cucamonga	22
Chino Basin Water Conservation District	Pomona	Montclair	8
City of Pomona	Pomona	Pomona	4
Diamond Bar Center	Pomona	Diamond Bar	20
Diamond Bar Golf Course	Pomona	Diamond Bar	16
Grace Black Auditorium	Pomona	El Monte	36
IEUA Leadership Breakfast	Pomona	Chino	24

**To look up mileage for venues not included go to:  
[www.googlemaps.com](http://www.googlemaps.com). Google Maps is intuitive, and in most cases,  
you can enter the name of the business if you do not know the  
physical address.**

# Item 7.5

<b>Mileage estimate – Director Mendoza – Pomona, CA 91768</b>			
<b>Venue/Event</b>	<b>Starting</b>	<b>Ending</b>	<b>Round trip mileage</b>
IEUA Leadership Breakfast (Doubletree)	Pomona	Ontario	20
Industrial Manufacturer’s Council (IMC)	Pomona	City of Industry	26
<b>Legislative Office</b> – Assembly Member Calderon	Pomona	City of Industry	40
<b>Legislative Office</b> – Assembly Member Chen	Pomona	Brea	32
<b>Legislative Office</b> – Assembly Member Holden	Pomona	Claremont	8
<b>Legislative Office</b> – Assembly Member Holden	Pomona	Pasadena	46
<b>Legislative Office</b> – Assembly Member Rodriguez	Pomona	Chino	16
<b>Legislative Office</b> – Assembly Member Rubio	Pomona	West Covina	16
<b>Legislative Office</b> – Senator Hernandez	Pomona	West Covina	22
<b>Legislative Office</b> – Senator Leyva	Pomona	Chino	12
<b>Legislative Office</b> – Senator Leyva	Pomona	San Bernardino	62
<b>Legislative Office</b> – Senator Mendoza	Pomona	Cerritos	62
<b>Legislative Office</b> – Senator Newman	Pomona	Brea	30
<b>Legislative Office</b> – Senator Portantino	Pomona	Glendale	68
<b>Legislative Office</b> – Senator Portantino	Pomona	San Dimas	10
Main San Gabriel Basin Watermaster	Pomona	Azusa	26
Metropolitan Water District	Pomona	Los Angeles	60
Rose Hills Memorial Park	Pomona	Whittier	40
Rowland Water District	Pomona	Rowland Heights	30
San Dimas Golf Course	Pomona	San Dimas	14
San Gabriel Valley Economic Partnership	Pomona	Irwindale	36
SCWUA	Pomona	Pomona	4
SCWUA Contact Hour Class	Pomona	Glendora	22
SGV Regional Chamber HR Seminar (Quality Inn)	Pomona	Walnut	22
SGV Regional Chamber GAC Committee (Quality Inn)	Pomona	Walnut	22
SGVWA Quarterly Breakfast (Mining Co.)	Pomona	Pomona	4
SGVWA Quarterly Lunch (Swiss Park)	Pomona	Whittier	40
Six Basins Watermaster	Pomona	Claremont	14
Three Valleys District	Pomona	Claremont	14
TVMWD Leadership Breakfast (Sheraton)	Pomona	Pomona	4
Water Education Symposium	Pomona	Orange	58

**To look up mileage for venues not included go to:  
[www.googlemaps.com](http://www.googlemaps.com). Google Maps is intuitive, and in most cases,  
you can enter the name of the business if you do not know the  
physical address.**

# Item 7.5

## Mileage estimate – Director Horan — West Covina, CA 91792

Venue/Event	Starting	Ending	Round trip mileage
Airports – Los Angeles (LAX)	West Covina	Los Angeles	76
Airports – Ontario (ONT)	West Covina	Ontario	42
Airport – Burbank (BUR)	West Covina	Burbank	74
Airport – Orange County/John Wayne (SNA)	West Covina	Santa Ana	30
Airport – Long Beach (LGB)	West Covina	Long Beach	66
Conference Hotel – Disneyland Hotel	West Covina	Anaheim	34
Conference Hotel – Grand Californian	West Covina	Anaheim	34
Conference Hotel – Embassy Suites	West Covina	Arcadia	44
Conference Hotel – Courtyard Marriott	West Covina	Baldwin Park	16
Conference Hotel – Pacific Palms	West Covina	City of Industry	8
Conference Hotel – Doubletree	West Covina	Claremont	30
Conference Hotel – Westin	West Covina	Costa Mesa	60
Conference Hotel – Renaissance Esmeralda	West Covina	Indian Wells	208
Conference Hotel – Miramonte	West Covina	Indian Wells	208
Conference Hotel – La Quinta Resort	West Covina	La Quinta	214
Conference Hotel – Tropicana	West Covina	Las Vegas	496
Conference Hotel – Mandalay Bay	West Covina	Las Vegas	496
Conference Hotel – Hyatt Regency	West Covina	Long Beach	72
Conference Hotel – Renaissance Hollywood	West Covina	Los Angeles	62
Conference Hotel – Marriott	West Covina	Los Angeles/Downtown	52
Conference Venue – Monrovia Historical Museum	West Covina	Monrovia	42
Conference Hotel – Hyatt	West Covina	Monterey	698
Conference Hotel – Portolo	West Covina	Monterey	700
Conference Hotel – Marriott	West Covina	Monterey	700
Conference Hotel – Marriott	West Covina	Newport Beach	70
Conference Hotel – Hyatt	West Covina	Newport Beach	70
Conference Hotel – Doubletree	West Covina	Ontario	40
Conference Hotel – Hilton	West Covina	Pasadena	46
Conference Hotel – Sheraton	West Covina	Pomona	22
Conference Hotel – Atlantis	West Covina	Reno	982
Conference Hotel – Grand Sierra	West Covina	Reno	1000
Conference Hotel – Hyatt	West Covina	Sacramento	830
Conference Hotel – Sheraton	West Covina	Sacramento	830
Conference Hotel – Hilton Mission Bay	West Covina	San Diego	208
Conference Hotel – Manchester Grand Hyatt	West Covina	San Diego	220
Conference Hotel – Bahia Mission Bay	West Covina	San Diego	218
Conference Hotel – Hilton	West Covina	San Gabriel	34
Conference Hotel – Fess Parker Doubletree	West Covina	Santa Barbara	238
Conference Venue – Hurst Ranch	West Covina	West Covina	16
Chino Basin Water Conservation District	West Covina	Montclair	30
Diamond Bar Center	West Covina	Diamond Bar	16
Diamond Bar Golf Course	West Covina	Diamond Bar	12
Grace Black Auditorium	West Covina	El Monte	22
IEUA Leadership Breakfast	West Covina	Chino	30
IEUA Leadership Breakfast (Doubletree)	West Covina	Ontario	40
Industrial Manufacture’s Council (IMC)	West Covina	City of Industry	8

**To look up mileage for venues not included go to:  
[www.googlemaps.com](http://www.googlemaps.com). Google Maps is intuitive, and in most cases,  
you can enter the name of the business if you do not know the  
physical address.**

# Item 7.5

<b>Mileage estimate – Director Horan — West Covina, CA 91792</b>			
<b>Venue/Event</b>	<b>Starting</b>	<b>Ending</b>	<b>Round trip mileage</b>
JWL-PWR (Walnut Valley Water District)	West Covina	Walnut	8
<b>Legislative Office</b> – Assembly Member Calderon	West Covina	City of Industry	18
<b>Legislative Office</b> – Assembly Member Chen	West Covina	Brea	16
<b>Legislative Office</b> – Assembly Member Holden	West Covina	Claremont	30
<b>Legislative Office</b> – Assembly Member Holden	West Covina	Pasadena	42
<b>Legislative Office</b> – Assembly Member Rodriguez	West Covina	Chino	28
<b>Legislative Office</b> – Assembly Member Rubio	West Covina	West Covina	16
<b>Legislative Office</b> – Senator Hernandez	West Covina	West Covina	14
<b>Legislative Office</b> – Senator Leyva	West Covina	Chino	30
<b>Legislative Office</b> – Senator Leyva	West Covina	San Bernardino	82
<b>Legislative Office</b> – Senator Mendoza	West Covina	Cerritos	46
<b>Legislative Office</b> – Senator Newman	West Covina	Brea	16
<b>Legislative Office</b> – Senator Portantino	West Covina	Glendale	64
<b>Legislative Office</b> – Senator Portantino	West Covina	San Dimas	26
Main San Gabriel Basin Watermaster	West Covina	Azusa	22
Metropolitan Water District	West Covina	Los Angeles	48
Rose Hills Memorial Park	West Covina	Whittier	24
Rowland Water District	West Covina	Rowland Heights	10
San Gabriel Valley Economic Partnership	West Covina	Irwindale	28
SCWUA	West Covina	Pomona	22
SGV Regional Chamber HR Seminar (Quality Inn)	West Covina	Walnut	4
SGV Regional Chamber GAC Committee (Quality Inn)	West Covina	Walnut	4
SGVWA Qtly. Breakfast (Pomona Valley Mining Co.)	West Covina	Pomona	18
SGVWA Quarterly Lunch (Swiss Park)	West Covina	Whittier	20
Three Valleys District	West Covina	Claremont	40
TVMWD Leadership Breakfast (Sheraton)	West Covina	Pomona	22
Walnut Valley Water District	West Covina	Walnut	8
WQA	West Covina	West Covina	14

**To look up mileage for venues not included go to:  
[www.googlemaps.com](http://www.googlemaps.com). Google Maps is intuitive, and in most cases,  
 you can enter the name of the business if you do not know the  
 physical address.**



## Staff Report/Memorandum



**To:** TVMWD Board of Directors  
**From:** Richard W. Hansen, General Manager *RH*  
**Date:** November 15, 2017  
**Subject:** FY 17-18 1st Quarter Reserve Schedule Update

---

<input type="checkbox"/>	<b>For Action</b>	<input type="checkbox"/>	<b>Fiscal Impact</b>	<input type="checkbox"/>	<b>Funds Budgeted</b>
<input checked="" type="checkbox"/>	<b>Information Only</b>	<input type="checkbox"/>	<b>Cost Estimate:</b>	<b>\$</b>	

---

**Discussion:**

Attached for Board review is the Reserve Schedule as of September 30, 2017. This schedule identifies encumbered reserves that have been set aside for specific projects and Board designated reserves.

**Strategic Plan Objective(s):**

- 3.1 – Utilize and comply with a set of financial policies to maintain TVMWD's financial health
- 3.3 – Be accountable and transparent with major decisions

# Item 7.6

**TVMWD RESERVES SCHEDULE**

FUND BALANCE	June 30, 2017 BALANCE	SOURCES	USES	TRANSFERS	September 30, 2017 BALANCE
--------------	--------------------------	---------	------	-----------	-------------------------------

<b>RESERVE GOAL</b>
---------------------

**RESERVED FOR ENCUMBRANCE**

Security Equipment	92,269	-	(9,135)	-	83,134
SCADA Modification/Upgrades	75,497	92,774	-	-	168,271
Manway Installations	274,408	14,406	-	-	288,814
PM-26 Expansion	207,813	-	-	-	207,813
Administration Building Improvements	101,090	-	(36,559)	-	64,531
TVMWD Well - Grand Ave. Claremont	379,086	1,139,862	(35,332)	-	1,483,616
TVMWD Well - West Baseline Claremont	510,903	-	(155)	-	510,748
Carpports	238,722	-	(3,772)	-	234,950
Pond 3 Sump Pump	82,594	-	(890)	-	81,704
Williams Hydroelectric Analysis/Switchboard Repl	234,574	-	(101,101)	-	133,473
Fulton Hydroelectric Analysis/Switchboard Replace	217,107	-	(99,301)	-	117,806
Leroy's Connection Replacement	191,730	-	(179,752)	-	11,978
Plant 2 Electrical Panel Modifications	80,000	-	-	-	80,000
	<b>\$ 2,685,793</b>	<b>\$ 1,247,042</b>	<b>\$ (465,997)</b>	<b>\$ -</b>	<b>\$ 3,466,838</b>

**BOARD DESIGNATED**

Board Elections	\$ 90,245	-	-	-	\$ 90,245
Water Management	133,334	-	-	-	133,334
Water Rate Stabilization	1,672,035	-	-	-	1,672,035
Capital Asset R/R	5,727,440	-	-	-	5,727,440
Opportunity	1,885,273	-	-	-	1,885,273
Employee Benefits - Retiree Medical	128,237	-	-	-	128,237
Emergency	-	-	-	-	-
	<b>\$ 9,636,564</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,636,564</b>

Lower	Upper
\$ 120,000	\$ 160,000
-	200,000
1,200,000	1,800,000
4,100,000	7,100,000
2,000,000	3,000,000
1,817,576	1,817,576
363,436	363,436
<b>\$ 9,601,012</b>	<b>\$ 14,441,012</b>



**DIRECTOR EXPENSE SHEET**

**Item 8.A.1**

Submit Form

**NAME:** Brian Bowcock, Division 3

**MONTH / YEAR**

October

2017

No	Day	Title of Meeting / Description	Mileage (assumed as round trip unless noted)				Meeting Compensation
			From City	To City	Miles	Miles \$	
1	2	Talk meeting	La Verne	Glendora	8.0	\$ 4.28	\$ 200.00
Meeting with different cities to discuss issues with all cities, such as MS4 and make all cities go to districts for voting purposes.							
2	10	Taste of La Verne Chamber event.	La Verne				\$ 200.00
To promote businesses in La Verne							
3	12	TVMWD Leadership breakfast	La Verne				\$ 200.00
Our quarterly event to keep up to date on water issues.							
4	16	La Verne Chamber of Commerce	La Verne				\$ 200.00
Monthly Board meeting, planning for coming events							
5	18	TVMWD BOD	La Verne	Claremont	10.0	\$ 5.35	\$ 200.00
Discussion of regional water business and projects							
6	22	AWWA CONFERENCE RENO	La Verne	Ontario Airport	28.0	\$ 14.98	\$ 200.00
Technical sessions each day. I worked as a volunteer for six days							
7	23	AWWA	La Verne				\$ 200.00
8	24	AWWA	La Verne				\$ 200.00
9	25	AWWA	La Verne				\$ 200.00
10	26	AWWA	La Verne	Ontario Airport	28.0	\$ 14.98	\$ 200.00
Parking long term was more							

No	Day	Miscellaneous Expense (please itemize each expense)	Misc. Expense
1	10	Taste of La Verne	\$ 40.00
2	21	Shuttle tip at Reno	\$ 2.00
3	26	Shuttle tip at Reno	\$ 2.00
4	21	Airfare round trip	\$ 153.46
5	26	Meals total receipts attached for the week - receipts to office	\$ 48.71

Subtotal Miscellaneous Expense \$ 246.17

Subtotal Mileage \$ 39.59

Subtotal Meeting Compensation \$ 2,000.00

Subtotal All \$ 2,285.76

Mandatory Deferred Compensation @ 7.5% (\$ 150.00)

Voluntary Deferred Compensation *(negative entry; default @ 0)* \$ 0.00

**TOTAL \$ 2,135.76**

*I certify the above is correct and accurate to the best of my knowledge*

Signature \_\_\_\_\_

\* Mileage is reimbursed at IRS Standard Business Mileage Rate

\*\*Directors are eligible for ten meeting days per month at \$200 per day. Ordinance Nos. 02-01-7 and 02-07-15



**DIRECTOR EXPENSE SHEET**

**Item 8.A.1**

Submit Form

**NAME:** David De Jesus, Division 2

**MONTH / YEAR**

October

2017

No	Day	Title of Meeting / Description	Mileage (assumed as round trip unless noted)				Meeting Compensation
			From City	To City	Miles	Miles \$	
1	3	IMC Management-Operations Tax Credit Seminar	Walnut	Industry	14.0	\$ 7.49	\$ 200.00
Strategies and methods on how best to apply for and obtain business related tax credits was presented by Dr. Kim Hopkins Director of business Development Corporate Tax Incentives and Mark Echols Director of Research and Development for the same company.							
2	4	Board Workshop	Walnut	Claremont	38.0	\$ 20.33	\$ 200.00
The board received information related to the GM Responsibilities and Authority and project updates. The board took action to receive, approve and file the FY 16/17 Audit and CAFR							
3	5	Meeting with MWD member agency representatives on California WaterFix	Walnut	Granada Hills	102.0	\$ 54.57	\$ 200.00
Meeting at the MWD Joseph Jensen Treatment Plant with Southern California Leaders and the Governor on the California WaterFix							
4	6	Joint agency meeting with Executive Committee	Walnut	Covina	8.0	\$ 4.28	\$ 200.00
Meeting with representatives of Central Basin Water District to discuss issues of mutual interest.							
5	12	Leadership Breakfast	Walnut	Pomona	14.0	\$ 7.49	\$ 200.00
Presentation by GM Jeff Kightlinger of the MWDC on the recent MWD Board approval to proceed with its share of the California Waterfix.							
6	13	Special CONFIDENTIAL Chino Basin Watermaster Board Meeting	Walnut	Rancho C.	42.0	\$ 22.47	\$ 200.00
Pursuant to article 2.6 of the Watermaster Rules and Regulations, a confidential Session was held regarding the Notice of Appeal from the April 28, 2017 Order							
7	16	Walnut Water District Board Meeting	Walnut	Walnut	4.0	\$ 2.14	\$ 200.00
Attended the board meeting as the District's alternate and provided input to questions asked by the board mostly related to action taken at the MWD Board meeting the week prior.							
8	18	Board Meeting	Walnut	Claremont	38.0	\$ 20.33	\$ 200.00
Monthly board meeting the Directors reported on matters occurring during the month as required.							
9	23	San Gabriel Valley Water Association Board Meeting	Walnut	Azusa	20.0	\$ 10.70	\$ 200.00
Attended the meeting and reported on action taken at both Three Valleys and MWDC.							
10	26	Chino Basin Watermaster Board Meeting	Walnut	Rancho Cucamonga	42.0	\$ 22.47	\$ 200.00
Attended the board meeting as the District's Alternate, Director Bob Kuhn to report on the meeting.							

No	Day	Miscellaneous Expense (please itemize each expense)	Misc. Expense
1			
2			
3			
4			
5			

I certify the above is correct and accurate to the best of my knowledge

Signature \_\_\_\_\_

Subtotal Miscellaneous Expense	\$ 0.00
Subtotal Mileage	\$ 172.27
Subtotal Meeting Compensation	\$ 2,000.00
Subtotal All	\$ 2,172.27
Mandatory Deferred Compensation @ 7.5%	(\$ 150.00)
Voluntary Deferred Compensation <i>(negative entry; default @ 0)</i>	(\$ 943.33)
<b>TOTAL</b>	<b>\$ 1,078.94</b>

\* Mileage is reimbursed at IRS Standard Business Mileage Rate

\*\*Directors are eligible for ten meeting days per month at \$200 per day. Ordinance Nos. 02-01-7 and 02-07-15



**DIRECTOR EXPENSE SHEET**

**Item 8.A.1**

Submit Form

**NAME:** David De Jesus, MWD

**MONTH / YEAR**

October

2017

No	Day	Title of Meeting / Description	Mileage (assumed as round trip unless noted)				Meeting Compensation
			From City	To City	Miles	Miles \$	
1	2	Monthly Operational Update Conference Call with Jim Green					\$ 200.00
Monthly update of activities related to the operation of the various connections into the San Gabriel and Chino Basin areas. Update was also provided on desert housing and meetings held in discussion of same.							
2	9	Committee Meetings					\$ 200.00
Attended committees as assigned							
3	10	Board Meeting					\$ 200.00
Attended meeting in representation of Three Valleys							
4	11	Colorado River Board Meeting					\$ 200.00
Attended committees as assigned							
5	20	MWD State Tour (Day 1)					\$ 200.00
Attended the state inspection tour assigned by MWD with guests from around the Three Valleys service area.							
6	21	MWD State Tour (Day 2)					\$ 200.00
Second day of the tour							
7	24	Executive Committee Meeting					\$ 200.00
The meeting included the usual approvals of the agenda for the following month and included a presentation by the GM on his response to his annual evaluation.							
8	25	MWD Employee Recognition Luncheon					\$ 200.00
At the invitation of the Chairman attended the annual event in recognition of employees tenured with the district.							
9	27	Conference call with Operations Manager					\$ 200.00
Impromptu meeting was held at Jim Green's request to discuss issues associated with the resurgence of Quagga concerns at USG3. At a follow-up conference call, the cause may have been a result of CRA water entering into the line for a short period of time causing the "positive" test result; more tests to confirm that hypothesis are ongoing.							
10	31	MWD/SDCWA Pre-Meeting with the Chairman					\$ 200.00
Meeting to discuss the logistical and processes agreed upon for the meeting to be held next week with representatives of the SDCWA.							

No	Day	Miscellaneous Expense (please itemize each expense)	Misc. Expense
1			
2			
3			
4			
5			

Subtotal Miscellaneous Expense	\$ 0.00
Subtotal Mileage	\$ 0.00
Subtotal Meeting Compensation	\$ 2,000.00
Subtotal All	\$ 2,000.00
Mandatory Deferred Compensation @ 7.5%	(\$ 150.00)
Voluntary Deferred Compensation <i>(negative entry; default @ 0)</i>	(\$ 943.33)
<b>TOTAL</b>	<b>\$ 906.67</b>

*I certify the above is correct and accurate to the best of my knowledge*

Signature \_\_\_\_\_

\* Mileage is reimbursed at IRS Standard Business Mileage Rate

\*\*Directors are eligible for ten meeting days per month at \$200 per day. Ordinance Nos. 02-01-7 and 02-07-15



**DIRECTOR EXPENSE SHEET**

**Item 8.A.1**

Submit Form

**NAME:** Carlos Goytia, Division 1

**MONTH / YEAR**

October

2017

No	Day	Title of Meeting / Description	Mileage (assumed as round trip unless noted)				Meeting Compensation
			From City	To City	Miles	Miles \$	
1	4	TVMWD BM Workshop	Pomona	Claremont	32.0	\$ 17.12	\$ 200.00
Attended and participated in Board discussions and deliberations							
2	11	Senator C.Leyva Community Town Hall	Pomona	Fontana	52.0	\$ 27.82	\$ 200.00
Legislative updates for the region							
3	12	TVMWD Leadership Breakfast	Pomona	Pomona	12.0	\$ 6.42	\$ 200.00
Special Guest Speaker from Metropolitan Water District							
4	16	City of Pomona/RFP Press Conference	Pomona	Pomona	8.0	\$ 4.28	\$ 200.00
Attended in support of the Amazon HQ2 in Pomona w/Supervisor Hilda Solis, CalPoly President Soraya Coley, Pomona Mayor Tim Sandoval, Senator Connie Leyva, Assemblymember Freddie Rodriguez, Fairplex CEO Miguel Santana and La Verne Mayor Don Kendrick							
5	18	TVMWD BM	Pomona	Claremont	32.0	\$ 17.12	\$ 200.00
Attended and participated in Board discussions and deliberations							
6	19	SCWUA Luncheon	Pomona	Pomona	12.0	\$ 6.42	\$ 200.00
Membership Luncheon and meeting with Special Guest Speaker							
7	23	TVMWD/Water 101-Facility Tour	Pomona	Claremont	32.0	\$ 17.12	\$ 200.00
District Director for Supervisor Hilda Solis's office Norma Martinez and staff also Maria Kennedy of Kennedy Communications							
8	25	Six Basins Watermaster	Pomona	Claremont	32.0	\$ 17.12	\$ 200.00
Attended Board Meeting in review of strategic plan and workshop							
9	27	Senator C.Leyva Fall Open House	Pomona	Chino	14.0	\$ 7.49	\$ 200.00
Attended and met with the Senator and her staff along with Regional Leaders							
10	28	Assemblymember Freddie Rodriguez	Pomona	Chino	14.0	\$ 7.49	\$ 200.00
Met with Assemblymember and his District Director Ronald Gonzalez to discuss Regional Water issues.							

No	Day	Miscellaneous Expense (please itemize each expense)	Misc. Expense
1			
2			
3			
4			
5			

I certify the above is correct and accurate to the best of my knowledge

Signature \_\_\_\_\_

Subtotal Miscellaneous Expense	\$ 0.00
Subtotal Mileage	\$ 128.40
Subtotal Meeting Compensation	\$ 2,000.00
Subtotal All	\$ 2,128.40
Mandatory Deferred Compensation @ 7.5%	(\$ 150.00)
Voluntary Deferred Compensation <i>(negative entry; default @ 0)</i>	\$ 0.00
<b>TOTAL</b>	<b>\$ 1,978.40</b>

\* Mileage is reimbursed at IRS Standard Business Mileage Rate

\*\*Directors are eligible for ten meeting days per month at \$200 per day. Ordinance Nos. 02-01-7 and 02-07-15



**DIRECTOR EXPENSE SHEET**

**Item 8.A.1**

Submit Form

**NAME:** Dan Horan, Division 7

**MONTH / YEAR** October 2017

No	Day	Title of Meeting / Description	Mileage (assumed as round trip unless noted)				Meeting Compensation
			From City	To City	Miles	Miles \$	
1	3	IMC Management-Operations Luncheon	West Covina	City of Industry	8.0	\$ 4.28	\$ 200.00
Attended monthly luncheon meeting - subject was business benefits of tax credits.							
2	4	TVMWD Board Meeting	West Covina	Claremont	40.0	\$ 21.40	\$ 200.00
Participated in proceedings as representative of Division 7							
3	6	ACWA Region 9-10 Program	West Covina	Corona	54.0	\$ 28.89	\$ 200.00
Attended program and tour that will showcased the accomplishments at Prado Dam.							
4	9	SGV Regional Chamber Government Affairs Committee	West Covina	Diamond Bar	14.0	\$ 7.49	\$ 200.00
Participated in monthly meeting to review legislative activities impacting business in SGV.							
5	10	Rowland Water District Board Meeting	West Covina	Rowland Heights	10.0	\$ 5.35	\$ 200.00
Attended as representative of Three Valleys MWD.							
6	11	WOA Legislative Committee	West Covina	West Covina	14.0	\$ 7.49	\$ 200.00
Attended as alternate representative of Three Valleys MWD.							
7	12	TVMWD Leadership Breakfast	West Covina	Pomona	22.0	\$ 11.77	\$ 200.00
Presentation by MWD GM, Jeff Kightlinger on California WaterFix.							
8	17	AB 1234 Ethics Training @ Rowland Water District	West Covina	Rowland Heights	10.0	\$ 5.35	\$ 200.00
Participated in 2 hour required AB 1234 Ethics Training.							
9	18	TVMWD Board Meeting	West Covina	Claremont	40.0	\$ 21.40	\$ 200.00
Participated in proceedings as representative of Division 7							
10	19	Public Safety Luncheon	West Covina	Hacienda Heights	14.0	\$ 7.49	\$ 200.00
Attend public safety luncheon hosted by Supervisor Janice Hahn.							

No	Day	Miscellaneous Expense (please itemize each expense)	Misc. Expense
1			
2			
3			
4			
5			

I certify the above is correct and accurate to the best of my knowledge

Signature \_\_\_\_\_

Subtotal Miscellaneous Expense	\$ 0.00
Subtotal Mileage	\$ 120.91
Subtotal Meeting Compensation	\$ 2,000.00
Subtotal All	\$ 2,120.91
Mandatory Deferred Compensation @ 7.5%	(\$ 150.00)
Voluntary Deferred Compensation <i>(negative entry; default @ 0)</i>	\$ 0.00
<b>TOTAL</b>	<b>\$ 1,970.91</b>

\* Mileage is reimbursed at IRS Standard Business Mileage Rate

\*\*Directors are eligible for ten meeting days per month at \$200 per day. Ordinance Nos. 02-01-7 and 02-07-15



**DIRECTOR EXPENSE SHEET**

**Item 8.A.1**

Submit Form

**NAME:** Bob Kuhn, Division 4

**MONTH / YEAR** October 2017

No	Day	Title of Meeting / Description	Mileage (assumed as round trip unless noted)				Meeting Compensation
			From City	To City	Miles	Miles \$	
1	2	SGV Talk Group	Glendora	Glendora	4.0	\$ 2.14	\$ 200.00
Meeting of local city council and special districts to discuss mutual issues.							
2	4	TVMWD Board Meeting	Glendora	Claremont	20.0	\$ 10.70	\$ 200.00
Presided over meeting as President of Board.							
3	6	Central Basin GM, Board President/TVMWD GM, Board President/VP	Glendora	Covina	14.0	\$ 7.49	\$ 200.00
Meeting with representatives of Central Basin Water District to discuss issues of mutual interest.							
4	11	SGV Economic Partnership Board Meeting	Glendora	Irwindale	26.0	\$ 13.91	\$ 200.00
Presentation by TVMWD GM on California WaterFix							
5	12	TVMWD Leadership	Glendora	Pomona	16.0	\$ 8.56	\$ 200.00
Update from MWD GM on board action related to California WaterFix.							
6	18	TVMWD Board Meeting	Glendora	Claremont	20.0	\$ 10.70	\$ 200.00
Presided over meeting as President of Board.							
7	19	SCWUA Luncheon	Glendora	Pomona	16.0	\$ 8.56	\$ 200.00
Presentation by MWD Legislative Advocate, Kathy Cole							
8	24	SGV Economic Partnership Legislative Action Committee	Glendora	Irwindale	26.0	\$ 13.91	\$ 200.00
Review of legislation passed during year one of 2017-18 legislative year impacting the San Gabriel Valley.							
9							
10							

No	Day	Miscellaneous Expense (please itemize each expense)	Misc. Expense
1			
2			
3			
4			
5			

I certify the above is correct and accurate to the best of my knowledge

Signature \_\_\_\_\_

Subtotal Miscellaneous Expense	\$ 0.00
Subtotal Mileage	\$ 75.97
Subtotal Meeting Compensation	\$ 1,600.00
Subtotal All	\$ 1,675.97
Mandatory Deferred Compensation @ 7.5%	(\$ 120.00)
Voluntary Deferred Compensation <i>(negative entry; default @ 0)</i>	(\$ 1,480.00)
<b>TOTAL</b>	<b>\$ 75.97</b>

\* Mileage is reimbursed at IRS Standard Business Mileage Rate

\*\*Directors are eligible for ten meeting days per month at \$200 per day. Ordinance Nos. 02-01-7 and 02-07-15





**DIRECTOR EXPENSE SHEET**

**Item 8.A.1**

Submit Form

**NAME:** John Mendoza, Division 6

**MONTH / YEAR** October 2017

No	Day	Title of Meeting / Description	Mileage (assumed as round trip unless noted)				Meeting Compensation
			From City	To City	Miles	Miles \$	
1	3	ACWA Region 9 & 10 Workshop	Pomona	Corona			\$ 200.00
Dam Exciting: Accomplishments at Prada Dam Up and Down Stream. Tour of Prada Dam and wetlands. Afternoon meeting for participants about Region 9 & 10 changes win staff and laws.							
2	4	TVMWD Board Meeting	Pomona	Claremont			\$ 200.00
Meeting of the TVMWD Board members to vote on various policies and infrastructure improvements brought to the Board by staff.							
3	9	SGV Regional Chamber Government Affairs	Pomona	Diamond Bar			\$ 200.00
Meeting attended by various elected officials, business sector and attendees to discuss important issues. Presentation by MWD representative Luis Catina related to California Water Fix.							
4	12	TVMWD Leadership Breakfast	Pomona	Pomona			\$ 200.00
Presentation to various water agencies, community and elected officials given by MWD Jeff Kightlinger with topic being the California Water Fix.							
5	18	TVMWD Regular Board of Directors Meeting.	Pomona	Claremont			\$ 200.00
Follow up meeting of TVMWD Workshop to finalize projects and issues brought to the BOD by staff.							
6	19	SCWUA Luncheon	Pomona	Pomona			\$ 200.00
Speaker Kathy Cole from Metropolitan Water District gave a presentation related to end of the year state legislation and water issues.							
7	20	MWD Inspection tour of State Water Project	Pomona	Claremont			\$ 200.00
Inspection tour hosted by MWD Rep David De Jesus, TVMWD of the Bay Delta and Lake Oroville Dam .							
8	21	MWD Inspection tour of Sate Water Project	Pomona	Claremont			\$ 200.00
Final day of State Water Project starting out at 7:AM. A update on subsidence and levy problems affecting the area as related to the California Water Fix. An update on key problems facing the agriculture industry.							
9	25	Six Bsins Watermaster meeting	Pomona	Claremont			\$ 200.00
Meeting of the Six Basins Watermaster Board. Update on water related issues of the Basin and wrap up talks related to the Strategic Plan and call for written reports of different water agencies to submit.							
10			Pomona				

No	Day	Miscellaneous Expense (please itemize each expense)	Misc. Expense
1			
2			
3			
4			
5			

*I certify the above is correct and accurate to the best of my knowledge*

Signature \_\_\_\_\_

Subtotal Miscellaneous Expense	\$ 0.00
Subtotal Mileage	\$ 0.00
Subtotal Meeting Compensation	\$ 1,800.00
Subtotal All	\$ 1,800.00
Mandatory Deferred Compensation @ 7.5%	(\$ 135.00)
Voluntary Deferred Compensation <i>(negative entry: default @ 0)</i>	\$ 0.00
<b>TOTAL</b>	<b>\$ 1,665.00</b>

\* Mileage is reimbursed at IRS Standard Business Mileage Rate

\*\*Directors are eligible for ten meeting days per month at \$200 per day. Ordinance Nos. 02-01-7 and 02-07-15



**DIRECTOR EXPENSE SHEET**

**Item 8.A.1**

Submit Form

**NAME:** Joe Ruzicka, Division 5

**MONTH / YEAR** October 2017

No	Day	Title of Meeting / Description	Mileage (assumed as round trip unless noted)				Meeting Compensation
			From City	To City	Miles	Miles \$	
1	4	TVMWD - Board Meeting	Diamond Bar	Claremont	42.0	\$ 22.47	\$ 200.00
Attended and participated in the deliberations.							
2	10	RWD - Board Meeting	Diamond Bar	Rowland Heights	16.0	\$ 8.56	\$ 200.00
Attended and apprised myself of issues of concern to a member agency.							
3	11	LAFCO - Commission Meeting	Diamond Bar	Los Angeles	60.0	\$ 32.10	\$ 200.00
Attended as Alternate Special District Representative for Los Angeles County.							
4	12	TVMWD - Leadership Meeting	Diamond Bar	Pomona	22.0	\$ 11.77	\$ 200.00
Attended Ed and met with business, political and water officials and discussed mutual problems.							
5	16	WVWD - Board Meeting	Diamond Bar	Walnut	10.0	\$ 5.35	\$ 200.00
Attended and apprised myself of issues of concern to a member agency.							
6	18	TVMWD - Board Meeting	Diamond Bar	Claremont	42.0	\$ 22.47	\$ 200.00
Attended and participated in the deliberations.							
7	24	CALAFCO - Conference	Diamond Bar	San Diego			\$ 200.00
Attended and participated in a variety of presentations on my role as Special District Alternate Representative for Los Angeles County LAFCO.							
8	25	CALAFCO - Conference	Diamond Bar	San Diego			\$ 200.00
Attended and participated in a variety of presentations on my role as Special District Alternate Representative for Los Angeles County LAFCO.							
9	26	CALAFCO - Conference	Diamond Bar	San Diego			\$ 200.00
Attended and participated in a variety of presentations on my role as Special District Alternate Representative for Los Angeles County LAFCO.							
10	27	CALAFCO - Conference	Diamond Bar	San Diego			\$ 200.00
Attended and participated in a variety of presentations on my role as Special District Alternate Representative for Los Angeles County LAFCO.							

No	Day	Miscellaneous Expense (please itemize each expense)	Misc. Expense
1			
2			
3			
4			
5			

*I certify the above is correct and accurate to the best of my knowledge*

Signature \_\_\_\_\_

Subtotal Miscellaneous Expense	\$ 0.00
Subtotal Mileage	\$ 102.72
Subtotal Meeting Compensation	\$ 2,000.00
Subtotal All	\$ 2,102.72
Mandatory Deferred Compensation @ 7.5%	(\$ 150.00)
Voluntary Deferred Compensation <i>(negative entry; default @ 0)</i>	\$ 0.00
<b>TOTAL</b>	<b>\$ 1,952.72</b>

\* Mileage is reimbursed at IRS Standard Business Mileage Rate

\*\*Directors are eligible for ten meeting days per month at \$200 per day. Ordinance Nos. 02-01-7 and 02-07-15



## Tier 1 Balance (in Acre-Feet) Calendar Year 2017 (through October 2017)

Agency	Tier 1 Allocation	Usage		Balance
		Direct	Spreading	
Boy Scouts of America	36	18.3	0.0	17.3
Cal Poly Pomona	269	108.1	0.0	160.9
Covina, City of *	1,568	1,163.3	0.0	404.7
Glendora, City of *	4,101	0.1	0.0	4,101.2
Golden State Water Company *	15,714	11,757.5	0.0	3,956.4
La Verne, City of	8,026	4,569.0	0.0	3,457.4
Mt San Antonio College	699	167.5	0.0	531.5
Pomona, City of *	7,052	5,509.8	0.0	1,542.4
Rowland Water District *	14,741	7,579.3	0.0	7,161.6
Suburban Water Systems *	1,961	1,458.5	0.0	502.5
Three Valleys MWD	NA		1,050.2	NA
Valencia Heights Water Co *	464	462.7	0.0	1.3
Walnut Valley Water District *	26,057	15,294.6	0.0	10,762.1

\* Deliveries to JWL are assigned to Pomona, RWD, and WVWD.

Deliveries to PM-24 are assigned to Suburban, VHWC, and WVWD.

Deliveries to CIC are assigned to Covina, Glendora, GSWC, SWS, and VHWC.

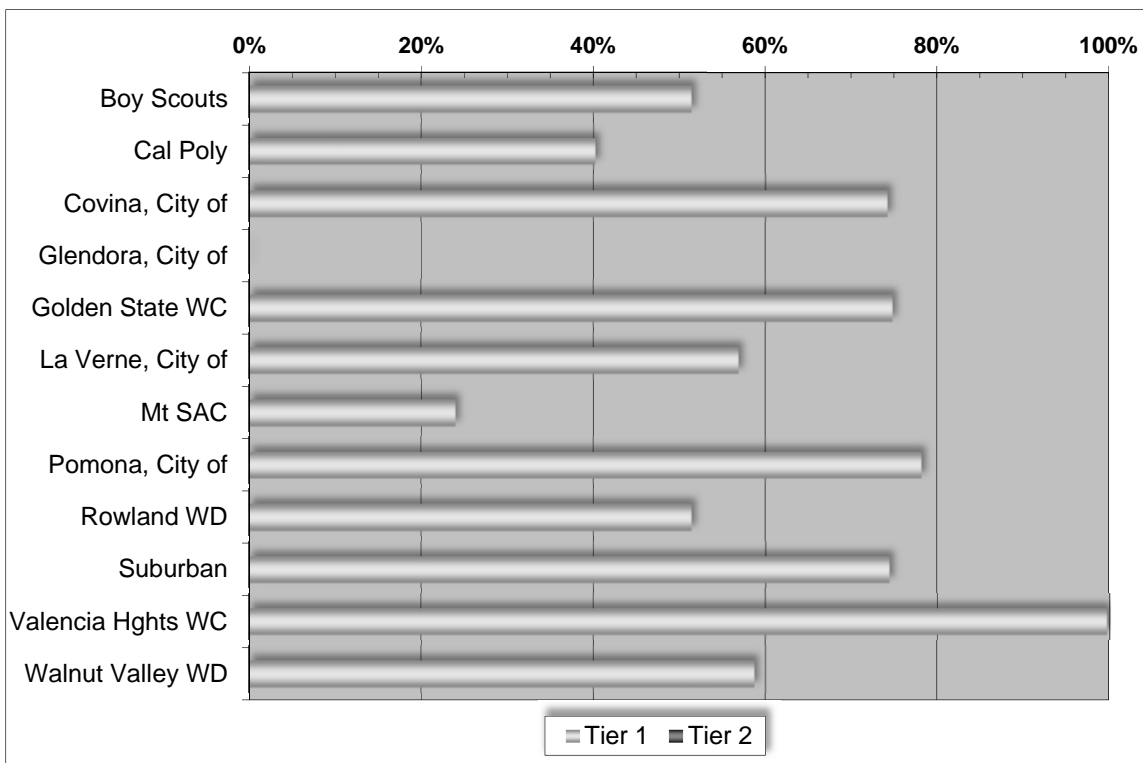
Quantities apportioned to above agencies are preliminary based on available data.

**TVMWD Tier 1 Allowable = 80,688**

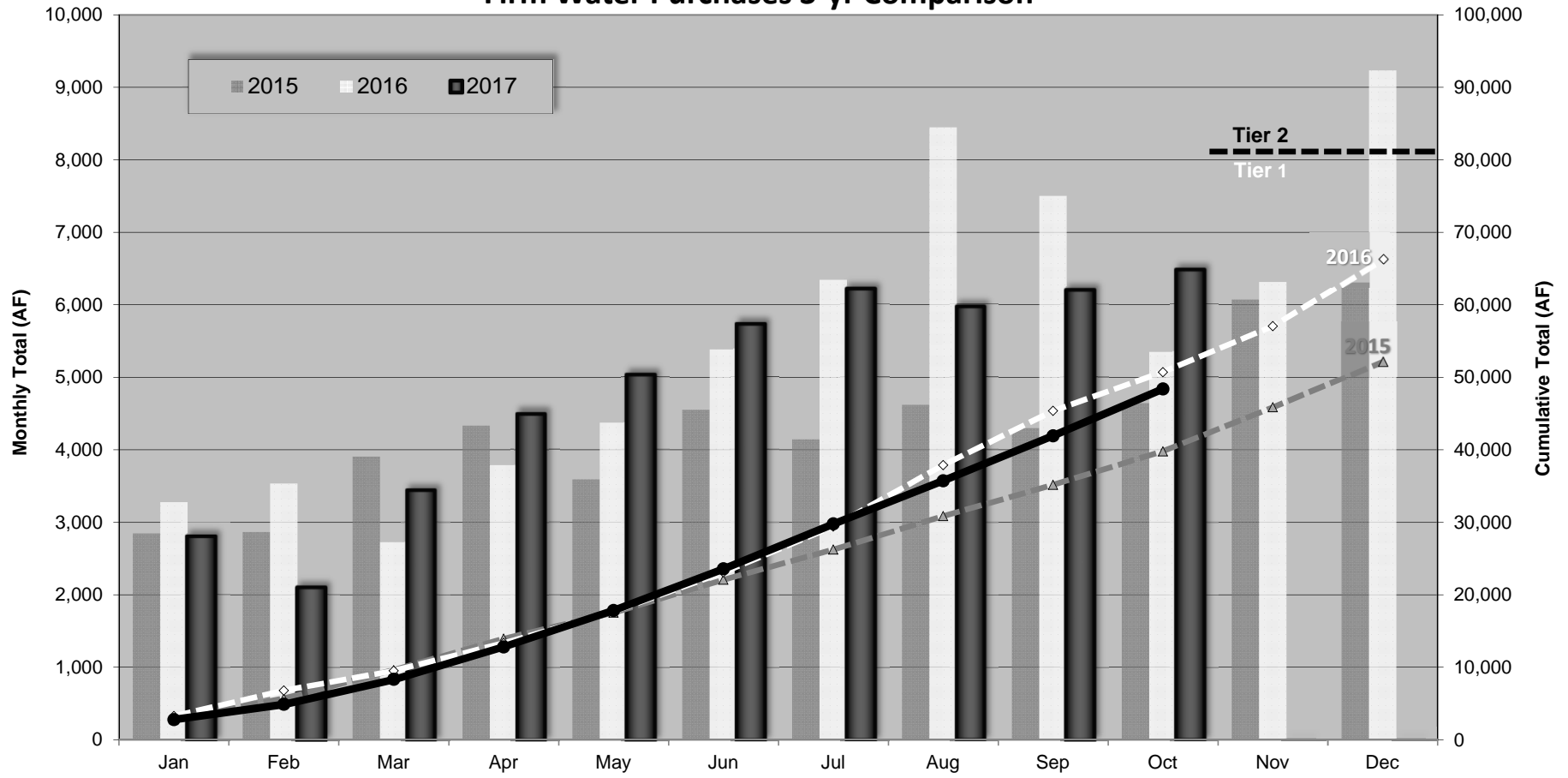
**MWD Tier 1 Deliveries = 48,408**

**TVMWD Tier 1 Balance = 32,280**

**Overage by Individual Agencies = 0.0**



### TVMWD Firm Water Purchases 3-yr Comparison



2017 Firm Water Usage (AF)													
Direct Delivery	2,795.7	2,094.1	3,434.8	4,490.3	5,028.3	5,723.6	6,209.7	5,943.8	5,818.6	5,819.2	0.0	0.0	<b>47,358.1</b>
Spreading Delivery	0.0	0.0	0.0	0.0	0.0	0.0	0.0	21.8	376.4	652.1	0.0	0.0	<b>1,050.2</b>
<b>Total</b>	<b>2,795.7</b>	<b>2,094.1</b>	<b>3,434.8</b>	<b>4,490.3</b>	<b>5,028.3</b>	<b>5,723.6</b>	<b>6,209.7</b>	<b>5,965.6</b>	<b>6,195.0</b>	<b>6,471.3</b>	<b>0.0</b>	<b>0.0</b>	<b>48,408.3</b>

**Three Valleys Municipal Water District  
Miramar Operations Report**

**OCTOBER 2017**

**Water Quality**

The treatment plant produced treated water that met or exceeded state and federal drinking water standards.

Water quality data for the month of October (results of the combined filter effluent)

		Units	Results	Limits	
Turbidity	TU	NTU	<b>0.05</b>	0.3	<i>Results should be less than limits to comply</i>
Total Dissolved Solids	TDS	mg/l	<b>130</b>	500	
Total Trihalomethanes	TTHM	µg/l	<b>28.7-30.4</b>	80	<i>Ranges from 4 distribution locations (Sep results)</i>
Haloacetic Acids	HAA	µg/l	<b>11.4-12.2</b>	60	
Total Organic Carbon	TOC	Units RAA Ratio	Results <b>1.02</b>	Minimum Limit 1.00	<i>* RAA Results should be greater than minimum limit to comply</i>

Reportable violations made to SWRCB: **NONE**

*\*RAA - Running Annual Average*

**Monthly Plant Production**

		Capacity	Monthly %
<b>Potable water produced from Miramar Plant</b>	<b>1214.9 AF</b>	1844.6 AF	65.9%

**Monthly Well Production**

	Days in service	Results	Same month prior year	Days in service
Well #1	<b>31</b>	<b>36.8 AF</b>	32.0 AF	<b>31</b>
Well #2	<b>31</b>	<b>75.0 AF</b>	54.3 AF	<b>31</b>
<b>Total monthly Well production</b>		<b>111.9 AF</b>	86.3 AF	

**Monthly Sales**

La Verne	<b>491.8 AF</b>	37.1%
GSWC (Claremont)	<b>714.6</b>	53.9%
GSWC (San Dimas)	<b>120.4</b>	9.1%
PWR-JWL	<b>0.0</b>	0.0%
TVMWD Admin	<b>0.0</b>	0.0%
<b>Total Potable Water Sold</b>	<b>1326.8 AF</b>	<b>100.0%</b>

**Year To Date 2016-17**

	Actual	Budget	% of Budget
Potable Water Sold from Miramar Plant (94.3%)	<b>6,579.8 AF</b>	7,650.4 AF	86.0%
Total Well Production (5.7%)	<b>396.0</b>	414.5	95.5%
<b>Total Potable Water Sold (Plant &amp; Wells)</b>	<b>6,975.7 AF</b>	8,064.9 AF	86.5%
Average monthly water sold	<b>1,743.9 AF</b>		

## Hydroelectric Generation (kWh)

	Monthly kWh		YTD kWh		
	Actual	Budget	Actual	Budget	% of Budget
Miramar					
Hydro 1	0	166,760	0	466,928	0.0%
Hydro 2	24,769	27,960	53,287	107,180	49.7%
Hydro 3	55,367	20,040	67,809	76,820	88.3%
Williams	0	88,973	102,400	355,893	28.8%
Fulton	0	54,313	53,160	152,076	35.0%
	<b>80,136</b>	<b>358,046</b>	<b>276,656</b>	<b>1,158,897</b>	<b>23.9%</b>

## Operations/Maintenance Review

### Special Activities

- ▶ The JPIA Inspector met with staff to discuss the insurance program and do a safety walk of the Miramar Treatment Plant.
- ▶ District staff participated in the annual Great California Shake Out earthquake drill.
- ▶ The mechanical repairs to the Fulton Hydro were completed in mid-October. SCE then successfully completed the on-site inspection and commission testing for both the Williams and Fulton hydros. Edison has issued the Permission to Operate notice which officially allows the District to operate the hydros.
- ▶ A new actuator was installed at the CIC connection.
- ▶ Staff welcomed our newest Shift Operator, Wade Burroughs, who came to us from City of La Verne.
- ▶ Our contractor performed their quarterly inspection of the Districts hoist and cranes.

### Outages/Repairs

- ▶ There was a planned power outage at the Emerald connection and at the Live Oak Spreading Grounds to allow SCE to make improvements to their system.

### Unbudgeted Activities

- ▶ None

## Other

- ▶ Several Operations staff attended a electrical workshop, "Basics to Troubleshooting". This was a 4 day workshop and included hands on training.
- ▶ Several Operations staff attended a Microbiological Workshop sponsored by Ca-Nv AWWA.
- ▶ Several District staff members attended human resources training sponsored by Liebert Cassidy.

Submitted by: \_\_\_\_\_

  
 Steve Lang  
 Operations Manager

### Distribution:

Board of Directors  
 General Manager  
 Manager of Engineering & Operations